

Paupack Township Board of Supervisors Meeting Minutes of May 8, 2025

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, May 8, 2025 at the Township Municipal Building. The meeting was called to order at 6:30 PM by Chairperson Bruce Chandler, who led the audience with the Pledge of Allegiance.

The following Township Officials were present at the meeting

Bruce Chandler, Chairperson Jim Martin, Vice-Chairperson Robert Boogertman, Supervisor
Ron Bugaj, Solicitor Maureen Camasta, Secretary/Treasurer

The following members of the public were present at the meeting

Frank Williams, AnnMarie Kestel, Ken Kestel, Karen Lutz, James Rutherford,
Melanie Stockwell, Natasha Harmuth,

The meeting minutes for the April 10, 2025 Board of Supervisors meeting were presented. Robert Boogertman made a motion to approve the minutes as presented, seconded by Bruce Chandler. Motion carried 3-0.

The Conditional Use Hearing minutes for the April 10, 2025 Intskirveli Conditional Use Hearing were presented. Robert Boogertman made a motion to approve the Conditional Use Hearing minutes as presented, seconded by Jim Martin. Motion carried 3-0.

The Conditional Use Hearing minutes for the April 10, 2025 Weiss Conditional Use Hearing were presented. Robert Boogertman made a motion to approve the Conditional Use Hearing minutes as presented, seconded by Jim Martin. Motion carried 3-0.

The Conditional Use Hearing minutes for the April 10, 2025 Schleig-Phillips Conditional Use Hearing were presented. Robert Boogertman made a motion to approve the Conditional Use Hearing minutes as presented, seconded by Jim Martin. Motion carried 3-0.

The Conditional Use Hearing minutes for the April 10, 2025 Meccage Conditional Use Hearing were presented. Robert Boogertman made a motion to approve the Conditional Use Hearing minutes as presented, seconded by Jim Martin. Motion carried 3-0.

The Treasurer's Report was presented. A motion was made by Robert Boogertman to accept the Treasurers Report as presented, seconded by Jim Martin. Motion carried 3-0.

The bills totaling **\$22,578.40** from April 11, 2025 through May 8, 2025 were presented. Following a review, a motion was made by Bruce Chandler, seconded by Jim Martin to accept the bills as presented, and pay same. Motion carried 3-0.

Fire Company Log for April

Available at the front table

Ambulance Log for April

Available at the front table

Building & Zoning Log

Subdivisions:

Rice Lot Combination 2025-15: Jamie Rutherford was present to discuss the proposed Lot Combination, two existing adjacent parcels, into one final to be known as Lot 169R, located at Paradise Park Drive, Tax Map ID#19-0-0010-0169 & 19-0-0010-0172. The Wayne County Planning letter was received and had no comments. Ron Bugaj said the proposed deed is acceptable. Upon further review and discussion among the Supervisors, Jim Martin made a motion to approve this Lot Combination as presented, seconded by Robert Boogertman. The motion carried 3-0.

Conditional Use Applications:

Hajek Conditional Use Hearing: A motion was made by Jim Martin to set a date for a Conditional Use Hearing date and time for the Hajek Conditional Use Hearing for June 12, 2025 @ 6:00 pm, Robert Boogertman seconded the motion. This is an application for a Short-Term Rental in Paupack Township, Wayne County. Motion carried 3-0.

Correspondences:

Letter from Wayne Conservation District dated April 11, 2025, RE: Review of Erosion & Sediment Control Plan for the Morrison Shoreline Stabilization REVISED ES Plan, Paupack Township, Wayne County, PA. The Plan for the above-mentioned site has been reviewed and found **adequate** to meet the requirements of Pa. Title 25, Code Chapter 102, Erosion and Sediment Control.

Received a letter from Hawley Borough Police. Every year they do a traffic control for the downtown parades. Bruce Chandler made a motion for requesting the aid of the Lakeville Fire Department Fire Police for the traffic control during the following 2025 parades: May 25th Memorial Day Parade, July 4th Independence Day Parade and October 31st Halloween Parade and December 13, 2025 DHP Winterfest Parade in accordance with the Fire Police Law, Title 35, and this is an official request made to ensure the extension of Workman's Compensation coverage to all of their fire police throughout the duration of the event. He added that we are more than glad to help them out with traffic control. Robert Boogertman seconded the motion. The motion carried 3-0.

Received an email from Karen Lutz, Paupack Township Pick-up PA Day, Volunteers were out picking up garbage on a few different days due to inclement weather. They were able to clean up a good portion of Route 590 and several Paupack Township Municipal Roads. A total of 44 bags were collected by the volunteers. Supervisors stated that they deeply appreciated the efforts of Karen in organizing this event annually and the ongoing work of the volunteers in committing their time in keeping the Township free from litter.

