

# Paupack Township Board of Supervisors

## September 14, 2017 Meeting Minutes

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday September 14, 2017 at the Township Municipal Building. The meeting was called to order at 6:32 PM by Chairman Bruce Chandler.

### The following Township Officials were present at the meeting

Leigh Gilbert, Supervisor    James Martin, Supervisor    Ronald Bugaj, Solicitor

### The following members of the public were present at the meeting

Frank Williams    Frank Porcoro    Joseph Johnson    Dennis Stinson    Glenn Hoffmann    Katie Collins    Jean Corey  
Mike DeStefano    Pat Destefano    Marianne Unger    Karen Lutz    Alice Marz    Bill Schoenagel    David Miller

Jim Martin, Supervisor opened the meeting by asking all present to participate in the Pledge of Allegiance. The meeting minutes for the August 10, 2017, and August 24, 2017 Board of Supervisors were presented. A motion was made by Leigh Gilbert to approve the meeting minutes as submitted, seconded by Jim Martin. The motion carried 2 – 0.

The Treasurers Report was presented; Leigh Gilbert made a motion to accept the Treasurer's Report as submitted, seconded by Jim Martin. The motion carried 2 – 0.

The bills totaling \$52,504.83 from August 11 to September 14, 2017 were presented. Following a review, Leigh Gilbert made a motion to accept the bills as presented, and pay same, August 11, 2017 to September 14, 2017. Jim Martin seconded the motion. The motion carried 2 – 0. A list of the bills is on file in the Township Office.

### Subdivisions

**Destefano 2017-9:** Solicitor Bugaj invited members of the Planning Commission, that are present, to come forward and join in on the explanation. Ron stated that the maps that they looked at were not good. There were six (6) things that needed to be corrected. The lot lines needed to be corrected. This is a lot improvement. There were lot lines that needed to be removed. The septic field was an issue. On the maps they are shown to be on lot 26A. Since there are several lots in question, 26A will be the final lot designation. All the revisions need to be identified. All revisions are listed at the top of the map. The revisions had shown an incorrect zone. It was shown as Zoning District R R, when in fact it is the R-1 zone (note 9). The adjoining property owners were not identified. The maps have been corrected, except for this. From the Planning Commission, Frank William, Glenn Hoffmann, and David Miller, and from the Supervisors, Leigh, and Jim were invited to peruse the maps. Following that review the Planning Commission felt that the maps conformed to the ordinance, and the corrections that were addressed by the Planning Commission have been made. Solicitor Bugaj stated the deed was good. Leigh Gilbert made a motion to approve this lot consolidation, seconded by Jim Martin. The motion carried 2 – 0.

**Yankolonis 2017-10:** This is a basic lot consolidation. The only correction necessary was to correct the zoning district. That was done. Solicitor Bugaj stated that the deed was good. Following a quick review Leigh Gilbert made a motion to approve the lot consolidation, seconded by Jim Martin. The motion carried 2 – 0.

**Struble/Velazquez 2017-11:** The original map looked like there were three (3) lots that would be involved. Dennis Stinson P.L.S. of Kiley Associates explained that revisions to the map have been made, and involved bold portions to make the map easier to read. Solicitor Bugaj stated that he received the deed, and it is good. Solicitor Bugaj invited Frank from the Planning Commission to come forward to look over the revised maps. Frank also gave his approval. Leigh Gilbert made a motion to approve this subdivision, seconded by Jim Martin. The motion carried 2 – 0.

**DeGroot 2017-12:** William Schoenagel represents this lot consolidation. Solicitor Bugaj states that the deed is good to go. There were several issues that needed to be addressed on the map. First are changes to the set-backs. 12.5ft now shows on the map. The second item is the front boundary, and that has been addressed. Ron stated that the deed is good. There was some language in a note about only one (1) residential house that item has been addressed. The road name Crestview was misspelled, and Mr. Schoenagel corrected that. Once again Solicitor Bugaj asked Mr. Williams if he would kindly look over the map. Mr. Williams of the Planning Commission gave this lot consolidation the commission's approval. Leigh Gilbert made a motion to approve this lot consolidation, seconded by Jim Martin. The motion carried 2 – 0.

