

Paupack Township Board of Supervisors

Meeting Minutes of May 9, 2019

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, May 9, 2019 at the Township Municipal Building. The meeting was called to order at 6:30 PM by Chairman Bruce Chandler.

The following Township Officials were present at the meeting

Bruce Chandler, Chairman Jim Martin, Supervisor Leigh Gilbert, Supervisor Ronald Bugaj, Solicitor
Cheryl Scartelli, Asst. Secretary/Treasurer

The following members of the public were present at the meeting

Katie Collins Melanie Stockwell Frank Williams Jean Corey Alice Marz Robert Rozema

Chairman Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance.

The meeting minutes for the April 11, 2019 Board of Supervisors were presented. Jim Martin made a motion to accept the minutes as presented, seconded by Leigh Gilbert. The motion carried 3 – 0.

The Treasurers Report was presented. A motion was made by Leigh Gilbert to accept the Treasurers Report as presented, seconded by Jim Martin. The motion carried 3 – 0.

The bills totaling \$36,044.81 from April 12, 2019 through May 9, 2019 were presented. Following a review, a motion was made by Leigh Gilbert, and seconded by Jim Martin to accept the bills as presented, and pay same. The motion carried 3 – 0.

Fire Company Log for April

See Agenda

Ambulance Log for April

The ambulance call log is available at the front table.

Building & Zoning Log for April

See Agenda

Update on Zoning Hearing Board Variance Application Christopher Borton

Bruce Chandler explained that we have a Zoning Hearing Board Hearing coming up on Christopher Borton. We received correspondence from Ron Bugaj regarding his decision for intervention. Solicitor Bugaj said the township has a right to intervene. He stated that if we intervene, he can go to the hearing and cross examine and make an argument. If we don't intervene then the testimony will come out and the Zoning Hearing Board will make a decision. Jim Martin asked if the township can appeal the decision. Solicitor Bugaj said only if the township intervenes. Leigh Gilbert added that we should make it consistent since Ron was there for Grassie. Leigh Gilbert made a motion to have Ron attend the variance hearing and Ron added to allow the township to intervene at the Zoning Hearing Board Hearing. Jim stated the hearing is set for Wednesday, June 19, 2019 at 6:00 pm. Bruce Chandler seconded the motion. The motion carried 3-0.

Correspondence

Bruce Chandler read a letter from Karen Lutz regarding The Great American Cleanup. Bruce added that the township is very proud of the way Karen Lutz headed up this activity.

Bruce Chandler said we received a letter from Hawley Borough Police. He said every year they do a traffic control for the downtown parades. Bruce Chandler made a motion for May 26th, Memorial Day, July 4th, Independence Day and October 31st, Halloween in accordance with the Fire Police Law, Title 35, and this is an official request made to ensure the extension of Workman's compensation coverage to all of their fire police throughout the duration of the event. He added that we are more than glad to help them out with traffic control. Jim Martin seconded the motion. The motion carried 3-0. Bruce added that we will need to send a letter back that we approved this at our meeting.

Bruce said this is a letter that we will send out Mike Peifer, it is House Bill 349. The general gist of it is that we have our own building code in the township and this bill wants to bring in third-party agencies. Leigh Gilbert said it is already on the Senate floor. Jim Martin stated that we need to send an opposition letter to Lisa Baker and copy Mike Peifer. In the form of a motion we will send a letter to Lisa Baker and copy Mike Peifer about our concerns about House Bill 349. Jim Martin made that motion, seconded by Leigh Gilbert. The motion carried 3-0.

Received a letter from PennDOT regarding public bidding for threshold increases for townships and boroughs. The State pre-bids anything that we may need to buy but if we do not go through the COSTARS program then there are bidding thresholds. Purchases and contracts below \$10,900 require no formal bidding or written/telephonic quotations. Purchases and contracts between \$10,900 and \$20,100 require three written/telephonic quotations and purchases and contracts over \$20,100 require formal bidding.

We received a Notice of Violation from DEP regarding 57 Deer Park Lane, Cumbo property. DEP was there and we were notified. DEP will notify us of any action.

Requesting input from Supervisors regarding identifying section of 590 to include in the overlay district Proposed Zoning Ordinance Revision by the Planning Commission. Frank Williams said we are talking about off-premise signs billboards. The Planning Commission had Glenn Kory come in and he owns many of those things. We discussed the effects that billboards would have up and down 590 and we should probably allow. Glen said it is not uncommon to do little sections. Frank asked the Supervisors for some input as to where it may be appropriate or inappropriate or that we may allow or disallow off-premise signs. Bruce stated that he thinks it is inappropriate because the State has regulations where you can put commercial signs. Jim Martin asked Frank in our present ordinance, how do we handle billboards? Frank said they are not allowed in commercial and they are allowed in a different district. Bruce added he doesn't know what PennDOT's requirements are on them. Frank said to look at Hamlin and that is what they are trying to avoid. Frank said if we had to allow it let's pick a few places. Frank said they put in there a maximum number after dark and it has to have an auto dimmer that is how they wrote it. If they need it bright in the daytime it will have to dim as the sun sets. Bruce said we will need to contact PennDOT to see what restrictions they may have. Robert Rozema added they did talk about the rules of PennDOT in the meetings. Melanie Stockwell asked about illuminated signs. Frank said that is how they wrote it. Frank said that the township went to a lot of effort to make sure the Dollar General is an attractive looking store because of the look of the community so as we look at off-premise signs he thinks smaller and limited.

