

Paupack Township Board of Supervisors

Meeting Minutes December 12, 2013

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, December 12, 2013 at the Paupack Township Municipal Building. The meeting was called to order at 7:30 P.M. by Chairperson Bruce Chandler.

The following Township Officials were present at the meeting:

Bruce Chandler, Chairperson	Tom Oakley, Supervisor	Leigh Gilbert, Supervisor
Diana Stromberg, Secretary	Ronald Bugaj, Solicitor	

The following members of the public were present at the meeting:

Katie Collins	Dennis Stinson	Karen Lutz
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Chairperson Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance. The minutes of the November 14, 2013 Supervisors Meeting were presented. A motion was made by Tom Oakley to approve the meeting minutes seconded by Leigh Gilbert. All approved.

The Treasurer's Report was presented. Leigh Gilbert made a motion to accept the Treasurer's Report as submitted, seconded by Tom Oakley. All voted yes to accept the Treasurer's Report.

The bills, totaling \$37,389.16, were presented. Following a review, Leigh Gilbert made a motion to accept the bills as presented, and pay same, dated November 15, 2013 to December 12, 2013. Tom Oakley seconded the motion. All voted yes to accept and pay the bills as presented. A list of the bills is on file.

Subdivision; LaStarza (2013-8) – This subdivision is located on Bone Ridge Road in Paupack Township. The Township Planning Commission has recommended the subdivision for approval provided a deed was sent to Solicitor Ron Bugaj. Attorney Bugaj stated it was and that the deed is good. Bruce Chandler made a motion to approve seconded by Tom Oakley. All approved.

Conditional Use Captain Joe's (formerly Captain's Cove): New maps were presented with the appropriate name changes. A motion was made by Tom Oakley seconded by Leigh Gilbert to approve the corrected maps. Solicitor Ron Bugaj asked that a receipt of the maps recorded with the County be sent to the Township secretary to be kept on file.

Adopt Budget for Fiscal Year 2014: A motion to adopt the 2014 Budget for \$1,018,801 was made by Bruce Chandler seconded by Tom Oakley. All approved to adopt the budget for the fiscal year 2014. Chairperson Bruce Chandler stated that there were no tax increases for the township, fire or ambulance.

Adoption of PSATS Disclosure: A motion was made by Tom Oakley seconded by Leigh Gilbert to adopt the PSATS disclosure. All approved.

Joann Kelley Pension Forfeiture Monies: A legal opinion letter was presented to the Supervisors from Attorney Ron Bugaj stating that the monies be released to the Township. Communications with the Auditor General's office have concluded. The special account containing the pension forfeiture money is to be closed and be put into the general fund account for general purpose use. A copy of the letter will be entered into the minutes. A motion was made by Bruce Chandler seconded by Tom Oakley to close the special account and release the full amount of \$46,415.94.

Cable Franchise Tax: Solicitor Bugaj gave an explanation of the options the Township has in collecting a cable franchise tax. He stated that the Township can charge a tax if an Agreement is drawn between the township and cable companies. He suggested the Supervisors have a meeting with Adams Cable and Blue Ridge Communications to discuss. Attorney Bugaj stated he would prepare a draft ordinance for the Supervisors to review and consider. Meanwhile, he will investigate further into the tax that is presently being collected by Blue Ridge Communications to see where the money is going and he will report back at the next meeting.

Cove Haven Tax Appeal Update: Solicitor Bugaj gave an update stating that he and two Township Supervisors attended the hearing in September on the tax appeals made by Cove Haven. The Wayne County Board of Assessment and Revision of Taxes rejected the request to reduce the tax assessments on all of the Cove Haven parcels. The court has ordered Cove Haven to have appraisals done on the property. A pre-trial conference is scheduled for August 2014 and if an agreement is not reached, a non jury trial will follow. Solicitor Bugaj is currently working with the attorneys for the County of Wayne and the school district to ensure that everyone's interest is protected with regard to the tax assessments. Mr. Bugaj also suggested rejecting an offer made by Cove Haven for a three million dollar settlement. The Supervisors agreed to reject the offer. Supervisor Oakley asked if the transfer tax issue filed with the Department of Revenue is finished. Solicitor Bugaj stated that it is. He plans on doing some additional research so the mistake doesn't occur again.

Amendment of Zoning Ordinance: Leigh Gilbert explained that the list of changes continues to grow. He is under the impression that grant money is available but needs to confer with Planning Consultant Jim Martin whether to pursue this. Mr. Gilbert expressed that it would be a good idea to meet with Hawley Boro, Lake and Palmyra Townships after the first of the year to review the zoning ordinance and work together to make changes.

Part Time Help: A motion was made by Bruce Chandler seconded by Tom Oakley to hire David Carroll and Robert Boogertman as emergency part time help when needed. All approved.

Voting Delegate for PSATS Conference 2014: A motion was made by Bruce Chandler seconded by Tom Oakley to appoint Leigh Gilbert as the township voting delegate at the 2014 PSATS Conference. All approved.

Reorganization Meetings: The Township Planning Commission reorganization meeting will be held on Thursday, January 2, 2014 at 7:30pm followed by the regularly scheduled monthly meeting. The Township Board of Supervisors reorganization meeting will be held on Monday, January 6, 2014 at 3:00pm. The Township Auditors reorganization meeting will be held on Tuesday, January 7, 2014 at 10:00am. All meetings will be held at the Township building at 25 Daniels Road, Lakeville, PA. All three meetings will be advertised in the local newspaper.

Fire Department Log: There were 14 calls during the month of November, 2013

Ambulance Log: There were 51 calls during the month of November, 2013.

Building & Zoning Update: Leigh Gilbert gave an update on building and zoning permits applied for during the month of November, 2013.

New Business: Chairperson Bruce Chandler announced the resignation of Township Planning Commission Chairperson William Igoe. Mr. Igoe served on the planning commission for over 25 years. Bruce Chandler and Solicitor Bugaj commended Mr. Igoe's dedication and leadership to the township.

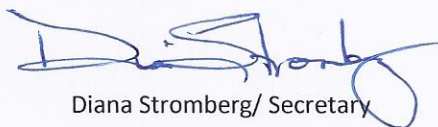
Supervisor Gilbert, on behalf of the supervisors, expressed his appreciation to Township Secretary Diana Stromberg for the work done preparing the budget and making the process run smoothly.

Correspondence: Incoming correspondence was addressed by Bruce Chandler.

Public Comment: There was no public comment.

Having no further business to discuss, the meeting was adjourned at 8:04PM by Chairperson Bruce Chandler.

Respectfully Submitted,



Diana Stromberg/ Secretary