

## **Paupack Township Board of Supervisors Meeting Minutes of April 10, 2025**

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, April 10, 2025 at the Township Municipal Building. The meeting was called to order at 6:30 PM by Vice-Chairperson Jim Martin, who led the audience with the Pledge of Allegiance.

### **The following Township Officials were present at the meeting**

Bruce Chandler, Chairperson Jim Martin, Vice-Chairperson Robert Boogertman, Supervisor Ron Bugaj, Solicitor Maureen Camasta, Secretary/Treasurer

### **The following members of the public were present at the meeting**

Frank Williams, Melanie Stockwell, Natasha Harmuth, Jean Corey, Emmett Mancinelli, Waldemar Szatkowski

The meeting minutes for the March 13, 2025 Board of Supervisors meeting were presented. Robert Boogertman made a motion to approve the minutes as presented, seconded by Bruce Chandler. Motion carried 3-0.

The Conditional Use Hearing minutes for the March 13, 2025 Styles Conditional Use Hearing were presented. Robert Boogertman made a motion to approve the Conditional Use Hearing minutes as presented, seconded by Bruce Chandler. Motion carried 3-0.

The Conditional Use Hearing minutes for the March 13, 2025 MacBride, Gassert & Emery Conditional Use Hearing were presented. Robert Boogertman made a motion to approve the Conditional Use Hearing minutes as presented, seconded by Bruce Chandler. Motion carried 3-0.

The Conditional Use Hearing minutes for the March 13, 2025 Ryder, Chris-CJR Corporation LLC Conditional Use Hearing were presented. Robert Boogertman made a motion to approve the Conditional Use Hearing minutes as presented, seconded by Bruce Chandler. Motion carried 3-0.

The Treasurer's Report was presented. A motion was made by Robert Boogertman to accept the Treasurers Report as presented, seconded by Bruce Chandler. Motion carried 3-0.

The bills totaling **\$44,420.45** from March 14, 2025 through April 10, 2025 were presented. Following a review, a motion was made by Robert Boogertman, seconded by Bruce Chandler to accept the bills as presented, and pay same. Motion carried 3-0.

### **Fire Company Log for April**

Available at the front table

### **Ambulance Log for April**

Available at the front table

### **Building & Zoning Log**

### **Subdivisions:**

**Houde Lot Combination 2025-10:** Walter Szatkowski. From Proline Associates, was present to discuss the proposed Lot Combination, three existing adjacent parcels, into one final to be known as Lot 3, located in Lakeland Colony, and handed out new maps. The Wayne County Planning letter of review was received and had no comments. Ron Bugaj said the proposed deed has been revised and acceptable. Upon further review and discussion among the Supervisors, Jim Martin made a motion to approve this Lot Combination as presented, seconded by Bruce Chandler. The motion carried 3-0.

### **Conditional Use Applications:**

**Mroczkowska Conditional Use Hearing:** A motion was made by Bruce Chandler to set a date for a Conditional Use Hearing date and time for the Mroczkowska Conditional Use Hearing for May 8, 2025 @ 6:15 pm, Robert Boogertman seconded the motion. This is an application for a Short-Term Rental in Paupack Township, Wayne County. Motion carried 3-0.

**Toporowski Conditional Use Hearing:** A motion was made by Bruce Chandler to set a date for a Conditional Use Hearing date and time for the Toporowski Conditional Use Hearing for May 22, 2025 @ 6:15 pm, Robert Boogertman seconded the motion. This is an application for a Short-Term Rental in Paupack Township, Wayne County. Motion carried 3-0.

### **Correspondences:**

Letter from Wayne Conservation District dated March 20, 2025, RE: Review of Erosion & Sediment Control Plan for the bank stabilization using riprap extending 65' in length of shoreline at 15 Lake View Rd, Lakeville, PA 18438, Paupack Township, Wayne County, PA. The Plan for the above-mentioned site has been reviewed and found **adequate** to meet the requirements of Pa. Title 25, Code Chapter 102, Erosion and Sediment Control.

Received an email from Karen Lutz, Paupack Township Pick-up PA Day was rescheduled to April 26, 2025 due to bad weather conditions. 35 bags were collected

### **Old Business**

**Ambulance Update:** Robert Boogertman reported everything seems to be working well, in operation in three Municipalities. It was also reported that the (3) municipalities, Paupack, Palmyra, Hawley Borough are awaiting an announcement on their grant application to secure funds for a new ambulance. A decision on this grant application will be made on May 20, 2025. Continuing discussions are occurring with Wayne County interaction and other municipalities concerning the benefits of a regional approach to delivering and paying for these services.