We received a letter from Wayne County Dept. of Planning/GIS on the Lake Region Comprehensive Plan review. Jim Martin said they provided some review and recommendations. We will look at those and make some decisions. They also brought up about Unger Lake. There was a proposed name change to Lake Elizabeth and it never happened. It is up to the property owner to carry through with that.

We have a new proposal from Pitney Bowes on our meter lease. It is a 5 year lease for \$74.61 a quarter with a savings of \$24.84 per quarter. Jim Martin made a motion to approve this new lease, seconded by Leigh Gilbert. The motion carried 3-0.

Letter from Wayne County Conservation District regarding Review of Erosion and Sediment Control Plan for The Boys Scouts of America Goose Pond Reservation. It was found to be adequate.

Second letter regarding Review of Erosion and Sediment Control Plan for the Ritchie Path and Drainage. This was found to be adequate.

Old Business

On the Floodplain Ordinance update after it was adopted at the Supervisor's Meeting on April 11, 2019, it was emailed to Leslie Rhoads who reviewed it and uploaded it to FEMA. We are awaiting FEMA's review.

We purchased shared drives in the amount of \$766.88 and the installation cost was \$400.00 for our computer system here in the township building.

Purchase of the Chassis for the 3109 Ford F550 in the amount of \$52,465.00 and the Upfit for \$23,351.08 but the truck is not completed yet. We are waiting completion on it.

We made a motion at last month's meeting to sell the 2003 Chevrolet Flat Bed. The legal notice will be published in the Wayne Independent on May 11, 2019. It will then go on electronic bid through Municibid and it will run for 3 weeks unless sold before that.

New Business

The Lakeville Food Pantry will be on Thursday, May 23, 2019. There will be lunch served that day as well at the Lakeville Fire Co. All are welcome.

Paupack Township Spring Cleanup is set for Saturday, May 18, 2019 from 8:00 am to 12:00 pm at the Municipal Building.

Last thing is photocopying of documents. Leigh Gilbert said we have a problem that is irritating us bad. Generally in one month we will throw away a half ream of paper because no one picks up the copies at the meetings. Leigh said what we are going to do is give this document order sheet a try. You can put your name on there and mark exactly what copies you want so we know exactly what copies to make. Melanie Stockwell asked if we can put these documents on our website but we cannot do that because of financial documents. Katie from the News Eagle said we are the only township that gives copies. Bruce said it is supposed to be for the public. Jim Martin said the other option is to go paperless and we can put this stuff up on a screen. Frank Williams said that is what they do in their school board meetings. Jim said we can really save some paper and we will look at some equipment. We can get the packet electronically. Robert Rozema asked if there is a municipal doc like they have board docs. We will look into municipal doc. Jim Martin made a motion to look into this, seconded by Leigh Gilbert. The motion carried 3-0.

Public Comments

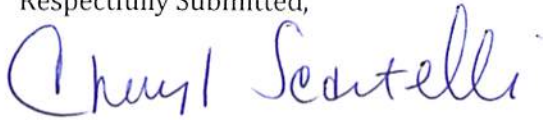
Melanie Stockwell asked what Christopher Borton's application is. Bruce explained he wants to take a small portion of once piece of property that he owns and add it to another piece of property that he owns so that he has a view of the lake, it is in Paupack Lake. The house was set at approximately a 45 degree angle on the parcel of ground and he sells the other portion he would be looking over the other party's piece of ground. He has got to make one lot non-conforming and the other more conforming. It depends on the how the Zoning Hearing Board looks at it. Leigh added there is a limit to the frontage for a lot and that is where he is in trouble. If he takes this piece then he won't have the frontage required under the code.

She also asked about a company a while back that was doing digging. Ron Bugaj said that is the Zoning Hearing Board case with Grassie. The Zoning Hearing Board decided to uphold the decision of the zoning officer which denied the request of the applicant to get his project the way he wanted to have it. Ron added Grassie is done.

Adjournment

Chairman Chandler asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 7:16 PM.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Cheryl Scartelli". The signature is written in a cursive style with a large initial 'C'.

Cheryl Scartelli, Asst. Secretary