

## **Paupack Township Board of Supervisors**

### **Meeting Minutes of September 14, 2023**

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, September 14, 2023 at the Township Municipal Building. The meeting was called to order at 6:30 PM by Chairperson Bruce Chandler.

#### **The following Township Officials were present at the meeting**

Bruce Chandler, Chairperson    Jim Martin, Vice Chairperson/Supervisor  
Robert Boogertman, Supervisor    Maureen Camasta, Secretary/Treasurer  
Ronald Bugaj, Solicitor

#### **The following members of the public were present at the meeting**

Dennis Stinson, Jean Corey, Alice M. Marz, Melanie Stockwell, Karen Lutz, Craig Smyth  
Kathleen Higgins-Lee, George Ammerman

Chairman Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance. The meeting minutes for the August 10, 2023 Board of Supervisors meeting were presented. Robert Boogertman made a motion to approve the minutes as presented, seconded by Jim Martin. The motion carried 3-0.

The Treasurers Report was presented. A motion was made by Jim Martin to accept the Treasurers Report as presented, seconded by Robert Boogertman. The motion carried 3-0.

The bills totaling **\$21,732.05** from August 10, 2023 through September 14, 2023 were presented. Following a review, a motion was made by Bruce Chandler, seconded by Robert Boogertman to accept the bills as presented, and pay same. The motion carried 3-0.

#### **Fire Company Log for January**

Available at the front table

#### **Ambulance Log for January**

Available at the front table

#### **Building & Zoning Log for January**

See Agenda

**Sunset Terrace, Subdivision-Lot #10:** Craig Smyth was present to discuss a recorded subdivision, specifically for Lot#10 and would like to change the driveway location from Kostige Road to Crane Road. Ron Bugaj stated this is a complicated issue and recommended to the Board of Supervisors that Mr. Smyth apply for a Modification as required within the Township Subdivision and Land Development Ordinance. Mr. Smyth would need to submit an application and all supporting documentation to the Township for review.

**Strasser Minor Subdivision 2023-6:** Dennis Stinson Surveyor from Kiley Associates was present to discuss this proposed subdivision new lot on five and a half acres, currently there are 2 houses on lot. Ron Bugaj reported that the Planning Commission recommended approval with the condition that they will need to prepare a deed with terms and conditions referenced in it. Upon further review and discussion among Supervisors, a motion was made by Robert Boogertman to approve Subdivision 2023-6 contingent upon the preparation and submission of a new deed that is approved by Ron Bugaj. The motion was seconded by Bruce Chandler. The Motion carried 3-0.

**Mall Lot Combination 2023-14:** Dennis Stinson Surveyor from Kiley Associates was present to discuss this proposed Lot Combination located in Woodland Hills Association. Ron Bugaj reported that the Planning Commission recommended approval and the deed is acceptable. Upon further review and discussion among the Supervisors, a motion was made by Robert Boogertman to approve as presented this Lot Combination, seconded by Jim Martin. The Motion carried 3-0.

**Edgar Lot Combination 2023-15:** Bill Schoenagel Surveyor was not present to discuss this proposed Lot Combination located Pine Beach Development. Ron Bugaj reported that the Planning Commission recommended approval and new deed is fine. Upon further review and discussion among the Supervisors, a motion was made by Robert Boogertman to approve as presented, seconded by Bruce Chandler. The Motion carried 3-0.

**Schmeck Lot Combination 2023-16:** Dennis Stinson Surveyor from Kiley Associates was present to discuss this proposed Lot Combination located in Paupack Point, handed out new maps. Ron Bugaj reported that the Planning Commission recommended approval with new maps confirming that the Community name be corrected and the deed is acceptable. Upon further review and discussion among the Supervisors, a motion was made by Bruce Chandler to approve as presented this Lot Combination, seconded by Jim Martin. The Motion carried 3-0.

**Zeno-Thomas Lot Combination 2023-17:** No one was present to discuss this proposed Lot Combination located in Paupackan Lake Association. Upon further discussion among the Supervisors a motion was made by Bruce Chandler recommending to table this Lot Combination till next Supervisors meeting with the condition that we need a revised deed and maps, seconded by Jim Martin. The Motion carried 3-0.

## **Correspondence**

Correspondence from Rolin Edwards on Tax Map ID#19-0-0010-0078.0001 105 Historic Dr. dated August 24, 2023 re: Violation Notice-Junk and Junk Vehicles exist on the subject property which constitutes a Junk Yard.

## **Old Business**

**Ambulance Update:** Robert Boogertman reported all is good, in operation in three Municipalities.

**Short Term Rental Ordinance Update:** Jim Martin stated we are up and running and receiving applications.

### **New Business**

Bruce Chandler made a motion to adopt Resolution Number #2023-44, Resolution to Employee Pension Plan modifications with Personnel policy, seconded by Jim Martin. Motion carried 3-0.

Robert Boogertman made a motion to accept the bid for a new Generator-Generac 22 KW automatic priced at \$14,250, seconded by Jim Martin. The motion carried 3-0.

Bruce Chandler made a motion to accept the bid for a new Western B Plow priced at \$13,728, seconded by Robert Boogertman. The motion carried 3-0.

There will be a Litter Clean Up on Saturday September 30, 2023 8:30am-12pm coordinated by Karen Lutz. Karen's involvement with this event is very much appreciated.

The Lakeville Food Pantry will be held as a drive-thru in the Township parking lot on Thursday, September 28, 2023 10am-1pm. Lakeville Community Luncheon will be served at Lakeville Fire Company @10:30am.

### **Adjournment**

Bruce Chandler asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 7:30 pm.

Respectfully Submitted,

Maureen Camasta, Secretary/Treasurer