

## **Paupack Township Board of Supervisors**

### **Meeting Minutes of April 11, 2024**

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, April 11, 2024 at the Township Municipal Building. The meeting was called to order at 6:30 PM by Chairperson Bruce Chandler.

#### **The following Township Officials were present at the meeting**

Bruce Chandler, Chairperson Jim Martin, Vice Chairperson/Supervisor  
Robert Boogertman, Supervisor  
Ronnie Fischer, Solicitor

#### **The following members of the public were present at the meeting**

Taylor Carrubba, Paul Brindle, Jeff Olsommer, Natasha Harmuth, Frank Williams, Karen Lutz,  
George Ammerman, Doug McCarthy, Roger Bolles, Melanie Stockwell

Chairman Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance.

The meeting minutes for the March 14, 2024 Board of Supervisors meeting were presented. Robert Boogertman made a motion to approve the minutes as presented, seconded by James Martin. The motion carried 3-0.

The Treasurers Report was presented. A motion was made by James Martin to accept the Treasurers Report as presented, seconded by Robert Boogertman. The motion carried 3-0.

The bills totaling **\$74,119.71** from March 15, 2024 through April 11, 2024 were presented. Following a review, a motion was made by Bruce Chandler, seconded by Robert Boogertman to accept the bills as presented, and pay same. The motion carried 3-0.

#### **Fire Company Log for March**

Available at the front table

#### **Ambulance Log for March**

Available at the front table

#### **Building & Zoning Log for March**

4 additions, 3 houses and 1 Garage Detached 2 Decks 2 Sheds

#### **Conditional Use Applications:**

**Rojas Conditional Use Hearing:** A motion was made by James Martin to set the Conditional Use Hearing date and time for the Rojas Conditional Use Hearing for Thursday, May 9, 2024 at 6:00 p.m. Robert Boogertman seconded the motion. This is an application to operate a Short-Term Rental in Paupack Township, Wayne County. The motion carried 3-0.

**Smith and Miller Conditional Use Hearing:** A motion was made by James Martin to set the Conditional Use Hearing date and time for the Smith and Miller Conditional Use Hearing for Thursday, May 9, 2024 at 5:45 p.m. Robert Boogertman seconded the motion. This is an application to operate a Short-Term Rental in Paupack Township, Wayne County. The motion carried 3-0.

## Subdivisions:

**Bolles 2024-1** – The Board of Supervisors reviewed the Bolles Subdivision. The final piece of information needed for this subdivision was the submission of a new deed. The new deed was submitted and it was reviewed and approved by Attorney Fischer. A motion to approve the Bolles Subdivision 2024-1 was made by James Martin and seconded by Robert Boogertman. Motion carried 3-0.

**McCarthy 2024-6** – The Board of Supervisors reviewed the McCarthy Land Development application. Based on the correspondence dated April 4, 2024, the Board of Supervisors agreed with the recommendations identified by the Paupack Township Planning Commission but decided not to have the Township Engineer review the Stormwater Management Plan, Erosion and Sedimentation Plan or Sewage Facilities Planning Module. All other conditions were adopted by the Board. A motion to approve the McCarthy Land Development 2024-6, based on the conditions contained within the April 4, 2024 Paupack Township Planning Commission correspondence was made by James Martin and seconded by Robert Boogertman. Motion carried 3-0.

## Correspondence

Letter from Wayne Conservation District dated April 4, 2024, Re: Review of Erosion & Sediment Control Plan for the GPO036400224-403-Dumped riprap protection and stone steps at 392 Lakeshore Drive Lakeville PA 18438. General Permit(GP) Acknowledgment Notification GP036400224-403.

## Old Business

**Ambulance Update:** Robert Boogertman reported that the ambulance service in operation in the three Municipalities has been operating very well. Although, the addition of a fast car was implemented to serve the three municipalities, it has been providing mutual aid in other municipalities in both Wayne and Pike Counties. Meeting will be established with those municipalities to encourage their participation in the PPH partnership to deliver ambulance services in our area.

Robert also reported that PPH agreed to increase their monthly payment to \$30,000. Planning ahead, PPH is supporting the development of a single application from Paupack Township, Palmyra Township and Hawley Borough to the Pennsylvania Department of Community and Economic Development through the 2024 Monroe County LSA grant program to support the purchase of a new ambulance for use by Pennsylvania Ambulance to service our area. Paupack Township will be the applicant on behalf of Palmyra Township, Hawley Borough and PPH.

**Short Term Rental Ordinance Update:** Jim Martin reported that the Township has received 67 Applications and 60 Permits have been issued. 2 Applications have been withdrawn. We are past the 90-day window for applications. The Township has also sent out 19 certified letters to property owners who are believed to be operating a Short-Term Rental in Paupack Township, Wayne County and has not applied for a permit. The list of 19 properties was identified by existing POAs, neighbors and the Township's research on popular sites by owners of Short-Term Rentals to advertise their property. To date, the Township has received 1 application, 3 of those property owners notified, formerly notified the Township they will cease operations as a Short-Term Rental and 6 property owners have contacted the Township Compliance about next steps.

