

Paupack Township Board of Supervisors

Meeting Minutes

August 11, 2016

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, August 11, 2016 at the Township Municipal Building. The meeting was called to order at 6:30 P.M. by Chairperson Bruce Chandler.

The following Township Officials were present at the meeting:

Bruce Chandler, Chairperson
Diana Stromberg, Secretary

Tom Oakley, Supervisor
Ron Bugaj, Solicitor

Leigh Gilbert, Supervisor

Also present: Paul Bunnell, Township Commercial Building Inspector

The following members of the public were present at the meeting:

Katie Collins
Jon Shupp
Britt Rader

Frank Williams
Karen Lutz
Reardon Family

George Ammerman
Gerard Beskovoyne
Melanie Stockwell

Beth Ackerman
Don & Ann Guida
Gary Flood

Chris Ackerman
Steve Rabel

David Miller
Andy Anderson

Chairperson Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance. The minutes of the July 14, 2016 Board of Supervisors meeting, the July 21, 2016 Conditional Use public hearing and the July 28, 2016 additional meeting were presented. A motion was made by Leigh Gilbert to approve all the meeting minutes seconded by Tom Oakley. The motion carried 3-0.

The Treasurer's Report was presented. Tom Oakley made a motion to accept the Treasurer's Report as submitted seconded by Leigh Gilbert. The motion carried 3-0.

The bills, totaling \$38,564.66 were presented. Following a review, Tom Oakley made a motion to accept the bills as presented, and pay same, July 15, 2016 to August 11, 2016. Leigh Gilbert seconded the motion. The motion carried 3-0. A list of the bills is on file.

Ackerman Subdivision (2016-8): This lot subdivision is located along State Route 590 (Purdytown Turnpike) and Avoy Road in Paupack Township. Maps were submitted by Gary Flood. All comments from the Township Planning Commission were addressed. Upon further review and discussion among the Supervisors, a motion was made by Tom Oakley seconded by Leigh Gilbert to approve this subdivision based on the following conditions: 1). Review of the new deed and driveway easement by Solicitor Ron Bugaj. 2). Signed maps are not to be released until DEP approval is received. The motion carried 3-0.

Murray/Duda Subdivision (2016-9): This lot subdivision is located along Everly Road in both Paupack and Salem Townships. Approved maps from Salem Township were presented by Jonathan Shupp with all required signatures of the planning commission and supervisors of Salem Township. The conditions of the Paupack Township Planning Commission were met which included a letter from Jonathan Shupp stating all the revisions that were made to the maps. Upon review of the new deed, Solicitor Bugaj stated that due to missing verbiage that is required by the Township Zoning Ordinance it was unacceptable and needed to be corrected. Upon further review and discussion a motion was made by Tom Oakley seconded by Leigh Gilbert to approve this subdivision with the condition that the revised deed be reviewed by Solicitor Bugaj. The motion carried 3-0.

Shared Municipal Services Grant for Tar Buggy: Chairperson Chandler announced that a verbal agreement has been reached between Lake, Palmyra-Wayne, and Paupack Townships to apply for a shared municipal grant for the purchase of a tar buggy. Commitment letters have been mailed to Lake and Palmyra-Wayne Townships for a written obligation to share the proposed cost of \$25,000.

Dollar General Land Development Extension: Solicitor Bugaj stated that at the Planning Commission meeting of August 4, 2016, the Dollar General Land Development application was reviewed. After a lengthy meeting, the members agreed that there were too many open issues and tabled the application until the September meeting. The applicant submitted an extension request to September 9, 2016. A motion was made by Tom Oakley and seconded by Leigh Gilbert to grant the extension. The motion carried 2-0. Due to a conflict of interest, Bruce Chandler recused himself and abstained from voting.

Resolution 2016-37 - Disposition of Municipal Records: A motion was made by Bruce Chandler seconded by Tom Oakley to approve. The motion carried 3-0.

Maines Road Update: The road has been paved and lines have been painted. Chandler expressed that he was pleased with the job that Leeward had done.

New Employee: Glen Tennant has been hired as a road laborer. He replaces the vacancy left from a former employee who resigned in May of this year. Glen has been hired for a 90 day probationary period but Chandler commented that he is doing very well so far.

Dan Beard Cabin Project: Warren Schloesser, member of the Board of Directors of the Northeastern PA Council of Boy Scouts, gave a brief overview of the upcoming Dan Beard Cabin project. The project is to relocate a cabin originally built by Dan Beard, the founding father of the Boy Scouts of America, to the Goose Pond Scout Reservation. Building Inspector Paul Bunnell has reviewed the application and confirmed that it meets all the requirements. The Supervisors expressed their support of the project and commended the Boy Scouts in their efforts.

Short Term Rentals/CAI Meeting: Tom Oakley stated that he and the Township Secretary attended the CAI meeting on August 5, 2016. He commented that it was a productive meeting with concerns and issues being discussed. He also stated that the Supervisors understand our residents concerns and a short term rental ordinance will be considered in the near future. The township will also be in contact with Palmyra-Pike Township for further input. Mr. Oakley reiterated that we want to "get it right" and that it will take some time. A discussion followed among those present. Andy Anderson from Paupack Glen discussed his concerns on how to enforce it once passed. Jim Reardon, also a resident from Paupack Glen, discussed issues and problems his community is having with renters. Resident Anne Guida asked that the township address the hotel tax when proposing the ordinance. All present supported the need for a short term rental ordinance in the Township. Solicitor Bugaj noted that the process would include a public hearing to listen to all residents and solicit public response.

Firehouse Parking Lot Update: Supervisor Oakley stated that the proposed paving of the firehouse parking lot through the use of a grant will not be done this season. The plan is to schedule bid advertising in February 2017.

Ambulance Log: There were 50 calls for the month of July.

Fire Calls: There were 13 calls for the month of July.

Building & Zoning Updates: Supervisor Tom Oakley gave an update. There were 14 permits for the month of July.

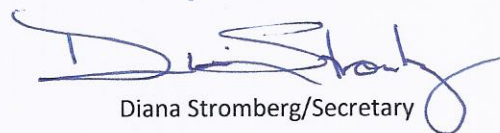
Correspondence:

- A sediment and erosion letter from DEP was read.
- A letter from WLE addressing Eskra Road issues was read by Chandler. Solicitor Bugaj commented that he will look into it further.

Public Comment: A question was raised on property changes located across from Shuman Point.

Having no further business to discuss, the meeting was adjourned at 7:29pm by Chairperson Bruce Chandler.

Respectfully Submitted,



Diana Stromberg/Secretary