

**Paupack Township Board of Supervisors  
Meeting Minutes of December 08, 2022**

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, December 08, 2022 at the Township Municipal Building. The meeting was called to order at 6:30 PM by Chairperson Bruce Chandler.

**The following Township Officials were present at the meeting**

Bruce Chandler, Chairperson    Jim Martin, Vice Chairperson/Supervisor  
Robert Boogertman, Supervisor    Maureen Camasta, Secretary/Treasurer  
Ronald Bugaj, Solicitor

**The following members of the public were present at the meeting**

Frank Williams, George Ammerman, Melanie Stockwell, Lou Cozza, John Carney

The meeting minutes for the November 10, 2022 Board of Supervisors were presented. Jim Martin made a motion to approve the minutes as presented, seconded by Robert Boogertman. The motion carried 3-0.

The Treasurers Report was presented. A motion was made by Robert Boogertman to accept the Treasurers Report as presented, seconded by Jim Martin. The motion carried 3-0.

The bills totaling **\$29,616.75** from November 11, 2022 through December 08, 2022 were presented. Following a review, a motion was made by Bruce Chandler, seconded by Robert Jim Martin to accept the bills as presented, and pay same. The motion carried 3-0.

**Fire Company Log for November**

Available at the front table

**Ambulance Log for November**

Not Available

**Building & Zoning Log for November**

**Zannetti Lot Combo – 2022-23:** Lou Cozza, Surveyor from Kiley was present to discuss this proposed Lot Combination. Ron Bugaj reported that the Planning Commission recommended approval and the deed reviewed was acceptable. Bruce Chandler made a motion to approve this Lot Combination, seconded by Jim Martin. The motion carried 3-0.

**Correspondence**

Bruce Chandler reported that we received a letter from Wayne County Conservation District dated November 28, 2022 re: Erosion & Sediment Control Plan for the Burns Dock Stairs-An Amendment, proposed change from wooden stairs to stone stairs to access the permitted dock., found to be adequate.

Bruce Chandler reported that Wayne County Building Code Waiver Request from Brian D. Doran AIA LEED AP Principals hcarhitects. Attachment: Boy Scouts of America. BIU supports waiver. Bruce Chandler recommends motion to sign waiver on behalf of Paupack Township. Robert Boogertman made a motion to approve this waiver, seconded by Jim Martin. The motion carried 3-0.

Bruce Chandler reported that we received a certified letter that Thomas & Denise Pranzo are applying for a NPDES permit for Pranzo's Self storage from the Pennsylvania Department of Environmental Protection (PADEP), from Kiley Associates, looking for Municipality acknowledgement, approval but it is not filled in. Ron Bugaj said it appears that we need Township Engineer to confirm that project is consistent with our storm management ordinance or not.

Bruce Chandler reported that we received a letter on the Status of Pocono Sign Co., Letter from PADEP re: Technical Deficiency Letter, within their applications.

### Old Business

**Ambulance Update:** Robert Boogertman reported that Pennsylvania Ambulance has taken over Commonwealth Ambulance, as of November 27, 2022. They will not meet in December due to the Holidays. He added that at their January meeting they are looking for an approved contractor for the three municipalities.

**Short-Term Rental Ordinance Update:** Bruce Chandler reported that a draft copy of the Short Term Rental and proposed amendments to the Township Zoning Ordinance have been submitted to the Wayne County GIS/Planning Department for review and comment. Final steps in this process will be a public hearing that will be advertised in the newspaper and on our website.

### New Business

Robert Boogertman made a motion to adopt the 2023 Budget for Paupack Township, Bruce Chandler reported Ambulance Tax is the only increase seconded by Jim Martin. The motion carried 3-0.

Bruce Chandler reported Paupack Township Engagement letters received from Auditor Brad Murray, CPA need to make a motion to accept all three agreements and approve them. Jim Martin made a motion to adopt seconded by Bruce Chandler. The motion carried 3-0.

Robert Boogertman made a motion to designate Pennsylvania Ambulance Inc., as our Primary ALS and BLS to respond to our three municipalities which includes Paupack Township. Seconded by Jim Martin. The motion carried 3-0.

Reorganization meeting to be held on Tuesday January 03, 2022 @ 3PM.

The Lakeville Food Pantry will be held as a drive-thru in the Township parking lot on Thursday, December 22, 2022 from 10-1.


### Public Comment

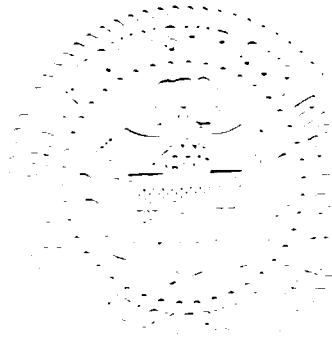
None

### Adjournment

Bruce Chandler asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 6:48 pm.

Respectfully Submitted

  
Maureen Camasta, Secretary/Treasurer



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