

Paupack Township Board of Supervisors Meeting Minutes of March 13, 2025

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, March 13, 2025 at the Township Municipal Building. The meeting was called to order at 6:30 PM by Chairperson Bruce Chandler, who led the audience with the Pledge of Allegiance.

The following Township Officials were present at the meeting

Bruce Chandler, Chairperson Jim Martin, Vice-Chairperson,
Ronnie Fischer, Solicitor Maureen Camasta, Secretary/Treasurer

The following members of the public were present at the meeting

Frank Williams, Melanie Stockwell, Karen Lutz, Sean Policelli, Natasha Harmuth

The meeting minutes for the February 13, 2025 Board of Supervisors meeting were presented. Jim Martin made a motion to approve the minutes as presented, seconded by Robert Bruce Chandler. Motion carried 2-0.

The Conditional Use Hearing minutes for the February 13, 2025 Hidalgo Conditional Use Hearing were presented. Jim Martin made a motion to approve the Conditional Use Hearing minutes as presented, seconded by Bruce Chandler. Motion carried 2-0.

The Treasurer's Report was presented. A motion was made by Jim Martin to accept the Treasurers Report as presented, seconded by Bruce Chandler. Motion carried 2-0.

The bills totaling **\$31,396.64** from February 14, 2025 through March 13, 2025 were presented. Following a review, a motion was made by Bruce Chandler, seconded by Jim Martin to accept the bills as presented, and pay same. Motion carried 2-0.

Fire Company Log for April

Available at the front table

Ambulance Log for April

Available at the front table

Building & Zoning Log

Subdivisions:

Marshall Lot Combination 2025-3: Sean Policelli, from Gilmore & Associates, Inc. was present to discuss the proposed Lot Combination, three existing adjacent parcels, into one final to be known as Lot 3, located in Lakeland Colony, and handed out new maps. The Wayne County Planning letter was received and had some revisions to be addressed. Ronnie Fischer said the proposed deed has been revised and acceptable. Upon further review and discussion among the Supervisors, Jim Martin made a motion to approve this Lot Combination as presented, seconded by Bruce Chandler. The motion carried 2-0.

Correspondences:

Letter from Wayne Conservation District dated February 18, 2025, RE: General Permit (GP) Acknowledgment Notification GP026400225-402 Acknowledgement of an existing 50-foot dock in length located at 14 Lakeview Road, Lakeville, PA 18428. Paupack Township, Wayne County. Based upon the information submitted to Wayne Conservation District office, E&E Plan is **waived**. This is based on the fact that no earth disturbance appears to be proposed.

Letter from Wayne Conservation District dated February 24, 2025, RE: Review of Erosion & Sediment Control Plan for the Morrison Shoreline Stabilization New ES plan, Paupack Township, Wayne County, PA. The Plan for the above-mentioned site has been reviewed and found **adequate** to meet the requirements of Pa. Title 25, Code Chapter 102, Erosion and Sediment Control.

General Permit Registration for Thomas E. Murphy located at 15 Lake View Rd. Lakeville, Applying for a GP3Bank Rehabilitation, Bank Protection and Gravel Bar Removal. Project: Stone Steps, Rip Rap.

Letter from ENTECH Engineering, dated March 5, 2025 RE: Aqua Pennsylvania, Inc., Paupack Lake Estates Water System-Shoreline Extension, Paupack Township, Wayne County. PADEP – Chapter 105 Water Obstructions and Encroachment General Permit Registration (GP-5 Utility Line Stream Crossings).

Project Description: Aqua currently operates the water system within the Paupack Lake Association community. There is currently an isolated water system on the east side of the lake. This project proposes a connection of the current west system to the east system. A stream crossing will be required to complete the interconnect. Work will consist of roadways, road rights-of-way (ROW) and wooded areas.

Conditional Use Applications:

Intskirveli Conditional Use Hearing: A motion was made by Jim Martin to set a date for a Conditional Use Hearing date and time for the Intskirveli Conditional Use Hearing for April 10, 2025 @ 5:15 pm, Bruce Chandler seconded the motion. This is an application for a Short-Term Rental in Paupack Township, Wayne County. Motion carried 2-0.

