

Paupack Township Board of Supervisors

Meeting Minutes

March 8, 2012

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, March 8, 2012 at the Paupack Township Municipal Building. The meeting was called to order at 7:30 P.M. by Chairperson Bruce Chandler

The following Township Officials were present at the meeting:

Bruce Chandler, Chairperson Tom Oakley, Supervisor Leigh Gilbert, Supervisor Ron Bugaj, Solicitor

The following members of the public were present at the meeting:

Ken Coutts Glenn Hoffmann Jean Corey

Chairperson Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance. The minutes for the February 9, 2012 meeting were presented. Initially, the minutes were approved but were later amended for clarification that a Property Maintenance Hearing Board and Fee Schedule are being established. A motion was made by Tom Oakley to approve the amended minutes, seconded by Leigh Gilbert. All approved.

The Treasurer's Report was presented. Tom Oakley made a motion to accept the Treasurer's Report as submitted, seconded by Leigh Gilbert. All voted yes to accept the Treasurer's Report.

The bills, totaling \$23,982.18, were presented. Following a review, Tom Oakley made a motion to accept the bills as presented, and pay same, dated February 10, 2012 to March 8, 2012. Leigh Gilbert seconded the motion. All voted yes to accept and pay the bills as presented. A list of the bills is on file.

Coutts – (2012-1): Amendment to Conditional Use: Mr. Coutts comes before the Board of Supervisors today after having submitted his request to the Township Planning Commission on March 1, 2012. Mr. Coutt's is asking the Township to consider allowing the sale of third party landscape materials, stone and mulch on the staging area of the property. The Planning Commission reviewed his proposal and recommended approval to the Supervisors provided that the following conditions were met:

1. Provide a copy of the highway occupancy permit
2. Provide a more descriptive plan with setbacks
3. Specifications on the shed

Mr. Coutts provided a descriptive plan and a copy of the highway occupancy permit. He decided not to put a shed on the property at this time and removed it from the plan. Based on the fact that all the conditions were satisfied, Tom Oakley made a motion to approve. It was seconded by Leigh Gilbert. All voted to approve.

Martinez – Sewage & Zoning Update: Leigh Gilbert confirmed that SEO Chris Martin found everything was satisfactory with the septic installation and also confirmed the waiver regarding Land development requirements set forth in the meeting minutes of July 14, 2011. All that remains is the need for a zoning application to be submitted. To date, no application has been received.

Amendment to Reorganization 2012: The following corrections/additions were made:

Jim Martin - Secretary of the Zoning Appeals Hearing Board – Per Contract

Fred Courtright – Chairperson - Zoning Hearing Board

Justin Hoffmann – Vice Chairperson -Term ends 12/31/2015

A motion was made by Tom Oakley to approve. It was seconded by Leigh Gilbert. All voted to approve.

Amendment to Resolution 2012-4: Sewage fees have been updated. Motion was made by Tom Oakley to approve seconded by Leigh Gilbert. All approved.

Emergency Management Coordinator: A motion was made by Bruce Chandler to appoint David Boogertman as EMC, seconded by Leigh Gilbert. All approved. Bruce Chandler noted that an assistant is needed and both should have a close relationship with the fire department. The Supervisors presently have several candidates that they will approach.

Township Building Use: A motion was made by Tom Oakley to allow the Township Building to be used for the Election Polls on April 24, 2012 from 7:00am to 8:00pm. The motion was seconded by Leigh Gilbert. All voted to approve.

Building & Zoning Updates: Leigh Gilbert gave an update on building and zoning permits applied for in the month of February, 2012.

Food Pantry: The Food Pantry will be held at the Township Building on March 22, 2012 from 11:00am to 2:00pm.

Spring Clean Up: The annual Township Spring Clean Up will be held at the Township Building on June 2, 2012 from 8:00am to 12:00pm.

Great American Clean Up: The Township has registered for the Great American Clean Up of Pennsylvania. We are currently organizing the event which will be advertised in local newspapers and radio announcements. Flyers will be hung and distributed. We are actively looking for volunteers.

Salt Shed Update: Tom Oakley gave an update on the insurance claim that was submitted for damages during a recent delivery of salt. The insurance company has responded to his call and stated that the claim has not yet been processed but they will expedite it.

Ceiling Replacement for Township Building: Three bids have been received from contractors. Materials to be used varied in each of the bids. Tom Oakley stated he needed more time to pursue and consider all suggestions.

Simmons Certificate of Occupancy Update: Mr. Simmons has not complied with the final seven day notice. Solicitor Ron Bugaj will begin the legal process.

Mail Correspondence: All incoming mail correspondence was presented by Bruce Chandler.

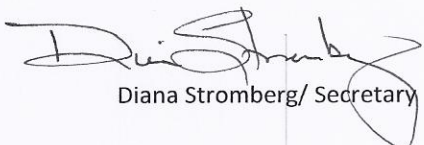
Pole Barn Update: A motion was made by Tom Oakley to pursue bids for the pole barn seconded by Leigh Gilbert. All approved.

Correspondence: Bruce Chandler reviewed recent mail correspondence.

Bruce Chandler opened the floor to public comment. There was discussion and clarification regarding the Building Code Appeals Hearing Board and The Property Maintenance Appeals Hearing Board. The minutes from the February 9, 2012 meeting were amended to reflect this discussion. There was also discussion about some difficulties with one of BIU's building inspectors and it was suggested that anyone having problems should present their comments to Carl at BIU.

Having no further business to discuss, the meeting was adjourned at 8:05 PM by Chairperson Bruce Chandler.

Respectfully Submitted,


Diana Stromberg/ Secretary