

## **Paupack Township Board of Supervisors**

### **Meeting Minutes of July 11, 2019**

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, July 11, 2019 at the Township Municipal Building. The meeting was called to order at 6:30 PM by Chairman Bruce Chandler.

#### **The following Township Officials were present at the meeting**

Bruce Chandler, Chairman      Jim Martin, Supervisor      Leigh Gilbert, Supervisor      Ronald Bugaj, Solicitor  
Cheryl Scartelli, Asst. Secretary/Treasurer

#### **The following members of the public were present at the meeting**

Katie Collins      Melanie Stockwell      Frank Williams      Jocelyn Cramer      Dennis Stinson      Waldemar Szatkowski  
Justin Hennings      Gary Flood      Karen Lutz

Chairman Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance.

The meeting minutes for the June 13, 2019 Board of Supervisors were presented. Leigh Gilbert made a motion to accept the minutes as presented, seconded by Jim Martin. The motion carried 3 - 0.

The Treasurers Report was presented. A motion was made by Jim Martin to accept the Treasurers Report as presented, seconded by Leigh Gilbert. The motion carried 3 - 0.

The bills totaling \$159,748.14 from June 14, 2019 through July 11, 2019 were presented. Following a review, a motion was made by Leigh Gilbert, and seconded by Jim Martin to accept the bills as presented, and pay same. The motion carried 3 - 0.

#### **Fire Company Log for June**

See Agenda

#### **Ambulance Log for June**

The ambulance call log is available at the front table.

#### **Building & Zoning Log for June**

See Agenda

#### **Adoption of the Lake Region Comprehensive Plan**

Bruce Chandler stated they had the Lake Region Comprehensive Plan Public Hearing before this meeting at 6:00 tonight. He added the document was on the table for public viewing or they can go online and access it. Jim Martin added we had a steering committee that worked closely across all three municipalities and Frank, Leigh and Jim represented Paupack and then Hawley and Palmyra had representation for them. Jim said the Wayne County Department of Planning supported the effort and handled all the map work related to the project. Jim added this is our update of the plan we adopted in 2007 and we are right on track. Jim gave a special thanks to the County. He added after tonight there will be a hearing in Hawley and Palmyra and once they get their hearings done and adopt the ordinance we will be complete. Jim stated that this plan was done through a partial grant. He added 50% was through the Department of Community and Economic Development and less than 50% was the three municipalities and we had the in-kind through the County. Jim Martin made a motion to adopt the plan as presented, and seconded by Leigh Gilbert. The motion carried 3-0.

## Subdivisions

**Vail Minor Subdivision (2019-6): property located along T-363 (Knapp Road) in Paupack Township** Dennis Stinson said this is a minor subdivision. Ron Bugaj said the Planning Commission had no adverse comments and Mr. Williams signed the map. He added we didn't need new deeds yet and it is a straight subdivision at this time and everything complied including the engineering certification on the map. Bruce Chandler asked how do you record it without a deed and Ron added it is just a map. He said maps can be recorded independently of deeds. Bruce Chandler made a motion that we accept this subdivision, seconded by Jim Martin. The motion carried 3-0.

**Kolosovskiy Lot Combination (2019-7): property located at the intersection of Oakland Lane and Harmony Drive (private streets) with Wallenpaupack Lake Estates** Waldemar Szatkowski said this is lots 96 and 97 and the purpose of this lot consolidation is for a future garage. Ron Bugaj said Mr. Williams had signed the maps. Jim Martin made a motion to approve the subdivision, seconded by Leigh Gilbert. The motion carried 3-0. Ron added that we will need a copy of the recorded deed and Waldemar agreed.

