

Paupack Township Board of Supervisors

Meeting Minutes

April 11, 2013

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, April 11, 2013 at the Paupack Township Municipal Building. The meeting was called to order at 7:42 P.M. by Chairperson Bruce Chandler.

The following Township Officials were present at the meeting:

Bruce Chandler, Chairperson
Diana Stromberg, Secretary

Leigh Gilbert, Supervisor
Ron Bugaj, Solicitor

Tom Oakley, Supervisor
James Martin, Planning Consultant

The following members of the public were present at the meeting:

Steve Rabel
Gerard Barnes

Frank Williams
Joseph Marold

Karl Hennings

Lou Cozza

Attorney Anthony Magnotta

Chairperson Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance. The minutes of the March 14, 2013 Supervisors meeting were presented. A motion was made by Tom Oakley to approve the meeting minutes, seconded by Leigh Gilbert. All approved.

The Treasurer's Report was presented. Tom Oakley made a motion to accept the Treasurer's Report as submitted, seconded by Leigh Gilbert. All voted yes to accept the Treasurer's Report.

The bills, totaling \$47,150.27, were presented. Following a review, Leigh Gilbert made a motion to accept the bills as presented, and pay same, dated March 15, 2013 to April 11, 2013. Tom Oakley seconded the motion. All voted yes to accept and pay the bills as presented. A list of the bills is on file.

Conditional Use – Captain's Cove Sales & Service Inc.: Solicitor Ron Bugaj reviewed all uses and conditions which were discussed in detail by all members. A motion was made by Tom Oakley seconded by Leigh Gilbert to approve this conditional use. Vote unanimous. The conditional use is granted for seven (7) uses to this property and eleven (11) conditions which apply to the uses.

Bookin Subdivision (2013-3) New maps were presented by Karl Hennings. All conditions required by the Planning Commission have been addressed. A motion was made by Bruce Chandler seconded by Tom Oakley to approve this subdivision with the condition that a deed be drawn and approved by Solicitor Ron Bugaj. Once the deed is approved, signed maps will be released. Vote unanimous.

LaStella Subdivision (2012-10) Maps were reviewed and a deed has been drawn. A motion was made by Tom Oakley and seconded by Leigh Gilbert to approve this subdivision. Maps will be released once deed is recorded. Vote unanimous.

AG Security: A motion was made by Bruce Chandler to authorize advertising and opening of the Ag Security area. Motion was seconded by Tom Oakley. All approved.

Alcohol Consumption at the Recreational Park: The Supervisors discussed the pros and cons of the present policy at the park and the possibility of banning alcohol use because of liability concerns. There was also discussion as to

whether it should be done in the form of a resolution or an ordinance. Attorney Bugaj stressed the importance of posting signs and notifying all current users of the fields, tennis courts and pavilion. Leigh Gilbert made a motion for zero tolerance of alcohol at the township park effective immediately seconded by Tom Oakley. Vote unanimous. The Supervisors will do some further research and consider adoption of the proper document.

Township Meeting Room: Three bids were received for new tiling in the meeting room. All were under the limit for the bidding process. A motion was made by Tom Oakley to accept a bid from Mike's Walk In Carpet for \$3440. Motion was seconded by Leigh Gilbert. Vote unanimous.

Building & Zoning Update: Leigh Gilbert gave an update on building and zoning permits applied for in the month of March 2013.

Upcoming Road Projects: The Township has received cost estimates from PennDot for paving projects of Township roads T352, T398 and T365. A motion was made by Bruce Chandler seconded by Tom Oakley to advertise for bid proposals. Bids will be opened on June 13, 2013 at the Supervisors meeting. A mandatory pre bid meeting will be held at least 10 days prior to bid opening.

PMPEI Course for Township Planning Commission: Planning Commission member Frank Williams gave a description of the course that six (6) members of the Planning Commission attended in March. He said it was very informative. He also asked the Supervisors permission to create a start up kit for future members and offer mentoring. Tom Oakley gave the go ahead.

Simmons Update: Solicitor Ron Bugaj explained that this issue is settled. The agreement is Mr. Simmons must pay \$8000.00 over a 3 month period. The certificate of occupancy will be held in escrow and will not be released until payment is received in full.

Joann Kelley Pension Update: Mr. Bugaj stated that he has spoken with the pension company in reference to the forfeiture of Joann Kelley's pension. They have agreed to honor our request provided a signed letter of authorization from the Township is received.

Correspondence: Bruce Chandler read incoming mail correspondence.

Chairperson Bruce Chandler opened the floor to public comment.

Frank Williams talked about his involvement with the Hemlock School. A motion was made by Bruce Chandler to authorize Planning Consultant Jim Martin to research possible grants to help with the upkeep of the school. Tom Oakley seconded the motion. All were in favor.

Having no further business to discuss, the meeting was adjourned at 8:47PM by Chairperson Bruce Chandler.

Respectfully Submitted,


Diana Stromberg/ Secretary