

## **Paupack Township Board of Supervisors**

### **Meeting Minutes of July 9, 2020**

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, July 9, 2020 at the Township Municipal Building. The meeting was called to order at 6:30 PM by Vice Chairperson Jim Martin.

#### **The following Township Officials were present at the meeting**

Jim Martin, Vice Chairperson/Supervisor      Robert Boogertman, Supervisor  
 Ronald Bugaj, Solicitor      Cheryl Scartelli, Secretary/Treasurer

#### **The following members of the public were present at the meeting**

Katie Collins   Dennis Stinson   Tom Nikles   Mark Crouthamel   Karen Lutz

Vice Chairperson Jim Martin opened the meeting by asking all present to participate in the Pledge of Allegiance.

The meeting minutes for the June 11, 2020 Board of Supervisors were presented. Robert Boogertman made a motion to accept the minutes as presented, seconded by Jim Martin. The motion carried 2-0.

The Treasurers Report and the bills totaling \$141,200.91 from June 12, 2020 through July 9, 2020 were presented. The fire tax payment to Lakeville Fire Co. is included in these bills which is \$110,000.00. Following a review, a motion was made by Robert Boogertman, seconded by Jim Martin to accept the bills as presented, and pay same. The motion carried 2-0.

#### **Fire Company Log for June**

Available at the front table

#### **Ambulance Log for June**

Available at the front table

#### **Building & Zoning Log for June**

See Agenda

#### **Roadmasters Log**

Available at the front table

**Crouthamel Conditional Use:** Jim Martin made a motion to set the Conditional Use Hearing for Crouthamel / Ice Event Corp, LLC for Thursday, August 13, 2020 at 5:45 at the Township, seconded by Robert Boogertman. The motion carried 2-0.

**Reino Lot Consolidation (2020-6):** This lot consolidation is located along Lakeshore Drive (SR 2002) and Cove Point Circle (a private road) in the Cove Point Club development in Paupack Township. Maps were submitted by Dennis Stinson. Dennis said the County comments were addressed. Ron Bugaj said the Planning Commission reviewed it and found it acceptable. He also said he received the deed and it is acceptable. Robert Boogertman made a motion to approve this lot consolidation, seconded by Jim Martin. The motion carried 2-0.

**Nikles Lot Consolidation (2020-7):** This lot consolidation is located along Wallenpaupack Road (a private road) in Paupack Township. Maps were submitted by Dennis Stinson. Dennis said the County comments were addressed. Ron Bugaj said the Planning Commission reviewed it and found it acceptable. He also said he received the deed and it is acceptable. Robert Boogertman made a motion to approve this lot consolidation, seconded by Jim Martin. The motion carried 2-0.

**Hutchins Lot Consolidation (2020-8):** This lot consolidation is located along Indian Drive in the Wallenpaupack Lake Estates development in Paupack Township. Maps were submitted by Dennis Stinson. Dennis said there were no County comments. Ron Bugaj said the Planning Commission reviewed it and found it acceptable. He also said he received the deed and it is acceptable. Robert Boogertman made a motion to approve this lot consolidation, seconded by Jim Martin. The motion carried 2-0.

### **Correspondence**

Jim Martin reported that the Township received 2 letters from Wayne Conservation District dated June 9, 2020 regarding General Permit (GP) Acknowledgment Notification Boat Launch Floating Dock Addition, permit # GP026400220-414 Paupack Township, Wayne County, Pa

Jim Martin reported that the Township received the signed acknowledgment from Attorney Waldron regarding Gomes. Ron Bugaj added that substantial fines were paid by Gomes. He said that Gomes withdrew his variance and has until September 1, 2020 to finalize everything or fines go back in effect double of what they were. He added that we should know the status by the August 13, 2020 Supervisor's meeting.

Jim Martin reported that the Township received two additional letters from Wayne Conservation District dated June 15, 2020 regarding Review of Erosion & Sediment Control Plan for the Stauffer Project GP0264500220-415, GP036400220-405 Paupack Township, Wayne County, Pa

Jim Martin reported that the Township received a letter from Entech Engineering dated June 22, 2020 regarding AQUA Pennsylvania, Inc. Lower Playground Trail Main Replacement, Paupack Township, Wayne County, Pa

### **New Business**

Robert Boogertman made a motion to sell our 2007 Mack Truck and purchase a new one, seconded by Jim Martin. The motion carried 2-0.

Robert Boogertman made a motion to accept and sign the IRS-required restatement of the Plan Document for the Township's Defined Benefit Pension Plan through Pa Municipalities Pension Trust of PSATS, seconded by Jim Martin. The motion carried 2-0.

Jim Martin made the announcement that Cheryl Scartelli is now the Township's full-time Secretary/Treasurer. He read a Statement from the Board of Supervisors regarding administrative changes in the Township that was available at the front table for viewing. A copy of this statement is included as an attachment to these meeting minutes. He added that the Township would like to publicly thank Marianne Unger for her efforts for the last three years.

Jim Martin said that with any change with a Secretary/Treasurer, we are required by Township code to have our auditing firm come in and do an audit of our books and payroll. Robert Boogertman made a motion to accept and sign the contract with Brian T. Kelly and Associates to Perform Agreed Upon Procedures as required by the Township Code, seconded by Jim Martin. The motion carried 2-0.

The Lakeville Food Pantry will be held as a drive-thru in the parking lot on July 23, 2020 due to COVID-19 social distancing.

### **Public Comment**

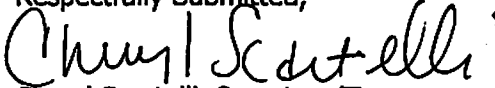
Karen Lutz asked about the Zoning Hearing Board Hearing. We said it is set for Thursday, August 20, 2020 at 5:30 at the Township. Jim Martin added that we will get all the documentation out.

Karen Lutz added that she received an email from Keep Pa Beautiful. She said they are ready to do the campaign for either August or September. She added that all the litter that will be picked up will be accepted by Waste Management for free. She said that she will send Cheryl Scartelli the information.

### Adjournment

Jim Martin asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 6:50 pm.

Respectfully Submitted,

  
Cheryl Scartelli, Secretary/Treasurer