

Paupack Township Board of Supervisors

**Meeting Minutes
November 10, 2016**

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, November 10, 2016 at the Township Municipal Building. The meeting was called to order at 6:35 P.M. by Chairperson Bruce Chandler.

The following Township Officials were present at the meeting:

Bruce Chandler, Chairperson	Tom Oakley, Supervisor	Leigh Gilbert, Supervisor
Diana Stromberg, Secretary	Ron Bugaj, Solicitor	

The following members of the public were present at the meeting:

Katie Collins	Frank Williams	Dennis Stinson	Melanie Stockwell	Jean Corey	Bob Gage	Robert Rozema
Allison Nilsen	David Nilsen	George Ammerman				

Chairperson Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance. The minutes of the October 13, 2016 Board of Supervisors meeting were presented. A motion was made by Leigh Gilbert to approve the meeting minutes seconded by Tom Oakley. The motion carried 3-0.

The Treasurer's Report was presented. Tom Oakley made a motion to accept the Treasurer's Report as submitted seconded by Leigh Gilbert. The motion carried 3-0.

The bills, totaling \$27,451.76 were presented. Following a review, Leigh Gilbert made a motion to accept the bills as presented, and pay same, October 14, 2016 to November 10, 2016. Tom Oakley seconded the motion. The motion carried 3-0. A list of the bills is on file.

Lake Moc-A-Tec/Smith Subdivision (2016-13): This lot subdivision is located along Peifer Road (TR 392) in Paupack Township. Maps were submitted by surveyor Dennis Stinson. All comments from the Township Planning Commission were addressed. The highway occupancy permit has been received. Solicitor Bugaj commented that he has not received the deeds. Upon further review and discussion among the Supervisors, a motion was made by Bruce Chandler seconded by Leigh Gilbert to approve this subdivision provided the following conditions are met: 1} Bruce Chandler checks the site and all requirements are met; 2} The driveway access is reflected in the deeds and all new deeds are approved by Solicitor Bugaj. The motion carried 3-0.

[NOTE: At this point in the meeting, Chandler recused himself and the meeting was turned over to Supervisor Oakley.]

Dollar General Update: Bob Gage, representative for Dollar General, confirmed that all outstanding conditions of the Developer's Agreement have been met. Several items on the building plans that were noted by the planning commission members were discussed. Mr. Gage confirmed that they would be addressed. They would include: 1} Cultured stone on three sides of the building; 2} Color of siding and stone to be native to the area (grays and browns); 3} Cultured stone on base of monument sign; 4} Channel lettering on building sign; 4} lighting on back of building for security measures. Solicitor Bugaj added that he and Mr. Gage have been in contact and have agreed that the only requirement at this time is an insert to the land development plans that would update and replace the existing one. It was agreed that a letter size copy be sent to Bugaj to be inserted into the Developers Agreement. A large plan insert for the land development plans and maps would also need to be sent to the Township for their files. A motion was made by Tom Oakley seconded by Leigh Gilbert to approve the land development plans and Developers Agreement based on the above mentioned conditions. The motion carried 2 ayes and 1 abstained.

[NOTE: Meeting returned to Chandler.]

Property Maintenance Issue Updates: Property maintenance issues presented at last month's meeting by residents Allison and David Nilsen were addressed. Mr. Oakley commented that the Supervisors revisited the property and noted there was little improvement. A certified letter has been sent to the owner and if the property is not in compliance within 30 days, the issue will be

handed over to Solicitor Bugaj to file a complaint with the Court Magistrate. A decision to proceed will be made at the December 8 BOS meeting.

Ambulance Log: There were 28 calls for the month of October.

Fire Calls: There were 12 calls for the month of October.

Building & Zoning Updates: Supervisor Leigh Gilbert gave an update. There were 11 permits for the month of October with one being a new home. Gilbert also commended the planning commission members for the outstanding job they did on the Dollar General land development. Frank Williams thanked the Supervisors for their support throughout the process.

Comments: Bruce Chandler thanked the fire police and fire department for their help on Election Day.

Old Business: No

New Business: Adoption of Proposed Budget Calendar Year 2017 - A motion was made by Bruce Chandler seconded by Tom Oakley to advertise the proposed budget for calendar year 2017 as required by the second class township code. He noted that copies will be available for review at the Township building during normal business hours. The intention is to approve the budget at the December meeting. The motion carried 3-0.

Chandler noted that two (2) loads of salt were ordered and received. The salt sheds are filled and the trucks are ready to go.

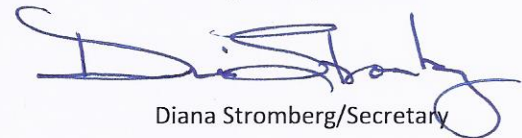
Correspondence: There was no correspondence.

Public Comment: Planning Commission Chairperson Frank Williams thanked the Supervisors for allowing him to sell raffle tickets for the Hemlock School Association.

Melanie Stockwell expressed her appreciation to Tom Oakley for his outstanding work as Supervisor for the past eight (8) years. Chandler commented that Oakley has been a tremendous asset to the Township. Bugaj commented that he will be missed.

Having no further business to discuss, the meeting was adjourned at 7:34pm by Chairperson Bruce Chandler.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Diana Stromberg", is written over the typed name.

Diana Stromberg/Secretary