

**Paupack Township Board of Supervisors**

**Meeting Minutes**

**August 13, 2015**

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, August 13, 2015 at the Township Municipal Building. The meeting was called to order at 6:30 P.M. by Chairperson Bruce Chandler.

**The following Township Officials were present at the meeting:**

Bruce Chandler, Chairperson  
Diana Stromberg, Secretary

Tom Oakley, Supervisor  
Ron Bugaj, Solicitor

Leigh Gilbert, Supervisor

**The following members of the public were present at the meeting:**

Katie Collins    Frank Williams    Jean Corey    Karen Lutz    Anthony Schwab    Tom Huhn    Steve Rabel  
Ron Brown    Dave Miller    Dolores Eskra    Dennis Stinson

Chairperson Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance. The minutes of the July 9, 2015 Board of Supervisors meeting were presented. A motion was made by Leigh Gilbert to approve the meeting minutes, seconded by Tom Oakley. The motion carried 3-0.

The Treasurer's Report was presented. Tom Oakley made a motion to accept the Treasurer's Report as submitted seconded by Leigh Gilbert. The motion carried 3-0.

The bills, totaling \$138,610.20, were presented. Following a review, Leigh Gilbert made a motion to accept the bills as presented, and pay same, July 3, 2015 to August 13, 2015. Tom Oakley seconded the motion. The motion carried 3-0. A list of the bills is on file.

**Adoption of Resolution 2015-33: A resolution authorizing the submission of a Monroe County Local Share Account Grant to the Pennsylvania DCED for Calendar Year 2015.** Paupack Township will submit a grant application to DCED to pave the Lakeville Volunteer Fire Department parking lot. Tom Oakley made a motion to adopt, seconded by Leigh Gilbert. Motion carried 3-0.

**Leamy Subdivision (2015-10):** This subdivision is located along Finn Swamp Road (SR 3015) in Paupack Township. Maps and a component 1 planning module were submitted by Edward Harsch. The Township Planning Commission had no issues that needed to be addressed. Solicitor Bugaj confirmed that a new deed was not needed. A motion was made by Leigh Gilbert seconded by Tom Oakley to approve this subdivision. The motion carried 3-0. Maps will be held until the results of the component 1 planning module come back from DEP.

**Eskra Subdivision (2015-11):** This lot consolidation is located along TR-394 and Mohican Road in Paupack Township. Bill Shoenagel presented new maps addressing conditions set forth by the Township Planning Commission. A motion was made by Tom Oakley seconded by Leigh Gilbert to approve this subdivision pending review of the deeds. The motion carried 3-0. Maps will be held until the deed is reviewed by Solicitor Ron Bugaj. Also, Mr. Schoenagel will need to provide proof of indexing from the recorder's office.

**Matamoros/Soltis Subdivision (2015-12):** This subdivision/addition is located along Lake Shore Drive in Wallenpaupack Lake Estates development in Paupack Township. Maps were submitted by Dennis Stinson of Kiley Associates. Upon review and discussion, Tom Oakley made a motion to approve, seconded by Leigh Gilbert, on the condition that a copy of the deed be sent to Solicitor Bugaj for review. The motion carried 3-0. Maps will be held until deed review by Solicitor Bugaj.

**Cove Haven Cell Tower Maps:** Maps were presented by Dennis Stinson of Kiley Associates. The reason for this submittal is for recording purposes only. The map documents the existing non conforming lot use of the parcel and the cell tower improvements. After review by the Supervisors, a motion was made by Leigh Gilbert to approve seconded by Tom Oakley, pending the following conditions were met: 1) make note on the map noting the discrepancy between the deed call and the calculated distance of the call. 2) add square footage as per deed and calculate to map. 3) add note that this lot predates the subdivision ordinance.

**Zoning Ordinance Amendment:** A motion was made by Bruce Chandler, seconded by Leigh Gilbert for a special meeting to be held with the Township Planning Commission on August 20, 2015 at 6:30pm. The motion carried 3-0. The purpose of this meeting is to review changes that the Supervisors feel need to be made immediately to the zoning ordinance.

**Pension Plan:** Solicitor Bugaj gave explanation of findings by the Auditor General during the recent audit of the pension plan. Based on the Auditor General's findings, the Township improperly removed forfeited pension monies of the former secretary Joanne Kelley and must return the full amount plus interest back into the pension plan. Solicitor Bugaj was concerned that if the township did not comply with the audit recommendation of the Auditor General, there may be a total defaulting of state aid to the township in the future. Therefore, the township has returned the monies in the amount of \$46,491.48 to the PSATS Pension Trust on August 11, 2015.

**Township Fall Clean Up:** The Township Fall Clean up is scheduled for September 12, 2015 from 8:00am to noon.

**Ambulance Log:** No log was available.

**Fire Calls:** There were 15 calls for the month of July. Tom Oakley spoke briefly about the fire damage to the firehouse. He also confirmed that the fundraiser dinner for one of their own volunteer firemen was still on for Saturday August 15, 2015 at 4pm. He also noted that the annual Chicken BBQ will be on August 29, 2015 from 3pm until they are sold out.

**Building & Zoning Updates:** Supervisor Leigh Gilbert gave an update. There were 14 permit applications for the month of July.

**Correspondence:** Chairperson Chandler read two items from Wayne County Conservation.

**Old Business:** None

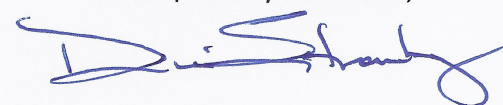
**New Business:** None

**Public Comment:**

- Frank Williams spoke on behalf of the Hemlock School Association. On August 29, 2015, in coordination with WallyLakeFest, they will be holding festivities at the Hemlock School. This will include interactive skits reenacting a typical day in a one room schoolhouse in the 1890's. There will also be horse and wagon rides as well as children's activities. They hope to make this an annual event if the turnout this year is welcoming.
- Resident Steve Rabel stated that on August 5, 2015, SEO Chris Martin approached him on his property asking him the purpose of the ditch digging he was doing. Mr. Rabel stated he was digging a ditch to divert water. Mr. Rabel asked who reported him to the Township. Supervisor Bruce Chandler stated he asked the township SEO to investigate. Chandler stated that he was just doing his job. Mr. Rabel expressed that he was upset by the whole incident and felt it could have been handled differently.

Having no further business to discuss, the meeting was adjourned at 7:35 pm by Chairperson Bruce Chandler.

Respectfully Submitted,



Diana Stromberg/Secretary