

Paupack Township Board of Supervisors

Meeting Minutes

November 12, 2015

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, November 12, 2015 at the Township Municipal Building. The meeting was called to order at 6:30 P.M. by Chairperson Bruce Chandler.

**The following Township Officials were present at the meeting:**

Bruce Chandler, Chairperson  
Diana Stromberg, Secretary

Tom Oakley, Supervisor  
Ron Bugaj, Solicitor

Leigh Gilbert, Supervisor

**The following members of the public were present at the meeting:**

Katie Collins

David Miller

Frank Williams

Chairperson Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance. He asked if anyone had any comments on the agenda for the evening. There were no comments. The minutes of the October 8, 2015 and the October 29, 2015 Board of Supervisors meeting were presented. A motion was made by Leigh Gilbert to approve the meeting minutes seconded by Tom Oakley. The motion carried 3-0.

The Treasurer's Report was presented. Leigh Gilbert made a motion to accept the Treasurer's Report as submitted seconded by Tom Oakley. The motion carried 3-0.

The bills, totaling \$220,649.55, were presented. Following a review, Leigh Gilbert made a motion to accept the bills as presented, and pay same, October 9, 2015 to November 12, 2015. Tom Oakley seconded the motion. The motion carried 3-0. A list of the bills is on file.

**Adoption of Proposed Budget Calendar Year 2016:** A motion was made by Tom Oakley seconded by Leigh Gilbert to advertise the proposed budget for calendar year 2016 as required by the second class township code. The motion carried 3-0.

**Resolution 2015-34: Authorizing an application to the PA Municipal Assistance Program.** A motion was made by Bruce Chandler seconded by Tom Oakley to adopt resolution 2015-34, authorizing submission of an application to the Municipal Assistance Program for updating the Lake Region Multi-Municipal Comprehensive Plan. The motion carried 3-0. Chandler commented that the update occurs every 10 years along with Hawley and Palmyra-Wayne townships.

**Payroll Changes:** The task of running payroll will be outsourced to ADP. The supervisors have met with ADP and were impressed with the cost and options. The township presently uses QuickBooks and payroll is run by the secretary/treasurer. ADP is more cost effective and all employees will be paid by direct deposit.

**Nilsen Property Maintenance Issues:** Supervisors Chandler and Oakley have gone out to the neighboring property to inspect. There has been more progress and the neighbor is cooperating. The township will not pursue taking it to the Magistrate at this point.

**Pole Barn Update:** The pole barn is 99.9% complete. Electricity and outside lighting have been installed. The commercial inspection has been completed and all is good.

**Winter Preparation:** Salt and anti skid has been hauled in and the sheds are nearing capacity. The new truck is being used so that it is "broken in" for the winter. The township is prepared for the winter season.

**Election Day Results:** 371 registered voters came out to the poles on November 3, 2015. This was the count obtained from the county website as of November 12, 2015.

**First Alarm Estimate:** A motion was made by Leigh Gilbert seconded by Tom Oakley to accept the estimate in the amount of \$685.00 to install motion and heat sensors in the new pole barn. The motion carried 3-0 to accept and move forward.

**Fire Log:** There were 12 calls during the month of October. Supervisor Oakley also gave an update on the progress of the firehouse repairs from the fire. Repairs have been moving quickly and they hope to be finished by the middle of December.

**Ambulance Log:** There were 37 calls during the month of October.

**Building & Zoning Updates:** Supervisor Leigh Gilbert gave an update. There were 24 permit applications for the month of October.

**Proposed Zoning Amendments:** Planning Commission chairperson Frank Williams and Solicitor Ron Bugaj presented proposed amendments recommended by the planning commission as a result of a workshop they held on November 5, 2015. Both commented that it was a very successful meeting and a lot was accomplished. At this point, they felt the supervisors could move forward with a public hearing to adopt the amendments if they approved. Supervisor Oakley recommended waiting until after the next planning commission workshop on November 16, 2015 for any additional proposed amendments. A motion was made by Leigh Gilbert seconded by Bruce Chandler to authorize the advertising of a change to the Paupack Township zoning ordinance from the planning commission workshop of November 5, 2015 and addressed by the Township Supervisors tonight and approved in principle. Motion carried 3-0.

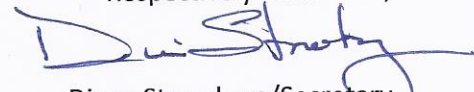
**Correspondence:** Chandler read correspondences from Wayne County Conservation pertaining to soil & erosion.

**Old Business:** Solicitor Bugaj commented that the dissolution for the Lakeville Food Pantry Inc. is progressing and will have it for the next meeting.

**Public Comment:** A question was raised whether Penndot has reached out to the township in regards to better winter maintenance of route 590. A discussion was held.

Having no further business to discuss, the meeting was adjourned at 7:15 pm by Chairperson Bruce Chandler.

Respectively Submitted,

  
Diana Stromberg/Secretary