**Short Term Rental Ordinance Update:** Jim Martin stated that the Township has 88 existing Permits that have been issued, and 103 Applications. 9 pending because of conditional use applications. The Paupack Township STR Compliance Officer is continuing to work with STRs on the annually renewal process.

**Intskirvelo-2025-07: Conditional Use Hearing:** Conditional Use Hearing was held before this meeting @ 5:15 pm. A decision will not be made this evening and would likely be made at the next Paupack Township meeting scheduled for Thursday May 8, 2025.

**Weiss-2025-8: Conditional Use Hearing:** Conditional Use Hearing was held before this meeting @ 5:30 pm. A decision will not be made this evening and would likely be made at the next Paupack Township meeting scheduled for Thursday May 8, 2025.

**Schleig-Phillips-2025-2: Conditional Use Hearing:** Conditional Use Hearing was held before this meeting @ 5:45 pm. A decision will not be made this evening and would likely be made at the next Paupack Township meeting scheduled for Thursday May 8, 2025.

**Meccage-2025-9: Conditional Use Hearing:** Conditional Use Hearing was held before this meeting @ 6:00 pm. A decision will not be made this evening and would likely be made at the next Paupack Township meeting scheduled for Thursday May 8, 2025.

**Styles Conditional Use Decision** – A motion to approve the Conditional Use Application as submitted by Tax Map 19-0-0011-0045 was made by Jim Martin and seconded by Robert Boogertman subject to the 10 conditions as contained within the written decision. Motion carried 3-0. A copy of the written decision will be mailed to the owner of the property. A copy of the written decision will also be provided to the Paupack Township Short Term Rental Compliance Officer.

**MacBride-Gassert-Emery Conditional Use Decision** – A motion to approve the Conditional Use Application as submitted by Tax Map 19-0-0035-0174 was made by Jim Martin and seconded by Robert Boogertman subject to the 8 conditions as contained within the written decision. Motion carried 3-0. A copy of the written decision will be mailed to the owner of the property. A copy of the written decision will also be provided to the Paupack Township Short Term Rental Compliance Officer.

**Ryder,Chris-CJR Corperation, LLC Conditional Use Decision** – A motion to approve the Conditional Use Application as submitted by Tax Map 19-0-0295-0056.0008 was made by Robert Boogertman and seconded by Jim Martin subject to the 17 conditions as contained within the written decision. Motion carried 3-0. A copy of the written decision will be mailed to the owner of the property. A copy of the written decision will also be provided to the Paupack Township Zoning Officer.

## **New Business**

Jim Martin made a motion to adopt Resolution Number 2025-41 Resolution to Authorize a budget line-item transfer. For the Purpose of Issuing Annual One-Time Bonus Payments to eligible Paupack Township Employees, seconded by Robert Boogertman. Motion carried 3-0.

Robert Boogertman made a motion to approve a proposal from AstroTurf Corporation a Costar vendor for Tennis Courts Resurfacing located at 35 Recreational Road, Paupack Township. Total cost is \$46,287. Contingent upon review with our solicitor, seconded by Jim Martin. Motion carried 3-0.

Jim Martin made a motion to set the date for the Public Meeting Hearing for the Amendment to Paupack Township, Wayne County Zoning Ordinance to regulate the commercial generation of solar energy in Paupack Township, Wayne County. Date to be on Thursday May 8, 2025 at 5:30 pm., seconded by Robert Boogertman. Motion carried 3-0.

The Lakeville Food Pantry will be held as a drive-thru in the Township parking lot on Thursday, April 24, 2025 10am–1pm. Lakeville Community Luncheon will be served at Lakeville Fire House at 10:30 am.

### **Public Comment**

Melanie Stockwell had a question on Tennis Courts quote thought the price is high.

Frank Williams stated that the Planning Commission members recently took a class thru PA Planning institute, he thanked the Supervisors for the opportunity to him and the other Planning Commission members they learned a few things and stated that the planning process in Paupack Township, Wayne County is sound on the right track and that there are a very few active Planning Commissions in Wayne County and/or other Counties like ours in Paupack Township, Wayne County. The Board of Supervisors thanked Frank and the other members of the Planning commission for their commitment and dedication to the Township.

### **Adjournment**

Bruce Chandler asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 6:57 pm.

Respectfully Submitted,

Maureen Camasta, Secretary/Treasurer