

## **Paupack Township Board of Supervisors**

### **Meeting Minutes of October 12, 2023**

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, October 12, 2023 at the Township Municipal Building. The meeting was called to order at 6:30 PM by Vice-Chairperson Jim Martin.

#### **The following Township Officials were present at the meeting**

Jim Martin, Vice Chairperson/Supervisor Robert Boogertman, Supervisor  
Maureen Camasta, Secretary/Treasurer  
Ronald Bugaj, Solicitor

#### **The following members of the public were present at the meeting**

Frank Williams, Fran Raimo, Natasha Harmuth, Karen Lutz,  
Melanie Stockwell, Ryan Smyth, Kathleen Higgins Lee, James B. Rutherford

Vice-Chairman Jim Martin opened the meeting by asking all present to participate in the Pledge of Allegiance. The meeting minutes for the September 14, 2023 Board of Supervisors meeting were presented. Robert Boogertman made a motion to approve the minutes as presented, seconded by Jim Martin. The motion carried 2-0.

The Treasurers Report was presented. A motion was made by Robert Boogertman to accept the Treasurers Report as presented, seconded by Jim Martin. The motion carried 2-0.

The bills totaling **\$69,094.78** from September 15, 2023 through October 12, 2023 were presented. Following a review, a motion was made by Robert Boogertman, seconded by Jim Martin to accept the bills as presented, and pay same. The motion carried 2-0.

#### **Fire Company Log for January**

Available at the front table

#### **Ambulance Log for January**

Available at the front table

#### **Building & Zoning Log for January**

See Agenda

**Zeno-Thomas Lot Combination 2023-17:** James R. Rutherford, P.L.S. was present to discuss this proposed Lot Combination located in Paupack Lake Association. Upon further review by the Supervisors Jim Martin made a motion to approve with the condition that we receive a new map with proper setbacks and approval of the deed from Ron Bugaj and that an extension form is filed for 90 days if needed, seconded by Robert Boogertman. The Motion carried 2-0.

**Sunset Terrace-Lot#10-2023-18:** Ryan Smyth was present to discuss this Variance located on Kostige Road and Crane Road in Paupack Township. The Wayne County Planning letter was received which contained no detrimental comments. Upon further review and discussion among the Supervisors, a motion was made by Robert Boogertman recommending approval with the two conditions that we need new cover sheet and the actual map where driveway will go, seconded by Jim Martin. The Motion carried 2-0.

**Pettinger-Clauss-2023-19-Conditional Use Hearing on Short Term Rental- Set a date of 11-9-2023 @5:45 pm.**

### Correspondence

Letter from Wayne Conservation District dated September 26, 2023. Re: General Permit(GP) Acknowledgment Notification. The installation of a stone stairway 4' wide, with a total of 86 linear feet of riprap.

Email from Karen Lutz re: September 30, 2023 Pick-Up PA day. She reported that 5 Volunteers picked up litter on Route 590 between Shuman Point and Crane Road. 41 bags of trash were collected.

Received email from Karen Lutz, September 30, 2023 Pick-Up Day. Karen reported that 5 volunteers picked up litter on Route 590 between Shuman Point and Crane Road. 41 bags of trash were collected. Jim Martin Thanked her for all her help with organizing.

### Old Business

**Ambulance Update:** Robert Boogertman reported that next month meeting will be their first evaluation of the operation.

**Short Term Rental Ordinance Update:** Every month to receive an updated report, from our Compliance Officer, So far, we have received 14 applications.

**Adamski-Condemnation** - This property being a health hazard, building falling down and it is detrimental to the community was condemned by the Board of Supervisors. With this action, the property is now owned by Paupack Township. The next step in this process will be to secure an estimate from a certified appraiser to appraise the property to establish fair market value of the property. Following the property appraisal, the Township will solicit bids for the demolition of the building that is presently on the property.

### New Business

Jim Martin made a motion to grant permission to the Wayne County Bureau of Elections to use Township building as a polling place on Tuesday November 7, 2023, seconded by Robert Boogertman. Motion carried 2-0.

Jim Martin made a motion for the Paupack Township to sell Salt Dog Plow, seconded by Robert Boogertman. Motion carried 2-0.

Robert Boogertman made a motion for the Paupack Township to sell tanks for holding calcium chloride to South Canaan Township, seconded by Jim Martin. Motion carried 2-0.

Robert Boogertman made a motion for the Paupack Township to mount current road widener to the back of the International truck at a price of \$2,225. It's to modified shoulders to support black top, seconded by Jim Martin. The motion carried 2-0.

Robert Boogertman made a motion to approve the change orders for the Building Alternation project from D&M, are to include gutters, roof paint, new door, high door and miscellaneous GFI outlets that we want to add, second by Jim Martin. Motion carried 2-0.

Jim Martin reported that the budget workshop is scheduled for October 30, 2023 at 8:30 am at Paupack Township Municipal Building. It will be advertised in the newspaper.

The Lakeville Food Pantry will be held as a drive-thru in the Township parking lot on Thursday, October 26, 2023 10am-1pm. Lakeville Community Luncheon will be served at Lakeville Fire Company @10:30am.

### **Public Comments**

Frank Williams asked permission for the Hemlock School House to sell lottery tickets. Jim Martin made a motion to grant permission, seconded by Robert Boogertman. The motion carried 2-0.

Frank Williams asked if the Township could consider getting permission from PPL at the end of the intersection of Maines and Hoadleys Road to install a Wide Mirror for better visibility coming out of that intersection.


Fran Raimo had a question about the Adamski property.

Karen Lutz had a question about The new Building on Rt.590 next to the zipper factory that the lighting is blinding. Robert Boogertman responded the owner is very aware and he has ordered dampening shades to go around the lights.

### **Adjournment**

Jim Martin asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 7:02 pm.

Respectfully Submitted,

  
Maureen Camasta, Secretary/Treasurer

