

## Paupack Township Board of Supervisors

### Meeting Minutes

May 8, 2014

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, May 8, 2014 at the Township Municipal Building. The meeting was called to order at 7:30 P.M. by Chairperson Bruce Chandler.

#### The following Township Officials were present at the meeting:

Bruce Chandler, Chairperson  
Diana Stromberg, Secretary

Tom Oakley, Supervisor  
Ron Bugaj, Solicitor

Leigh Gilbert, Supervisor

#### The following members of the public were present at the meeting:

Katie Collins

Karen Lutz

Frank Williams

Alice Marz

Mike Wood

Chairperson Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance. The minutes of the April 10, 2014 Supervisors meeting were presented. A motion was made by Leigh Gilbert to approve the meeting minutes seconded by Tom Oakley. The motion carried 3-0.

The Treasurer's Report was presented. Tom Oakley made a motion to accept the Treasurer's Report as submitted seconded by Leigh Gilbert. The motion carried 3-0.

The bills, totaling \$37,060.96, were presented. Following a review, Leigh Gilbert made a motion to accept the bills as presented, with the exception of check number 5577. The new total of bills accepted from April 11, 2014 to May 8, 2014 is \$35,117.74. Tom Oakley seconded the motion. The motion carried 3-0. A list of the bills is on file.

**Bid Opening – Park Enhancement Project:** Chairperson Bruce Chandler stated that a request for sealed bids was advertised in the Wayne Independent newspaper three (3) times. Notarized proof of publication is on record. Two (2) contractors submitted sealed bids. All bids were opened and the following are the bid proposals:

**WAYCO: \$81,910.28 – LOWEST BID**

**LEEWARD CONSTRUCTION: \$100,233.00**

Solicitor Ron Bugaj reviewed bid bonds from both proposals and found them both to be acceptable. A motion was made by Tom Oakley seconded by Bruce Chandler to award the winning bid to Wayco contingent upon review and approval by Mike Wood of Woodland Design Associates. The motion carried 3-0.

**Cove Haven Tax Assessment Update:** Solicitor Ron Bugaj stated he believes the tax assessment appeal is resolved. He is waiting for final word from the school district and all final paperwork. Tom Oakley noted that the township has received the tax revision notice from Mr. Nolan, however Solicitor Bugaj has not. He thought it was in the best interest of all to hold off announcing the settlement numbers until we have accurate numbers.

**Sign at the Firehouse:** Tom Oakley explained that the sign at the firehouse is shared by both the township and the fire department. The upper portion of the sign that the township uses is decaying and needs replacement. A motion was made by Tom Oakley seconded by Bruce Chandler to replace the township sign. The motion carried 3-0. Further research into the possibility of an electronic message board on the lower portion of the sign will be done in the near future.

**Attendance at PSATS Conference:** Bruce Chandler stated that Supervisor Leigh Gilbert and Secretary/Treasurer Diana Stromberg attended the PSATS conference in April. Both found the conference to be informative and very beneficial this year.

**Great American Clean up Results:** Tom Oakley stated that it was a very successful event and thanked all the volunteers for a job well done. A total of 20 volunteers cleaned up litter on 19.8 miles of roadways. Two hundred and twenty five (225) bags of litter, seventeen (17) tires, as well as various other interesting items were collected. Mr. Oakley thanked Lakeville Methodist Church for providing a delicious lunch. Special recognition was given to employee Dave Carroll who not only picked up litter before the event but continued litter pick up along the roadways for many days afterwards..

**Township Spring Clean Up:** Spring Clean up will be held here at the Township Building on May 31, 2014 from 8:00 to noon.

**Primary Elections:** The Township building has been reserved for the primary election poles. Election Day is May 20, 2014.

**Hemlock Hollow School:** An estimate in the amount of \$6,475.00 for painting the school was presented by Frank Williams. The supervisors noted that some work needed to be done prior to the painting. The Board also stated that they would like to get one or two additional estimates for comparison.

**Fire Department Log:** There were 13 calls during the month of April, 2014.

**Ambulance Log:** There were 33 calls made during the month of April 2014.

**Building & Zoning Update:** Supervisor Leigh Gilbert gave an update on building and zoning permits issued. The month of April was encouraging with 25 permit applications.

**Correspondence:** Supervisor Bruce Chandler read all incoming correspondence.

**Public Comment:**

- A resident inquired about Paupack Township address changes and whether it was only limited to WLE. Tom Oakley said he spoke with the County GIS Department and they are reviewing addresses and will be changing some in WLE.
- Bruce Chandler talked about his attendance at a mandated 2 day workshop on Dirt & Gravel Roads. Townships attending the workshop could receive funding through grants. He noted that the course was very good this year.
- Bruce Chandler, Tom Oakley and Rich Chicoski attended a "Workers Safety" training workshop on May 8th. It was very informative and they are all certified for flagging.
- Mike Wood said that he would handle all calls from those requesting amounts of the bid proposals and will also send emails to Wayco and Leeward Construction.

**Old Business:** There was no old business.

Having no further business to discuss, the meeting was adjourned at 8:12pm by Chairperson Bruce Chandler.

Respectfully Submitted,

  
Diana Stromberg/Secretary