

## **Paupack Township Board of Supervisors Meeting Minutes of September 11, 2025**

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, September 11, 2025 at the Township Municipal Building. The meeting was called to order at 7:00 p.m. by Chairperson Bruce Chandler, who led the audience with the Pledge of Allegiance.

### **The following Township Officials were present at the meeting**

Bruce Chandler, Chairperson Jim Martin, Vice-Chairperson Robert Boogertman, Supervisor  
Ron Bugaj, Solicitor Maureen Camasta, Secretary/Treasurer

### **Members of the public were present at the meeting**

Paul Brindle, Frank Williams, Natasha Harmuth, Bill Schoenagel, Lou Cozza, Melanie Stockwell

The meeting minutes for the August 14, 2025 Board of Supervisors meeting were presented. Jim Martin made a motion to approve the minutes as presented, seconded by Robert Boogertman. Motion carried 3-0.

The Conditional Use Hearing minutes for the August 14, 2025 Wee Storage Solutions, LLC Use Hearing were presented. Jim Martin made a motion to approve the Conditional Use Hearing minutes as presented, seconded by Robert Boogertman. Motion carried 3-0.

**Choice Property Collective, LLC-Hajek 2025-24**-Conditional Use Hearing was held before this meeting @ 5:45 p.m. A decision will not be made this evening and would likely be made at the next Paupack Township meeting scheduled for Thursday October 9, 2025.

**White - 2025-28**-Conditional Use Hearing was held before this meeting @ 6:45 p.m. A decision will not be made this evening and would likely be made at the next Paupack Township meeting scheduled for Thursday October 9, 2025.

Public Meeting on Supervisors Compensation Ordinance 2025-62 was held before this meeting @ 6:55 p.m. The Commonwealth of Pennsylvania has changed the law on compensation for Supervisors based on population establishing new compensation rates. This new law and subsequent Resolution considered for adoption by the Board of Supervisors will impact newly elected Supervisors. A decision will be made at the Supervisors meeting this evening.

The Treasurer's Report was presented. A motion was made by Jim Martin to accept the Treasurers Report as presented, seconded by Robert Boogertman. Motion carried 3-0.

The bills totaling **\$32,067.04** from August 15, 2025 through September 11, 2025 were presented. Following a review, a motion was made by Bruce Chandler, seconded by Jim Martin to accept the bills as presented, and pay same. Motion carried 3-0.

### **Fire Company Log for April**

Available at the front table

### **Ambulance Log for April**

Available at the front table

### **Building & Zoning Log**

### **Subdivisions:**

**Paupack Property Pros, LLC- Lot Combination 2025-30:** Bill Schoenagel from Schoenagel Surveying was present to discuss the proposed Lot Combination, Tax Map ID#19-0005-0001. The Wayne County Planning letter was received and had no detrimental comments. Ron Bugaj reported that the proposed deed is not acceptable. Upon further review and discussion among the Supervisors, Jim Martin made a motion to approve this Lot Combination as presented with the understanding that a new deed is submitted to and approved by Ron Bugaj, seconded by Robert Boogertman. The motion carried 3-0.

### **Conditional Use Applications:**

**Metushaj Conditional Use Hearing:** A motion was made by Jim Martin to set a date for a Conditional Use Hearing date and time for the Metushaj Conditional Use Hearing for October 9, 2025 @ 5:15 pm, Robert Boogertman seconded the motion. This is an application for a Short-Term Rental in Paupack Township, Wayne County. Motion carried 3-0.

**South Shore Drive, LLC, Tabitha Free Conditional Use Hearing:** A motion was made by Jim Martin to set a date for a Conditional Use Hearing date and time for the South Shore Drive, LLC Conditional Use Hearing for October 9, 2025 @ 6:00 pm, Robert Boogertman seconded the motion. This is an application for a Short-Term Rental in Paupack Township, Wayne County. Motion carried 3-0.