**Iversen Lot Combination (2019-8): property located along Elly's Court (a private road) and Cherokee Terrace (a private road) within Wallenpaupack Lake Estates** Gary Flood said there was a question at the Planning Commission meeting last week that it was in the Dona Marie Iversen Trust and this has been corrected. He added she has an existing lot in WLE and she purchased the lot to the rear to keep it from getting built on. Ron said when the deed was reviewed it showed that even though the deed is currently deeded in the name of the trust, the deed that they presented did not involve a trust which makes it ineffective. He said we got a proper deed and Mr. Williams had signed the map. Bruce Chandler made a motion that we accept this subdivision, seconded by Jim Martin. The motion carried 3-0.

**Mininger Lot Combination (2019-9): property located at the intersection of Rolling Hills Drive and Tomahawk Road (private roads) within Wallenpaupack Lake Estates** Justin Hennings said this is a lot combination. Ron Bugaj said the deeds were acceptable. He said the Planning Commission recommended approval and Mr. Williams signed the maps. Leigh Gilbert made a motion to accept this subdivision, seconded by Jim Martin. The motion carried 3-0.

**Gassert Lot Combination (2019-10): property located along Sunrise Terrace (a private road) within Wallenpaupack Lake Estates** Justin Hennings said this is another lot combination. They own an all ready combined lot and bought another one and wanted to attach that one to them so it was all one big lot. Ron Bugaj said the deed was incorrect and it has been corrected and Mr. Williams signed the maps. Jim Martin made a motion to approve the lot consolidation as presented, seconded by Leigh Gilbert. The motion carried 3-0.

## Correspondence

Received a letter from the Liquor Control Board for TRE SAZON KITCHEN & BAR LLC. Bruce Chandler stated that this place used to be Calabria or Perna's Restaurant.

Received letter from PennDOT re: reimbursement notification on the evaluation from the winter of 2018-2019. Bruce Candler stated we were given \$1542.75 increase for 6 miles of roads that we do for the State.

Received letter from Wayne Conservation District re: Reszuta Sandy Point Excavation. Bruce Chandler stated that this was an earth disturbance and corrective matters were taken .

## New Business

Need to make a motion to authorize submission of Monroe County LSA Grant on behalf of Lakeville Volunteer Fire Co. Bruce Chandler made the motion, seconded by Jim Martin. The motion carried 3-0.

Approval to go ahead with Paperless Meeting Proposal in the amount of \$3930.00 plus ongoing monthly cost of \$174.00. Jim Martin said we had a conversation about this at a prior meeting and we got a proposal from our IT person. Basically we will be working with IPads across the board and we will have a large screen so all the documents will be up on the screen. Jim Martin made a motion to proceed and go forward with this, seconded by Leigh Gilbert. The motion carried 3-0.

Township Fall Cleanup Day has been scheduled for Saturday, September 7, 2019 from 8 till Noon. Bruce Chandler said we do not take hazmat but we do take tires, batteries, metal but no paint.

The Lakeville Food Pantry will be on Thursday, July 25, 2019. There will be lunch served at the Fire Company, all are welcome.

### **Public Comments**

Katie Collins asked what the Monroe County LSA Grant on behalf of the Lakeville Volunteer Fire Co. is for. Jim Martin explained it will be for their Scott Air-Packs. He said we submitted it last year and did not get it funded. Katie asked how many they will be getting and Jim said about 20.

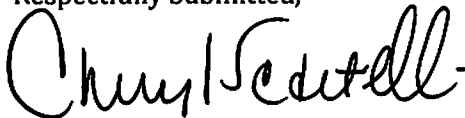
Karen Lutz asked if there has been any date mentioned for the proposed new Zoning Ordinance for public review. Frank Williams said no that they are still working on it.

Jocelyn Cramer introduced herself. She said she is a candidate for Wayne County Commissioner in this year's local election in November. She said her and her husband, Mike Rollison live in Damascus Township. She said she serves on Wayne County's Solid Waste Advisory Committee and she works at the Recycling Center. She added she really applauds us for the paperless meeting proposal since we are the first county she has seen to adopt something like this.

### **Adjournment**

Chairman Chandler asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,

A handwritten signature in black ink that reads "Cheryl Scartelli". The signature is written in a cursive, flowing style.

Cheryl Scartelli, Asst. Secretary