Paupack Township Board of Supervisors
Meeting Minutes of March 12, 2026

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, March 12, 2026 at the Township Municipal Building. The meeting was called to order at 6:30 p.m. by Chairperson Bruce Chandler, who led the audience with the Pledge of Allegiance.

The following Township Officials were present at the meeting

Bruce Chandler, Chairperson Jim Martin, Vice-Chairperson
Ronnie Fischer, Solicitor Maureen Camasta, Secretary/Treasurer

Members of the public were present at the meeting

Frank Williams, Ken Kestel, Ann Marie Kestel, Karen Lutz,

The meeting minutes for the February 12, 2026 Board of Supervisors meeting were presented. Jim Martin made a motion to approve the minutes as presented, seconded by Bruce Chandler. Motion carried 2-0.
The Treasurer's Report was presented. A motion was made by Jim Martin to accept the Treasurers Report as presented, seconded by Bruce Chandler. Motion carried 2-0.

The bills totaling **$35,804.33** from February 13, 2026 through March 12, 2026 were presented. Following a review, a motion was made by Bruce Chandler, seconded by Jim Martin to accept the bills as presented, and pay same. Motion carried 2-0.

Fire Company Log for February 15 calls
Ambulance Log for February 41 calls
Building & Zoning: 1 House 2 Detached Garages 1 Demolition of a fire damaged SFD 1 Interior Renovations 1 Basement fit out 1 Electrical
Subdivisions:
McNeely Lot Combination 2026-3: Justin Hennings from J.M. Hennings Land Surveying, LLC was present to discuss the proposed Lot Combination, it is the intent to combine Paupackan Lake Association Lot 1LE17 (TM#19-0-0044-0074) and 1LE18(TM#19-0-0044-0073) to become a singular, inseparable lot know as Lot 1LE17R. The owners of these lots are Michael & Andrea McNeely. Final Lot 1LE17R is served by an on-lot sewage disposal system and by a community water system. The Wayne County Planning letter was received and had no detrimental comments. Ronnie Fischer reported the proposed deed is acceptable. Upon further review and discussion among the Supervisors, a motion was made by Jim Martin recommending to approve this lot combination as presented, seconded by Bruce Chandler. Motion carried 2-0.

Correspondences:
Letter from Wayne Conservation District dated February 13, 2026, RE: General Permit (GP) Acknowledgment Notification GP036400225-403- Installation of new stairs and movement of two large rocks at 144 Maple Street, Lakeville, PA., Paupack Township, Wayne County. Review of Erosion & Sediment Control Plan for the GP036400225-403. Landes Stairs and Riprap installation project site has been reviewed and found **adequate** to meet the requirements of Pa. Title 25, Code Chapter 102, Erosion and Sediment Control.

Conditional Use Applications:

Kim's Cozy Campers, LLC Conditional Use Hearing: A motion was made by Jim Martin to set a date for a Conditional Use Hearing date and time for Kim's Cozy Campers, LLC Conditional Use Hearing for April 9, 2026 @ 5:15 pm, Bruce Chandler seconded the motion. This is an application for a Use to Operate their existing camper rental and repair facility to the property in Paupack Township, Wayne County. Motion carried 2-0.

Raimondo Conditional Use Hearing: A motion was made by Bruce Chandler to set a date for a Conditional Use Hearing date and time for Raimondo Conditional Use Hearing for April 9, 2026 @ 6:00 pm, Jim Martin seconded the motion. This is an application for a Short-Term Rental in Paupack Township, Wayne County. Motion carried 2-0.

Old Business

Ambulance Update: Jim Martin reported that we are engaging with the county on the EMS study. Mr. Boogertman and Mr. Martin had a teams call with staff from DCED to discuss their completion of a recent EMS study in Wyoming County and felt that DCED performing a similar function in Wayne County would make sense in light of the status of EMS services in the County. Mr. Boogertman will move this recommendation forward with PPH and Wayne County to see if the Wayne County Commissioners would support this effort and take a lead within the County.

Short Term Rental Ordinance Update: Jim Martin reported that the Township has 104 STR Permits that have been issued, and a total of 120 Applications. Three pending because of conditional use applications.

New Business

1. Bruce Chandler made a motion to advertise in the Tri-County Independent and Municibid the sale of the International Model 7400 Truck with Plow & Spreader, seconded by Jim Martin. Motion carried 2-0.
2. Discussion reorganizing banking situations with HNB and PLGIT. A more detailed report related to this topic will be provided at the Board of Supervisors meeting in April 2026.
3. Bruce Chandler made a motion to set date and time for Township Spring Cleanup on Saturday May 16, 2026 @ 8am till 12 noon at the Township building, seconded by Jim Martin. Motion carried 3-0.
4. Grants as listed:
    1. Greenways, Trails, Recreation Grant $85,000-executed agreement received. Jim Martin reported that the Township will be authorizing the submission of a grant application to the Pennsylvania Department of Conservation and Natural Resources (PA DCNR) to secure additional funds to support the construction of a double-play Pickleball Court at the Township Recreation Complex. Paupack Township, Wayne County and our residents have benefited from grants through PA DCNR in the past as the Township Park was being developed. Seeking additional funds through PA DCNR along with the Township staff providing labor, machinery and materials to prepare the project site along with the GTRG already secured to complete this critical Park development Project. The Township will be adopting a Resolution to submit the grant application to PA DCNR on April 9, 2026 at our regular monthly meeting. Disposition on this grant through PA DCNR should be sometime in December, 2026 with possible construction of the Double-Play Pickleball Court in the summer of 2027. Public-access to pickleball courts has been an issue in our Township and surrounding municipalities since there are few courts available. This addition to our Township will address that need within our community.

2. Multi-modal Transportation Fund Grant secured in the amount of $439,914 to address safety concerns and paving on Everly Road. Executed Agreement received. Jim Martin made a motion to contract Kiley for Engineering and the cost would be $13,200, seconded by Bruce Chandler. Motion carried 2-0.
5. Jim Martin made a motion to formerly accept extension on Land Development Plan Application-CJR Corp./Ryder Marina time continuance for 90 days, from March 5, 2026, seconded by Bruce Chandler. Motion carried 2-0.

The Lakeville Food Pantry will be held as a drive-thru in the Township parking lot on Thursday, March 26, 2026 10am–1pm.

Public Comment

Karen Lutz commented litter pick up will be April 11, 2026, she has sent out emails and responses are slow!

Adjournment

Bruce Chandler asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 6:54 pm.

Respectfully Submitted,

Maureen Camasta, Secretary/Treasurer