Old Business

Ambulance Update: Robert Boogertman reported everything seems to be working well, in operation in three Municipalities. It was also reported that the (3) municipalities, Paupack, Palmyra, Hawley Borough are awaiting an announcement on their grant application to secure funds for a new ambulance. A decision on this grant application will be made on May 20, 2025. PPH is continuing to work with the Wayne County Commissioners and other municipalities to develop a long-term sustainable solution to emergency response services within the County. At the last meeting of PPH, a decision was made to have their Attorney to draft up letters to be sent out to other municipalities for their support for additional support due to the PPH emergency response coverage occurring within their municipality.

Short Term Rental Ordinance Update: Jim Martin reported that the Township has 85 existing Permits that have been issued, and 107 Applications. 9 pending because of conditional use applications. Ken Kestel, STR Compliance Officer does a great job!

Public Hearing Meeting was held before this meeting @ 5:30 pm, for the Amendment to Paupack Township, Wayne County Zoning Ordinance to regulate the commercial generation of solar energy in Paupack Township, Wayne County. A decision will not be made this evening and would likely be made at the next Paupack Township meeting scheduled for Thursday May 22, 2025.

Mroczkowska-2025-11: Conditional Use Hearing: Conditional Use Hearing was held before this meeting @ 6:15 pm. A decision will not be made this evening and would likely be made at the next Paupack Township meeting scheduled for Thursday May 22, 2025.

Intskirveli Conditional Use Decision – A motion to approve the Conditional Use Application as submitted by Tax Map 19-0-0030-0188 was made by Jim Martin and seconded by Robert Boogertman subject to the 9 conditions as contained within the written decision. Motion carried 3-0. A copy of the written decision will be mailed to the owner of the property. A copy of the written decision will also be provided to the Paupack Township Short Term Rental Compliance Officer.

Weis Conditional Use Decision – A motion to approve the Conditional Use Application as submitted by Tax Map 19-0-0035-0174 was made by Jim Martin and seconded by Robert Boogertman subject to the 9 conditions as contained within the written decision. Motion carried 3-0. A copy of the written decision will be mailed to the owner of the property. A copy of the written decision will also be provided to the Paupack Township Short Term Rental Compliance Officer.

Schleig-Phillips Use Decision – A motion to approve the Conditional Use Application as submitted by Tax Map 19-0-0018-0075 was made by Robert Boogertman and seconded by Jim Martin subject to the 9 conditions as contained within the written decision. Motion carried 3-0. A copy of the written decision will be mailed to the owner of the property. A copy of the written decision will also be provided to the Paupack Township Short Term Rental Compliance Officer.

Meccage Conditional Use Decision – A motion to approve the Conditional Use Application as submitted by Tax Map 19-0-0007-0145 was made by Jim Martin and seconded by Robert Boogertman subject to the 9 conditions as contained within the written decision. Motion carried 3-0. A copy of the written decision will be mailed to the owner of the property. A copy of the written decision will also be provided to the Paupack Township Short Term Rental Compliance Officer.

New Business

Bruce Chandler made a motion to adopt Resolution Number 2025-42 Resolution authorizing the submission of a Multimodal Transportation Fund (MTF) Grant to the Pennsylvania Department of Community and Economic Development (DCED) for Calendar Year 2025, seconded by Jim Martin. Motion carried 3-0. This grant application is seeking funds to address safety concerns on Everly Road. The application is seeking funds to install special signage, paving and line painting.

Bruce Chandler made a motion to approve two separate Tree Estimate from Myers Land Maintenance for Taking down 11 trees, trim 2 trees and township doing the cleanup located at Hemlock Hollow School Road, Paupack Township. Total cost is \$2,375. Take down 21 trees and township doing the cleanup located at the Paupack Township Recreation Complex Total cost is \$5,075.00 in Paupack Township, seconded by Robert Boogertman. Motion carried 3-0.

Paupack Township Spring Cleanup is Saturday May 17, 2025 from 8:00 am till Noon.

There will be a 2nd Monthly Supervisors Meeting on Thursday May 22, 2025 at 6:30 pm it will be held at the Lakeville Fire Dept. Building located at 10 Daniels Road Lakeville, PA.

The Lakeville Food Pantry will be held as a drive-thru in the Township parking lot on Thursday, May 22, 2025 10am–1pm. Lakeville Community Luncheon will be served at Lakeville Fire House at 10:30 am.

Public Comment

Adjournment

Bruce Chandler asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 7:00 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Maureen Camasta', written in a cursive style.

Maureen Camasta, Secretary/Treasurer