

Paupack Township Board of Supervisors

Meeting Minutes

March 10, 2016

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, March 10, 2016 at the Township Municipal Building. The meeting was called to order at 6:30 P.M. by Chairperson Bruce Chandler.

The following Township Officials were present at the meeting:

Bruce Chandler, Chairperson Tom Oakley, Supervisor Leigh Gilbert, Supervisor Diana Stromberg, Secretary
Ron Bugaj, Solicitor

The following members of the public were present at the meeting:

Katie Collins Dennis Stinson Dan Braun Melanie Stockwell John Niles Terry Niles Frank Williams Vernon Perry

Chairperson Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance. The minutes of the February 11, 2016 Board of Supervisors meeting were presented. A motion was made by Leigh Gilbert to approve the meeting minutes seconded by Bruce Chandler. The motion carried 3-0.

The Treasurer's Report was presented. Tom Oakley made a motion to accept the Treasurer's Report as submitted seconded by Leigh Gilbert. The motion carried 3-0.

The bills, totaling \$25,216.03 were presented. Following a review, Leigh Gilbert made a motion to accept the bills as presented, and pay same, February 12, 2016 to March 10, 2016. Bruce Chandler seconded the motion. The motion carried 3-0. A list of the bills is on file.

Niles – Clarification on conditions of existing driveway: John Niles addressed issues pertaining to condition #3 (existing driveway) of the conditional use agreement. Condition #3 states that "the existing driveway as shown on the overall map, which runs from SR590 past the existing septic system and behind the existing residential building, shall be closed off from the point where it enters SR590 to a point behind the deck in line with the measurement line designated as line 294 feet". Mr. Niles is asking that it be closed off to a point approximately 84 feet back allowing the remaining driveway to be used for parking for the business. A motion was made by Bruce Chandler seconded by Leigh Gilbert to approve the modification based on recommendations from the Wayne Conservation District. Once it is reviewed by the Supervisors, the conditional use will be amended to reflect the changes and will need to be recorded at the County. Motion carried 3-0.

Guarino Subdivision: (2016-4): This is a lot consolidation located in the Sunny Point development of Paupack Township. Maps were presented by Dennis Stinson of Kiley Associates. The Township Planning Commission had no issues that needed to be addressed. Solicitor Ron Bugaj confirmed that the deed was good. A motion was made by Tom Oakley seconded by Leigh Gilbert to approve this lot consolidation. The motion carried 3-0.

McAnally Subdivision: (2016-5): This land subdivision is located along T-365 (Maines Road) and T-398 (Pennell Road) in Paupack Township. Due to typographical errors on the previously submitted map, Dennis Stinson of Kiley Associates presented new maps. All errors were corrected and the map was approved and signed by the Township Planning Commission prior to this meeting. Solicitor Bugaj stated that no deeds are required for this subdivision. The Township Planning Commission had no issues that needed to be addressed. A motion was made by Leigh Gilbert seconded by Tom Oakley to approve this lot consolidation. The motion carried 3-0. Subdivision maps will not be released until acceptance of component 1 planning module is received from DEP.

Resolution 2016-35 - Wayne County Hazard Mitigation Plan: A motion was made by Bruce Chandler seconded by Tom Oakley to adopt the Wayne County Hazard Mitigation Plan. The motion carried 3-0.

Resolution 2016-36 – Destruction of Municipal Records: A motion was made by Tom Oakley seconded by Leigh Gilbert to enact this resolution to authorize the destruction of municipal records in accordance with standard protocols. The motion carried 3-0.

New Business:

1. **Maines Road Paving:** A motion was made by Bruce Chandler seconded by Tom Oakley to advertise for bids on the paving of Maines Road from Pennell Road to Hoadleys Road. The motion carried 3-0. Payment for this project will be made through the use of Liquid Fuels funds.
2. **Municipal Parking Lot Paving:** A motion was made by Bruce Chandler seconded by Tom Oakley to advertise for bids on the paving of the municipal parking lot. The motion carried 3-0. This is the final phase of the Municipal Complex Grant.

Liquid Fuels: Our Liquid Fuels Tax payment in the amount of \$113,700.48 was received on March 1, 2016.

Cove Haven Transfer Tax: A realty transfer tax payment in the amount of \$47,338.31 was received on February 11, 2016 from the recent sale of Cove Haven Resort.

Use of Building for Primary Election: A motion was made by Tom Oakley seconded by Leigh Gilbert to use the township building for the polls on Tuesday, April 26, 2016.

Great American Clean Up 2016: The date is set for April 23, 2016 from 9:00 – 12:00pm. All are welcome to help pick up litter along the roadsides. There will be a lunch afterwards for all the volunteers.

Township Spring Clean Up: The date for the Spring Clean Up is June 4, 2016 from 8:00 – 12:00pm. Bulk items will be accepted. No electronics are allowed. There will be a nominal fee to offset the costs of disposal. Discussion followed referencing the consequences of the Pennsylvania Covered Device Recycling Act for disposal of electronics.

County Planning Commission Report: The Township has received the 2015 Annual report from the Wayne County Planning Commission and is available for review.

Ambulance Log: There were 37 calls for the month of February.

Fire Calls: There were 11 calls for the month of January and 15 calls for February.

Building & Zoning Updates: Supervisor Leigh Gilbert gave an update. There were three permits for the month of February, one of which was for a new house.

Old Business: Tom Oakley gave an update from the Fire Department. The new tanker is scheduled to be delivered at the end of this month. They plan on having an open house in June to wet down (christen) the new truck.


Correspondence: A letter was received from the Hawley police department asking for aide in traffic control in two upcoming parades in May and July. A motion was made by Bruce Chandler seconded by Tom Oakley to approve. The motion carried 3-0.

Correspondence from the conservation district was also read.

Public Comment: 1). A question was raised on erosion issues on Hoadleys Road. 2). Discussion was held about the increase in response time for emergency vehicles to WLE due to GPS systems not being updated to recognize new 911 addresses. 3). Discussion was held about the resignation of Bob Kiley from the Planning Commission due to personal issues. The planning commission members agreed that Mr. Kiley is a great asset to the Board and would accept whatever time and commitment he can make, therefore rejecting his resignation.

Having no further business to discuss, the meeting was adjourned at 7:33 pm by Chairperson Bruce Chandler.

Respectfully Submitted,



Diana Stromberg/Secretary