Weiss Conditional Use Hearing: A motion was made by Bruce Chandler to set a date for a Conditional Use Hearing date and time for the Weiss Conditional Use Hearing for March 13, 2025 @ 5:30 pm, Jim Martin seconded the motion. This is an application for a Short-Term Rental in Paupack Township, Wayne County. Motion carried 2-0.

Schleig & Phillips Conditional Use Hearing: A motion was made by Jim Martin to set a date for a Conditional Use Hearing date and time for the Schleig & Phillips Conditional Use Hearing for April 10, 2025 @ 5:45 pm, Bruce Chandler seconded the motion. This is an application for a Short-Term rental in Paupack Township, Wayne County. Motion carried 2-0.

Meccage Conditional Use Hearing: A motion was made by Jim Martin to set a date for a Conditional Use Hearing date and time for the Meccage Conditional Use Hearing for April 10, 2025 @ 6:00 pm, Bruce Chandler seconded the motion. This is an application for a Short-Term rental in Paupack Township, Wayne County. Motion carried 2-0.

Old Business

Ambulance Update: Jim Martin reported everything seems to be working well, in operation in three Municipalities. It was also reported that the (3) municipalities, Paupack, Palmyra, Hawley Borough are awaiting an announcement on their grant application to secure funds for a new ambulance. A decision on this grant application will be made on March 24, 2025. There was a review meeting on January 29, 2025.

Short Term Rental Ordinance Update: Jim Martin stated that the Township has 88 existing Permits that have been issued, and 101 Applications. 7 pending because of conditional use applications.

Styles-2025-05: Conditional Use Hearing: Conditional Use Hearing was held before this meeting @ 5:15 pm. A decision will not be made this evening and would likely be made at the next Paupack Township meeting scheduled for Thursday April 10, 2025.

MacBride-2025-06: Conditional Use Hearing: Conditional Use Hearing was held before this meeting @ 5:30 pm. A decision will not be made this evening and would likely be made at the next Paupack Township meeting scheduled for Thursday April 10, 2025.

Ryder-CJR Corporation-2024-31: Conditional Use Hearing: Conditional Use Hearing was held before this meeting @ 5:45 pm. A decision will not be made this evening and would likely be made at the next Paupack Township meeting scheduled for Thursday April 10, 2025.

Hidalgo Conditional Use Decision – A motion to approval the Conditional Use Application as submitted by Tax Map 19-0-00 was made by Jim Martin and seconded by Bruce Chandler subject to the 9 conditions as contained within the written decision. Motion carried 2-0. A copy of the written decision will be mailed to the owner of the property. A copy of the written decision will also be provided to the Paupack Township Short Term Rental Compliance Officer.

New Business

Jim Martin made a motion to accept Kiley Associates LLC estimate for bid-and-construction-period services in connection with the Township Building Addition Project at the Township, seconded by Bruce Chandler. Motion carried 2-0.

Bruce Chandler made a motion to adopt Resolution Number 2025-40 Resolution to submit a Greenways, Trails and Recreation Program (GTRP) grant in the amount of \$106,500.00 from the Department of Community and Economic Development (DCED), seconded by Jim Martin. Motion carried 2-0.

Bruce Chandler made a motion to set the date of the Spring Cleanup at the Township Building to be held on Saturday May 17, 2025 8 am to 12 Noon, seconded by Jim Martin. Motion carried 2-0.

The Lakeville Food Pantry will be held as a drive-thru in the Township parking lot on Thursday, March 27, 2025 10am–1pm. Lakeville Community Luncheon will be served at Lakeville Fire House at 10:30 am.

Public Comment

Melanie Stockwell had some Short-Term Rental questions, will there be a limit at some point? Inquiring on a Conditional Use Hearing property owner be advised to correct the document.

Karen Lutz's confirming Pennsylvania Cleanup date to be Saturday April 12, 2025. She had a question or comment on the section of Purdytown Turnpike section on the East bound side.

Adjournment

Bruce Chandler asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 7:10 pm.

Respectfully Submitted,

Maureen Camasta, Secretary/Treasurer