## **Old Business**

**Ambulance Update:** Robert Boogertman reported everything seems to be working well from an operational perspective for the ambulance services in the three Municipalities. It was also reported that the (3) municipalities, Paupack, Palmyra, Hawley Borough were successful in securing a grant for funds to purchase a new ambulance. The Ambulance has been ordered it will cost \$135,000. Paupack Township, Wayne County, the lead municipality on this grant application executed the agreement with Commonwealth and submitted a payment request to the Commonwealth in the full amount of the grant. It was noted by the Commonwealth that the selected vender was no longer on the COSTARS list of contractors with the Commonwealth, due to a company name change. Therefore, Paupack Township needed to submit a letter from the Township solicitor indicating that the Township followed their procurement protocol. The Township will work with Attorney Bugaj on this matter.

**Short Term Rental Ordinance Update:** Jim Martin reported that the Township has 94 STR Permits that have been issued, and a total of 116 Applications. Four pending because of conditional use applications.

**Wee Storage Solutions, LLC Conditional Use Decision** – A motion to approve the Conditional Use Application as submitted by Tax Map 19-0-00 was made by Robert Boogertman and seconded by Jim Martin subject to the 14 conditions as contained within the written decision. Motion carried 3-0. A copy of the written decision will be mailed to the owner of the property. A copy of the written decision will also be provided to the Paupack Township Zoning Officer.

## **New Business**

1. Bruce Chandler made a motion to accept low bid contingent upon legal & engineering review as well as follow-up with the references provided by the bidder for the Township Building project which includes an addition to the back of the building for equipment storage, seconded by Jim Martin. Motion carried 3-0.

2. Robert Boogertman made a motion to approve Resolution Number 2025-44. A Resolution authorizing the submission of a Statewide Local Share Account Grant to the Pennsylvania Department of Community and Economic Development (DCED) for Calendar Year 2025, to purchase of a new Township Excavator @ \$94,368.20, seconded by Jim Martin. Motion carried 3-0.
3. Jim Martin made a motion to adopt Supervisors Compensation Ordinance 2025-62. This Resolution is a result of a change in State law by the Commonwealth of Pennsylvania impacting the rate of compensation for Township supervisors based on population. The Act provides that Supervisors of Townships having a population of not more than 4,999 may be compensated in an amount not to exceed \$3,145.00 per year such compensation shall be paid in monthly installments of \$262.08 each and; Whereas, the population of Paupack Township Wayne County is 3,695 according to 2020 United States Census This change in compensation will impact newly elected Supervisors, seconded by Robert Boogertman. Motion carried 3-0.
4. Robert Boogertman made a motion to formerly accept extensions on Applications on the following: Paupack Property Pros, LLC – Conditional Use, ASD Lakeshore PA 2 Solar LLC-Land Development, seconded by Jim Martin. Motion carried 3-0.

The Lakeville Food Pantry will be held as a drive-thru in the Township parking lot on Thursday, September 25, 2025 10am–1pm. Lakeville Community Luncheon will be served at Lakeville Fire House at 10:30 am.

### **Public Comment**

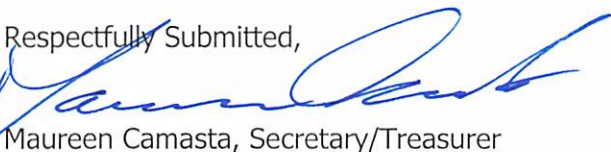
Melanie Stockwell had a question regarding Short Term Rental.

Robert Boogertman meet with Wayne County Commissioners regarding the PPH Ambulance Partnership. Mr. Boogertman reviewed the efforts of PPH regarding the services provided not only in the three partnering municipalities, but also the coverage provided within other municipalities in Wayne and Pike Counties. Mr. Boogertman stressed the value of a regional approach and requested that the Board of Commissioners consider funding options at the County and support funding options at the municipal level to encourage this type of approach. Ambulance services in rural communities is difficult to provide due to its cost and the geographic coverage required. Alternative funding models need to be developed and implemented, otherwise, we will likely see these services become more and more difficult to provide. Jim & Rebecca Shook gave a very generous donation to the PPH Ambulance Association Inc. in support of this effort.

### **Adjournment**

Bruce Chandler asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 7:30 pm.

Respectfully Submitted,



Maureen Camasta, Secretary/Treasurer