

## **Paupack Township Board of Supervisors**

### **Meeting Minutes of August 13, 2020**

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, August 13, 2020 at the Township Municipal Building. The meeting was called to order at 6:32 PM by Chairperson Bruce Chandler.

#### **The following Township Officials were present at the meeting**

Bruce Chandler, Chairman   Jim Martin, Vice Chairperson/Supervisor  
Robert Boogertman, Supervisor   Ronald Bugaj, Solicitor   Cheryl Scartelli, Secretary/Treasurer

#### **The following members of the public were present at the meeting**

Katie Collins   Ken Kestel   Tom Nikles   Mark Crouthamel   Bob Rozema   Dave Fillebrown  
Christine Nikles   Gerooge Ammerman   Dave Boogertman   Melanie Stockwell  
Dave Miller   Gino Dall Aste   Clark Kitchell   Frank Williams

Chairman Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance.

The meeting minutes for the July 9, 2020 Board of Supervisors were presented. Jim Martin made a motion to accept the minutes as presented, seconded by Robert Boogertman. The motion carried 3-0.

The Treasurers Report was presented. A motion was made by Robert Boogertman to accept the Treasurers Report as presented, seconded by Jim Martin. The motion carried 3-0.

The bills totaling \$63,887.11 from July 10, 2020 through August 13, 2020 were presented. Following a review, a motion was made by Bruce Chandler, seconded by Jim Martin to accept the bills as presented, and pay same. The motion carried 3-0.

#### **Fire Company Log for July**

Available at the front table

#### **Ambulance Log for July**

Did Not Receive

#### **Building & Zoning Log for July**

See Agenda

#### **Roadmasters Log**

Available at the front table

**Lakeville Fire Department Presentation:** Fire Chief, Dave Fillebrown spoke about a proposal to the Township to buy new airpacks. He said the quote from Mid-Atlantic Fire and Air says \$188,255.67 but they want to ask for \$200,000.00 because of the expense of the rip packs. He said the Fire Department is asking the Township if they can help in any way possible. He said the fire they had a few years back put them behind with money. He said buying these packs is their number one safety devise that they have and their packs are 25 plus years old. He said the cylinders are going to be outdated the first of the year. He said these new packs have new safety features and are the newest high tech equipment that is out there. He said they just started manufacturing them July 1 of this year. Dave said these new cylinders are 45 minutes instead of the old ones that are 30 minute cylinders. Bruce asked what the life expectancy is on the new equipment. Dave said the packs are lifetime warranty and cylinders are 30 years. He asked what is the delivery time and Dave said he was

guaranteed they would get them by Christmas. Bruce said his opinion is that Paupack Township always supported the Lakeville Fire Department and we should continue to support them. He said a plan can be put together so we can supply enough money to finance it over a few years. Robert Boogertman said his opinion is that this is necessary and there is no dollar amount on personal safety for our volunteers. He added the technology from these new packs compared to the packs that are 25 years old is quite a big difference. He said he would strongly urge to support the fire co. He made a recommendation to split the cost 50/50 with the fire co. and we can put it in next year's budget. Jim Martin said that they did apply for three grants and all three were turned down. Jim Martin made a motion to split the cost of the equipment with the fire co. and put it into the Township budget for next two years, seconded by Bruce Chandler. The motion carried 3-0. Dave Fillebrown and Dave Boogertman thanked the Township for their support of the Lakeville Fire Co.

**Crouthamel Conditional Use:** Bruce Chandler and the Supervisors went into executive session to discuss the matter with Ron Bugaj.

Bruce Chandler said we are going to make a decision based upon the conditions that the Planning Commission gave to the Board of Supervisors and also a list of conditions that Solicitor Bugaj recommends to us to be addressed.

Solicitor Bugaj said in his legal opinion that the Township should approve the Conditional Use subject to the 12 conditions in the Planning Commission letter to the Supervisors dated August 7, 2020 but is slightly modified as follows.

Each of the individual conditions have to be subject to the individual approval by the Supervisors as to each condition. A map showing traffic patterns including traffic flow for each building. The Supervisors will examine the map and make sure it makes sense and works and is acceptable. The parking spaces have to be acceptable to the Supervisors also.

All the individual conditions will have to be acceptable to the Supervisors. Ron also added for Mr. Crouthamel to ask his engineer to get started working on this so they can get going moving on things.

Ron also said they are going to adjust condition #11 which allows guests to bring beer and wine onto the property to be consumed in Building 3 and Building 4.

Ron said we have to have an actual insurance policy that covers the serving of beer and wine in Building 3 and Building 4. He said we actually need a policy for the premises since the premises needs to be covered. That policy has to be in such a form and limits that are acceptable to the Supervisors.

