

Paupack Township Board of Supervisors

Meeting Minutes

December 8, 2016

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, December 8, 2016 at the Township Municipal Building. The meeting was called to order at 6:30 P.M. by Chairperson Bruce Chandler.

The following Township Officials were present at the meeting:

Bruce Chandler, Chairperson
Diana Stromberg, Secretary

Tom Oakley, Supervisor
Ron Bugaj, Solicitor

Leigh Gilbert, Supervisor

The following members of the public were present at the meeting:

Katie Collins Frank Williams Lou Cozza Angelo Cimino Jean Corey Jerry Besko Karen Lutz
Allison Nilsen Dave Miller Glenn Hoffmann George Ammerman Sue Gordon

Chairperson Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance. The minutes of the November 10, 2016 Board of Supervisors meeting were presented. A motion was made by Tom Oakley to approve the meeting minutes seconded by Leigh Gilbert. The motion carried 3-0.

The Treasurer's Report was presented. Tom Oakley made a motion to accept the Treasurer's Report as submitted seconded by Leigh Gilbert. The motion carried 3-0.

The bills, totaling \$28,666.45 were presented. Following a review, Leigh Gilbert made a motion to accept the bills as presented, and pay same, November 11, 2016 to December 8, 2016. Tom Oakley seconded the motion. The motion carried 3-0. A list of the bills is on file.

Adoption of Budget for Fiscal Year 2017: A motion was made by Bruce Chandler seconded by Tom Oakley to adopt the proposed budget for Fiscal Year 2017 in the amount of \$1,069,346.00. The motion carried 3-0.

Lake Moc-A-Tec/Smith Subdivision (2016-13): Revised maps were submitted by Dennis Stinson of Kiley Associates for revisions made to Lot 16.1 and Lot 21. Solicitor Bugaj explained that he worked in conjunction with the applicant's attorney and 15 deeds were created for this subdivision. He stated all the deeds are good. A motion was made by Tom Oakley to approve this subdivision seconded by Leigh Gilbert. The motion carried 3-0.

Dollar General Update: The requested insert for the Developers Agreement has been received and Solicitor Bugaj stated it has been signed and finalized. Two copies will be retained for the Township files and one copy will be mailed to Dollar General. Bugaj also noted that the maps have been recorded with the County.

Property Maintenance Issue Updates: Property maintenance updates were discussed. Chandler said he has revisited three properties that had been notified for compliance. He confirmed that two owners have made improvements. However, the third property owner, which was discussed at last month's meeting by residents Allison and David Nilsen, has not complied. A motion was made by Bruce Chandler seconded by Leigh Gilbert to move forward with legal action. The file was turned over to Solicitor Bugaj to file a complaint with the Court Magistrate. Bugaj requested names and addresses be provided to the Township so they can be contacted as witnesses.

Ambulance Log: No log was provided to the township.

Fire Calls: There was no log available. Firehouse meeting is next week and will be available at the January meeting.

Lanier Copier: Gilbert discussed issues with the Lanier copier being used at the building. He stated that it is old and we are no longer able to get parts for it. He has talked with Electronic Business Products, who we currently have a maintenance agreement with. They have provided a quote of \$4640 for a new model MPC2004. A motion was made by Leigh Gilbert seconded by Tom Oakley to accept the quote and maintenance agreement and to purchase the new Lanier copier. The old copier will be put into the building inspector's office for use until it is no longer functional.

Building & Zoning Updates: Supervisor Leigh Gilbert gave an update. There were 11 permits for the month of November, with one being a new home.

Comments: Bruce Chandler thanked the fire police and fire department for their help on Election Day.

Old Business: No

Correspondence: Correspondence was read on a soil and erosion letter for a property in Boulder Point.

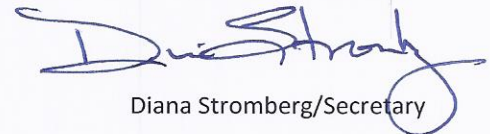
New Business: A letter was given to and read by Bruce Chandler. Supervisor Tom Oakley handed in his resignation as of December 31, 2016. He stated he is relocating to North Carolina and will be resigning as Township Supervisor and employee. He thanked all the supervisors, staff, solicitor and members of the community for all their support. A motion was made by Bruce Chandler to accept the resignation seconded by Leigh Gilbert. The motion carried 2-0. Chandler went on to explain the time frame and process of appointing a new supervisor. Appointment will be made at the reorganization meeting on January 3, 2017. The new Supervisor will take the Oath of Office and the new appointment will be announced at the Supervisors meeting on January 12, 2017. Jerry Besko from WLE thanked Oakley for a job well done and wished him the best.

Leigh Gilbert requested that the Township Planning Commission review the current zoning ordinance concerning five issues that are a continuous problem at the Township. He asked if they would address the issues in time for the Supervisors January 12, 2017 meeting. Frank Williams commented that he will contact the members of the Planning Commission and ask them to meet at 5:30pm. on January 5, 2017. The regularly scheduled meeting will follow at 6:30pm.

Public Comment: There were no comments from the public.

Having no further business to discuss, the meeting was adjourned at 7:05pm by Chairperson Bruce Chandler.

Respectfully Submitted,



Diana Stromberg/Secretary