**Zoning Ordinance:** Solicitor Bugaj explained that the Planning Commission's revision of the existing zoning ordinance has taken a long time, but it is what it is. The Planning Commission is doing a good job with this revision. Solicitor Bugaj states that their recommendation was given to the Supervisors about a year ago. That recommendation doesn't show up in the minutes of that time frame. The question on this issue is whether the set-backs are 10ft, or 12.5ft? Solicitor Bugaj states that it is 12.5ft. It was stated that the Supervisors have not taken action on this matter to amend the zoning ordinance. Supervisor Leigh stated that the Supervisors are not ready to take action on this issue tonight, but will wait for Chairman Bruce Chandler, and Zoning Officer Rolin Edwards to return from vacation.

**Antonick:** Ron states that we went to trial with Mr. Antonick, and he was fined \$2,000.00. Solicitor Bugaj suggests that Chairman Chandler, and or, Rolin Edwards, Zoning Officer plan a visit to the property to see what is happening now.

**More property maintenance issues:** There are two other cases Solicitor Bugaj was asked to file, and they are in the works.

**Dollar General Update:** Dollar General got their conditional use approval, at that time they were required to file a \$220,000.00 bond which was in the form of a letter of credit. As the project neared its end, Mike Swank of the engineering firm assigned to oversee the project requested a reduction in the bond amount. There were only two (2) minor items left for Dollar General to take care of, and the Supervisors felt that a reduction of 200K was in order, leaving 20K in case the Township would need to complete those items.

**Comprehensive Plan Update:** Jim Martin gave an update on the Comprehensive Plan Workshops, and Training. Jim explains that at our last meeting in September we worked on several pieces of the plan. To date we have had 68 surveys completed from the three (3) municipalities. Jim mentioned that we are still collecting surveys, so if you haven't completed a survey, please do so. The next meeting will be in Palmyer Wayne Township on October 4, 2017 at 6:30 PM. This will be a training meeting.

**Property Maintenance – Fauk:** There is nothing new here. We are waiting for a new court date. Solicitor Bugaj will keep us posted on this matter.

**Fire Company Log:** 1 trailer in road, 1 structure fire, 2 wires down, 3 automatic alarms, 1 CO alarm, and 2 motor vehicle accidents.

**Ambulance Log:** There were 12 calls in Lakeville, and 5 calls in W.L.E.

**Building and Zoning:** 2 Houses, 2 Additions, 3 Garages, 6 Decks, and 2 Sheds.

**Correspondence:** All correspondence is related to our subdivisions (Above).

**Old Business:** Jim explained one project that has been around for quite a while. The Ammerman Road Project. The Township has pursued the possibilities of a grant through the counties community development block grant first pursued in 2012, and then we realized that the project was a little bit greater because it included 2 pipe replacements down that road. We received a grant in 2015, so between both grants we have \$60,000.00 total to complete a replacement of those pipes. Back in the original grant the county put out the bid for the engineering, and design of the work. There is a group in Moscow, KBA Engineering, which was the group that got that grant award to do the engineering work for the county. We have been back in touch with that group, and they are looking at finishing up the work with DEP on all the permits, and final design. It looks like this project will cost the township about \$4,000.00 for them to complete that work, and getting all that information to the county so they can get the bids out for the project. For us to secure that \$60,000.00 to complete the project we have to work with KBA Engineering to complete the project. Jim Martin requested a proposal from KBE. We hope we will get that proposal by the next Supervisors Meeting in October. The project has to be completed by June 30.

**New Business:** Leigh mentioned that the Daniels Road Paving Project has been completed.

**Public Comments:** Frank Williams announced that The Hemlock School, which was opened in 1872, will be having an open house on Sunday October 15, 2017. All are welcome.

Karen Lutz offered congratulations to the Planning Commission for their hard work. Questions were asked regarding the derelict building on Lakeshore Drive just up from Finn Swamp Road. We are waiting for a new court date.

Having no further business to come before the board, Vice Chair, Jim Martin adjourned the meeting at 7:16 PM

Respectfully Submitted, Leigh Gilbert, Supervisor