Supervisors are also requiring that they name the Township on the policy as an additional insured. Ron added unless Mr. Crouthamel can show that it is cost prohibited. He added so the premium you show was approximately \$3600. He said if it is a couple thousand more to add the Township you will have to pay it but if it is 20,000 more you won't have to pay it. He said the reason for it is because if he has a policy and we are named insured, we will get a certificate of insurance. He said we just want to make sure everyone is covered.

Also provide Ron Bugaj with an approved waiver form signed by all of the guests that will be bringing their own wine and beer onto the premises. It has to be approved by Ron and should also cover Paupack Township.

Ron added that the handout says BYO food and drink. He said we don't want them to get the wrong idea that they can bring liquor because we think it is not appropriate with throwing axes.

Robert Boogertman made a motion that we take Ron's recommendations and approve the Conditional Use, seconded by Jim Martin. The motion carried 3-0 based upon these conditions.

Mark added that he hopes it is an asset to the community. Bruce said we want businesses to do well and he has done a very good job and has been a very good neighbor by helping the Township with refrigeration. Bruce said we used his refrigeration facility for the food pantry.

**Zoning Hearing Board Hearing:** LaSpina Zoning Hearing Board Variance Hearing is set for Thursday, August 20, 2020 at 5:30 at Paupack Township.

## **Correspondence**

Bruce Chandler said the Township received letters from DEP, Wayne Conservation District and Entech Engineering and they are on the front table for viewing.

Bruce Chandler added the Township received a letter and AUP Report from Brian T. Kelly. They performed an audit of the Township Secretary that is no longer with the Township and that had to be done by Township Code. He said everything was fine with that.

## **Old Business**

Bruce Chandler said the paving project is complete on the three roads that we did for a total of \$264,863.18 that was paid to Wayco on July 31, 2020. He said most of that was paid for by Liquid Fuels Money and the rest was the General Fund.

## **New Business**

Bruce Chandler said that Glenn Hoffmann resigned from the Planning Commission. Ken Kestel who is a member of the Lakeville Fire Co. is taking Glenn's place on the Planning Commission. Robert Boogertman made a motion to appoint Ken Kestel to the Planning Commission, seconded by James Martin. The motion carried 3-0.

Bruce Chandler said the Township has a new hire, Kyle McDonald. He will be starting on Monday, August 24, 2020 as a road worker/equipment operator. His rate will be \$16.00 and he will be a Full-Time employee. Jim Martin made a motion to hire Kyle McDonald, seconded by Robert Boogertman. The motion carried 3-0.

Jim Martin said the Board of Supervisors is presently looking at a building project that will include the renovation of the existing first bay in the garage. He said they want to expand that area for additional storage for the food pantry program which will give the Township additional space and storage. He said we will be filling the gap between the pole barn and this structure in with a new bay and also adding a third salt shed outside. He said this will be submitted as a grant no later than the end of November and we should hear about that grant in the spring.

Paupack Township will have their Fall Cleanup on Saturday, September 19, 2020 from 8:00 till noon. He added no hazmat.

Bruce Chandler said we will talk to Karen Lutz Pick Up Pennsylvania.

Bruce said Wayne Tomorrow! Monthly newsletter is at the front table for viewing.

Bruce said the DEP Stream Maintenance Guide and the COVID-19 Pandemic Operational Guidance are at the front table if anyone wants to make copies of them.

The Lakeville Food Pantry will be held as a drive-thru in the parking lot on August 27, 2020 due to COVID-19 social distancing.

## **Public Comment**

Katie Collins asked about the work on the building and storage for the food pantry. She asked if there will be an increase of people coming to the food pantry. Bruce said it can happen but we are really just out of space. She asked if we are getting more donations. Bruce said we get a lot of donations but we don't know what they will be.

Melanie Stockwell asked if Paupack Township is working on a Short-Term Rental Agreement. Ron said the Planning Commission is looking into it and they will make a recommendation to the supervisors as soon as they can get back to the Planning Commission meetings which have been on hold due to COVID.

Bob Rozema said the Hawley Library is having an electronics recycling day on Saturday, August 15, 2020 at the Wallenpaupack High School.


Tom Nikles said he has a road name problem. He said he talked to Wayne County Planning & GIS and they told him to do a lot combination and the consolidation was approved last month. Ron told Mr. Nikles that he will need to get a road name on the map and get that approved by the Supervisors. They exchanged phone numbers and Ron is going to talk to the Planning Department and help Mr. Nikles. Bruce Chandler authorized Ron to assist Mr. Nikles with this issue.

Dave Boogertman said there will be a drive-thru chicken barbecue on August 29, 2020 at the Lakeville Fire Department with CDC Guidelines.

### **Adjournment**

Bruce Chandler asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 6:58 pm.

Respectfully Submitted,

  
Cheryl Scartelli, Secretary/Treasurer