

Paupack Township Board of Supervisors Meeting Minutes of February 13, 2025

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, February 13, 2025 at the Township Municipal Building. The meeting was called to order at 6:30 PM by Chairperson Bruce Chandler, who led the audience with the Pledge of Allegiance.

The following Township Officials were present at the meeting

Bruce Chandler, Chairperson Jim Martin, Vice-Chairperson, Robert Boogertman, Supervisor
Ron Bugaj, Solicitor Maureen Camasta, Secretary/Treasurer

The following members of the public were present at the meeting

Frank Williams, Daniel G. Braun, Derek Sheehan, Melanie Stockwell, Joseph Johnson

The meeting minutes for the January 9, 2025 Board of Supervisors meeting were presented. Jim Martin made a motion to approve the minutes as presented, seconded by Robert Boogertman. Motion carried 3-0.

The meeting minutes from the 2nd Supervisors Monthly meeting on Thursday January 23, 2025 were presented. Jim Martin made a motion to approve the minutes as presented, seconded by Robert Boogertman. Motion carried 3-0.

The Conditional Use Hearing minutes for the January 9, 2025 ASD Lake Shore PA2 Solar LLC Conditional Use Hearing were presented. Jim Martin made a motion to approve the Conditional Use Hearing minutes as presented, seconded by Robert Boogertman. Motion carried 3-0.

The Treasurer's Report was presented. A motion was made by Robert Boogertman to accept the Treasurers Report as presented, seconded by Robert Jim Martin. Motion carried 3-0.

The bills totaling **\$33,105.24** from January 10, 2025 through February 13, 2025 were presented. Following a review, a motion was made by Bruce Chandler, seconded by Jim Martin to accept the bills as presented, and pay same. Motion carried 3-0.

Fire Company Log for April

Available at the front table

Ambulance Log for April

Available at the front table

Building & Zoning Log

Subdivisions:

Wegbreit & Carville Lot Combination-2025-4: Joseph Johnson from Kiley Associates was present to discuss the proposed Lot Combination, three existing adjacent parcels, Lot 7A (Tax Map ID#19-0-0020-0049, and Lot 3D (Tax Map ID#19-0-0020-0050), all of the Whitney Lake Development, into one final lot, to be know as Lot 5R, being 0.39+/- acres. Final Lot 5R will be served by an on-lot sewage disposal system and by community water system. The Wayne County Planning letter was received and had no detrimental comments. Ron Bugaj reported the proposed deed has been revised and acceptable. Upon further review and discussion among the Supervisors, Robert Boogertman made a motion to approve this Lot Combination as presented, seconded by Jim Martin. Motion carried 3-0.

Conditional Use Applications:

Styles Conditional Use Hearing: A motion was made by Robert Boogertman to set a date for a Conditional Use Hearing date and time for the Styles Conditional Use Hearing for March 13, 2025 @ 5:15 pm, Jim Martin seconded the motion. This is an application for a Short-Term Rental in Paupack Township, Wayne County. Motion carried 3-0.

MacBride Conditional Use Hearing: A motion was made by Robert Boogertman to set a date for a Conditional Use Hearing date and time for the MacBride Conditional Use Hearing for March 13, 2025 @ 5:30 pm, Jim Martin seconded the motion. This is an application for a Short-Term Rental in Paupack Township, Wayne County. Motion carried 3-0.

Ryder Conditional Use Hearing: A motion was made by Jim Martin to set a date for a Conditional Use Hearing date and time for the Ryder Conditional Use Hearing for March 13, 2025 @ 5:45 pm, Robert Boogertman seconded the motion. This is an application for a Marina in Paupack Township, Wayne County. Motion carried 3-0.

Schleig & Phillips Conditional Use Hearing: A motion was made by Robert Boogertman to set a date for a Conditional Use Hearing date and time for the Schleig & Phillips Conditional Use Hearing for April 10, 2025 @ 6:00 pm, Jim Martin seconded the motion. This is an application for a Short-Term rental in Paupack Township, Wayne County. Motion carried 3-0.

Old Business

Ambulance Update: Robert Boogertman reported everything seems to be working well, in operation in three Municipalities. It was also reported that the (3) municipalities, Paupack, Palmyra, Hawley Borough are awaiting an announcement on their grant application to secure funds for a new ambulance. A decision on this grant application will be made on March 24, 2025. There was a review meeting on January 29, 2025.

Short Term Rental Ordinance Update: Jim Martin stated that the Township has 93 Permits that have been issued, and 102 Applications. Six pending because of conditional use applications. Renewal Applications have been received at the Township to date.

Hidalgo-2024-30: Conditional Use Hearing: Conditional Use Hearing was held before this meeting @ 5:45 pm. A decision will not be made this evening and would likely be made at the next Paupack Township meeting scheduled for Thursday March 13, 2025.

ASD Lake Shore PA2 Conditional Use Decision – A motion to approval the Conditional Use Application as submitted by Tax Map 19-0-0036-0182, Purdytown Turnpike, Lakeville, PA, was made by Jim Martin and seconded by Robert Boogertman subject to the 15 conditions as contained within the written decision. Motion carried 3-0. A copy of the written decision will be mailed to the owners of the property. A copy of the written decision will also be provided to the Paupack Township Zoning Officer.

New Business

Bruce Chandler made a motion to appoint Dan Harmuth as Deputy or Assistant to the Emergency Management Coordinator, Dave Boogertman seconded by Jim Martin. Motion carried 3-0.

Jim Martin made a motion to adopt revised Resolution Number 2025-5 Zoning, Subdivision, Land Development and Short-Term Rental Schedule of Fees. The revisions made were to make the fee schedule consistent with the Wayne County Fee Schedule and clarify language within the existing Fee Schedule. The motion was, seconded by Robert Boogertman. Motion carried 3-0.

Robert Boogertman made a motion to purchase iWorQ software to assist with the permit process at the Township, seconded by Jim Martin. Motion carried 3-0.

Jim Martin made a motion to advertise legal notice for the adoption of an amendment to the Paupack Township Zoning Ordinance related to specific regulations for commercial solar power generation facilities, seconded by Robert Boogertman. Motion carried 3-0.

Jim Martin made a motion to apply for a 2025 Greenways, Trails and Recreation Grant to construct pickle ball courts and parking in the Township property next to the Township Municipal Building. The Township's 2024 application was not funded, seconded by Robert Boogertman. Motion carried 3-0.

The Lakeville Food Pantry will be held as a drive-thru in the Township parking lot on Thursday, February 27, 2025 10am–1pm. Lakeville Community Luncheon will be served at Lakeville Fire House at 10:30 am.

Public Comment

Melanie Stockwell had some Short-Term Rental questions. In Karen Lutz's absence Maureen requested the Paupack Litter Clean Up day to be on Saturday April 12, 2025.

Adjournment

Bruce Chandler asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 7:00 pm.

Respectfully Submitted,



Maureen Camasta, Secretary/Treasurer