**Adamski Condemnation:** The Board of Supervisors reviewed correspondence from Attorney Bugaj which included a letter and proposal from Attorney Farrell who represents the Adamski's proposing that the Township resolve the matter by conveying the property back to the Adamski's who would in turn make the repairs to the property. After discussion, Bruce Chandler made a motion to deny the request and Robert Boogertman seconded the motion. Motion carried 3-0. The Board of Supervisors will respond to Attorney Bugaj in writing denying the request and asking Attorney Bugaj to proceed to resolve this matter so the Township can demolish the building and sell the property.

**RTB Lakehouse LLC (Lisa Beers and David Wright) Conditional Use Decision** – A motion to approval the Conditional Use Application as submitted by RTB Lakehouse LLC (Lisa Beers and David Wright) Tax Map 19-0-0001-010(76 Ledge Drive Lakeville, PA 18438 Rockledge Development), was made by Bruce Chandler and seconded by James Martin subject to the conditions as contained within the written decision. Motion carried 3-0. A copy of the written decision will be mailed to the owners of the property and related parties. A copy of the written decision will also be provided to the Paupack Township STR Compliance Officer and the Paupack Township Zoning Officer.

**Susan Siek Condition Use Decision** - A motion to approval the Conditional Use Application as submitted by Susan Siek 19-0-0032-001(1056 Boathouse Road Lake Ariel, PA 18436 Wallenpaupack Lake Estates Development) was made by Robert Boogertman and seconded by James Martin subject to the conditions as contained within the written decision. Motion carried 3-0. A copy of the written decision will be mailed to the owners of the property and related parties. A copy of the written decision will also be provided to the Paupack Township STR Compliance Officer and the Paupack Township Zoning Officer.

### **New Business**

**Paupack Township, Wayne County Building Improvement Project** – Robert Boogertman made a motion to approve a payment to D&M Construction, in the amount of \$38,197.40 based on an approved payment application submitted by the Township Engineering Firm for work completed on the project. James Martin seconded the motion. Motion was carried 3-0.

**Introduction of Jeffrey Olsommer, Candidate running for the 139<sup>th</sup> PA House of Representatives.** Mr. Olsommer was provided with the opportunity to address the Board of Supervisors and the members of the public who were present for the meeting. Mr. Olsommer highlighted his family background, educational background and experience. In addition, Mr. Olsommer addressed his areas of interest that he wants to focus on should he be elected.

**Ambulance Funding** – As stated above under Old Business, the monthly payment to Pennsylvania Ambulance will increase to \$30,000 per month. All three municipalities participate in this payment. In addition, PPH has request that the three (3) municipalities jointly submit a 2024 PA DCED Monroe County LSA grant for funding to purchase a new ambulance. The application period opens July 1, 2024 and closes September 30, 2024. Paupack Township, Wayne County will take the lead and prepare and submit the grant application on behalf of the three municipalities and PPH.

**Backhoe payment** – In order to save cost, Bruce Chandler made a motion to pay off the balance of the loan on a recently purchased Township Backhoe in the amount of \$116,311.67 Robert Boogertman seconded the motion. Motion carried 3-0.

**The Lakeville Food Pantry Program** – The Lakeville Food Pantry Program will be held as a drive-thru in the Township parking lot on Thursday, April 25, 2024 10am–1pm. Lakeville Community Luncheon will be served at Lakeville Fire Company @10:30am.

**2024 Monroe County LSA Grant Application** – A motion was made by Robert Boogertman to support the preparation and submission of a 2024 Monroe County LSA Grant to secure funds to purchase a new ambulance for PPH. All three municipalities agree that this 2024 Monroe County LSA Grant will be the only 2024 Monroe County LSA Grant that will be submitted for each municipality. Paupack Township, Wayne County will take the lead and prepare and submit the grant application.

### **Public Comment**

Melanie Stockwell, questioned the Board of Supervisors about the Wayne County Homestead Exception and if the Township informs applicants who are applying to the Township to operate a Short-Term Rental that they lose that exception should they operate a STR? Mr. Martin stated that he would look into the matter and report back at a future meeting.

Melanie Stockwell, also requested that the owners name, tax map and parcel number and/or address be included on the Township's meeting agenda when it is posted on the Township website. Mr. Martin responded that information is included in the legal notice which is in the local newspaper, posted on the Township building and included within the certified mailing sent to property owners within 200 feet of the applicant's property. The Board will take this request under advisement.

### **Adjournment**

Bruce Chandler asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 7:26 pm.

Respectfully Submitted,

  
Jim Martin, Assistant Secretary