

Paupack Township Board of Supervisors

Meeting Minutes

February 9, 2012

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, February 9, 2012 at the Paupack Township Municipal Building. The meeting was called to order at 7:30 P.M. by Chairperson Bruce Chandler

The following Township Officials were present at the meeting:

Bruce Chandler, Chairperson

Tom Oakley, Supervisor

Leigh Gilbert, Supervisor

The following members of the public were present at the meeting:

Alice Marz

Glenn Hoffmann

Gary Kulp

Jean Corey

Chairperson Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance. The minutes for the January 12, 2012 meeting were presented. Following a review, Tom Oakley made a motion to accept the minutes. It was seconded by Leigh Gilbert. All voted yes to accept the minutes as presented.

The Treasurer's Report was presented. Tom Oakley made a motion to accept the Treasurer's Report as submitted, seconded by Leigh Gilbert. All voted yes to accept the Treasurer's Report.

The bills, totaling \$48,841.23, were presented. Following a review, Tom Oakley made a motion to accept the bills as presented, and pay same, dated January 13, 2012 to February 9, 2012. Tom Oakley seconded the motion. All voted yes to accept and pay the bills as presented. A list of the bills is on file.

Stanford Subdivision-Extension Request: A request from Bill Schoenagel has been submitted for an extension. Bruce Chandler made a motion to grant the extension to May 9, 2012. Motion was seconded by Tom Oakley. All voted to approve.

FCC License Renewal: The process for renewal of our license has begun. Related to this is the need for five existing radios to be converted to narrowband at a cost of \$2500.00. This would be the most cost effective way to go than buying new ones. Radios are needed in the trucks due to new CDL requirements prohibiting the use of cell phones in a CDL vehicle. Tom Oakley made a motion to convert the existing radios, seconded by Leigh Gilbert. All voted in favor.

WLE Sewage Hook Up Fees: Our existing resolution will be updated to reflect a hook up fee at WLE. A total fee of \$100.00 will be collected at the initial application. The SEO will receive \$75.00 and the Township gets remaining \$25.00 for administrative fees. To date, the Township fee has not been collected due to a glitch in the system. The Supervisors are in the process of reviewing all sewage fees to date and will make changes where needed and present at the next meeting.

CPA Audit: The annual CPA audit for DCED has begun on February 7, 2012.

Salt Shed Insurance Claim: We have submitted a claim for damages done to the salt shed. A salt delivery person admitted to the damage while unloading a shipment of salt into the shed. A claim for \$7248.00 has been submitted to the company's insurance carrier and we are waiting to hear from the adjuster.

Property Maintenance Issues: The Supervisors have responded to multiple complaints from residents about several property maintenance issues in the Township. The Supervisors and Zoning Officer have been out to the properties and 30 day notices given.

Property Maintenance Appeals Hearing Board: A Property Maintenance Appeals Hearing Board and application fee is being established.

Paupacken Lake Spillway: The final design has been received. They are asking the Township to turn back some more Township road to Paupacken Lake Association so that the entire spillway will be on Paupacken Lake Association property. The Township also needs to create a common turn around for the plow trucks. Supervisors will review the map and go out to the site.

Shadow Rock Bond Issue: A motion was made by Tom Oakley to release the bond and to authorize our Solicitor to send a letter to Shadow Rock stating that the Township releases its claim to the bond. A motion was made by Tom Oakley to release the bond and to authorize Solicitor Ron Bugaj to send the appropriate letter to Shadow Rock. The motion was seconded by Leigh Gilbert. All voted to approve.

Simmons Certificate of Occupancy: To date, Mr. Simmons has not responded to the recent letters sent to him by BIU and the Township. A motion was made by Bruce Chandler to authorize the secretary to send a final letter giving him seven days to correct the issue. If there is no response, the Township can proceed with immediate action. The motion was seconded by Tom Oakley.

Building & Zoning Updates: Leigh Gilbert gave an update on building and zoning permits applied for in the month of January, 2012.

Wangaum Falls Bridge Drilling: We have been contacted and asked who needs to be notified about the bridge closing while drilling is being done. Tom Oakley told them that the bridge is not used by emergency vehicles or school buses so no need to notify anyone.

Everly Road: Bruce Chandler made a motion to put a bid out to have the stumps removed and ditches graded back properly and have our engineer Jack Scheuer do the design. Tom Oakley seconded the motion. All approved.

Grant Application for Walking Trail: Tom Oakley made a motion to adopt a resolution to apply for a grant for the walking trail at the recreation park. It was seconded by Leigh Gilbert. All approved.

Other Business: Bruce Chandler made a motion to enter the final budget as an attachment to the minutes of the meeting as recommended by the CPA. It was seconded by Tom Oakley. All voted to approve.

Lighting Upgrade Township Building: Tom Oakley discussed the proposed lighting upgrade to the Township building. We presently have a price of \$5042.00 {excludes labor} from Friedman Electric to replace existing lighting with highly efficient lighting which will provide a savings of 40% in the shop and 20% savings in the meeting rooms. PPL is offering a rebate for the cost of the fixtures. Also discussed was the need to replace the ceilings in the meeting room and offices. A motion was made by Tom Oakley to pursue the lighting upgrade to the Township building seconded by Bruce Chandler. All approved. A motion was made by Tom Oakley to get bids for the ceiling replacement seconded by Bruce Chandler. All voted to approve.

Vector Security Issue/911 Addresses: The fire company has spoke with Vector about their current numbering system and the need to coincide with existing 911 addresses. Vector Security will not make changes unless the property owners ask for it. The fire company is working on this issue. Members of the fire company are also going to all Associations to encourage everyone to put up 911 address signs.

Pole Barn Update: A motion was made by Tom Oakley to pursue bids for the pole barn seconded by Leigh Gilbert. All approved.

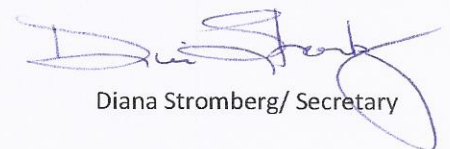
Correspondence: Bruce Chandler reviewed recent mail correspondence.

Bruce Chandler opened the floor to public comment. One question raised was whether or not it is a state requirement for the SEO to do an additional inspection at WLE. Tom Oakley said that it is not required but the Township feels it is in our best interest to do it.

Big Bear is currently shut down because of the weather. To date, there have not been any monthly updates from them this year.

Having no further business to discuss, the meeting was adjourned at 8:16pm by Chairperson Bruce Chandler.

Respectfully Submitted,



Diana Stromberg/ Secretary