

**Paupack Township
Board of Supervisors**

**Meeting Minutes
January 12, 2012**

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, January 12, 2012 at the Paupack Township Municipal Building. The meeting was called to order at 7:30 P.M. by Supervisor Tom Oakley.

The following Township Officials were present at the meeting:

Tom Oakley, Supervisor Leigh Gilbert, Supervisor

The following members of the public were present at the meeting:

Ken Kestel Alice Marz Glenn Hoffmann
Gary Kulp Jean Corey

Supervisor Tom Oakley opened the meeting by asking all present to participate in the Pledge of Allegiance. The minutes for the December 8, 2011 meeting were presented. Following a review, Leigh Gilbert made a motion to accept the minutes. It was seconded by Tom Oakley. All voted yes to accept the minutes as presented.

The Treasurer's Report was presented. Leigh Gilbert made a motion to accept the Treasurer's Report as submitted, seconded by Tom Oakley. All voted yes to accept the Treasurer's Report.

The bills were presented. Following a review, Leigh Gilbert made a motion to accept the bills as presented, and pay same, dated December 9, 2011 to January 12, 2012. Tom Oakley seconded the motion. All voted yes to accept and pay the bills as presented.

WLE Sewer Tap Fee Issue: Supervisor Leigh Gilbert discussed a recent glitch in the system involving uncollected sewerage fees at WLE. SEO Chris Martin completes a sewerage inspection after WLE does their own. A question was raised as to whether it is a state requirement for the SEO to do the additional inspection. The supervisors noted that they will verify with our Solicitor Ron Bugaj and SEO Chris Martin to confirm that it is required. The township wants to collect the tapping fee and administrative fees in the initial submission of the building and zoning application. A motion was made by Leigh Gilbert to collect tapping and administrative fees of \$100.00 upfront at the time of the initial application. In the event that we hear from Mr. Bugaj that the fee is not required, the fee will be returned. Tom Oakley seconded the motion and also noted that it is in the best interest of the Township that our SEO should do the inspection. All voted to approve.

Lighting Upgrades: The Township is strongly considering upgrading the lighting in and around the building to improve energy efficiency. An inspection of the lighting throughout the Township building has been performed and they are waiting for recommendations that would work hand in hand with PPL's current rebate incentives. Supervisor Tom Oakley also noted that an inspection of the ceiling in the meeting room was also done and noted that it is in very poor condition and not repairable. Their intention is to install a new ceiling in the

meeting room and both offices with more efficient lighting and insulation which would make it more energy efficient. The job will be bid out.

Pole Barn Update: The Supervisors have met with one contractor several times and upgrades have been made each time. Supervisor Tom Oakley said the continual upgrades have gotten out of hand and need to be scaled back. The intention is to go back to the original plan for a basic pole barn solely for the storage of equipment.

Radio Compliance Update: A motion was made by Supervisor Leigh Gilbert to start the process of renewing the radio license which will expire at the end of 2012. Tom Oakley seconded the motion. All approved. Supervisor Tom Oakley said that the renewal process should be started by March due to high demand. The Township will also be upgrading five of its radios to narrowband at a cost of \$500.00 each. This pricing comes from one company and Supervisor Tom Oakley will research further to see if there is better pricing from another company.

Reorganization Update: Mr. Steve Sollenne handed in his resignation from the Planning Commission. Mr. Glenn Hoffmann has been appointed to replace him. Shirley Michaels submitted her retirement from the Zoning Hearing Board. Mr. Thomas Pranzo, who was the former alternate for the Board, has been appointed to replace her.

Simmons Property Maintenance Update: The property maintenance issue has been resolved. However, there is still a certificate of occupancy issue that remains. Letters from Building Inspectors Underwriting and the Township have been sent to the Simmons' to comply. If no response, the matter will be turn over to our Solicitor Ron Bugaj.

Voting Delegate at Upcoming PSATS Conference: A motion was made by Supervisor Tom Oakley to appoint Supervisor Leigh Gilbert as the Township voting delegate at the PSATS Conference in May. Supervisor Bruce Chandler was appointed as the alternate delegate. The motion was seconded by Supervisor Leigh Gilbert.

Republican Committee Lincoln Day Dinner Ad Book: A motion was made by Supervisor Leigh Gilbert to purchase an ad in the Lincoln Day Dinner Book. The motion was seconded by Supervisor Tom Oakley. All approved.

Vector Security: There is a need to correct Vector's number system so that it corresponds with the current 911 system. Vector's existing number system has created much confusion for emergency responders. The fire company has sent a letter to them requesting they make the change. A letter from the Township will be drafted requesting them to change their numbering system to correspond with the 911 system. It was suggested that letters be sent to all the communities about getting 911 address signs. Lakeville Fire Company has been going to all the communities in an effort to raise awareness of the importance of the signs. Supervisor Tom Oakley has spoken with Peter Becker of the News Eagle about putting an article in the newspaper.

Electronic Recycling: Wayne County recycling is now accepting electronics at its Beach Lake facility.

Cell Phone Recycling: The Township continues to collect used cell phones which will raise money for calling cards for soldiers overseas.

Firewood at Township Building: There is free firewood available at the Township building for Township residents. The firewood is from the tree clearing along Everly Road. The Supervisors are planning to repave Everly Road in the future. Drainage and old storm pipe crossings need to be addressed before the paving can be done.

Food Pantry: The Food Pantry will be held on Thursday, January 26, 2012 from 11:00AM-2:00PM.


Building and Zoning Updates: Supervisor Leigh Gilbert gave updates on building and zoning permits that have been applied for in the month of December 2011.

Ambulance Update: Supervisor Tom Oakley discussed concerns about Honesdale 911 ambulance services to Paupack Township. Until recently, there has always been an ambulance stationed at the Lakeville Fire Company but due to recent dispatch policy changes, ambulances are now parked at the more populated areas of Honesdale, Hamlin and Lake Township. This has created inadequate response time to Paupack Township. The Supervisors met with Honesdale 911 to discuss their concerns and a solution to the problem. Since the meeting, an ambulance has once again been stationed at the firehouse. He believes this is only a temporary fix and that they will continue to pursue a permanent resolution.

New Business: Supervisor Tom Oakley asked those in attendance to review the new reports on the financial status of the Township. The new reports offer more disclosure including the account balances.

Supervisor Tom Oakley opened the floor to public comment. There was none. He asked if there was anything further to come before the Board. Hearing none, the meeting was adjourned at 8:11P.M.

Respectfully Submitted,



Diana Stromberg/ Secretary