

**Paupack Township Board of Supervisors  
Meeting Minutes of February 12, 2026**

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, February 12, 2026 at the Township Municipal Building. The meeting was called to order at 6:30 p.m. by Chairperson Bruce Chandler, who led the audience with the Pledge of Allegiance.

**The following Township Officials were present at the meeting**

Bruce Chandler, Chairperson Jim Martin, Vice-Chairperson Robert Boogertman, Supervisor  
Ron Bugaj, Solicitor Maureen Camasta, Secretary/Treasurer

**Members of the public were present at the meeting**

Karen Lutz, Melanie Stockwell, Ken Kestel, Ann Marie Kestel, Lou Cozza, Adam Acker,  
Christine Acker, Dana Freethy, Thom Jabour

The meeting minutes for the January 15, 2026 Board of Supervisors meeting were presented. Robert Boogertman made a motion to approve the minutes as presented, seconded by Jim Martin. Motion carried 3-0.

The Treasurer's Report was presented. A motion was made by Jim Martin to accept the Treasurers Report as presented, seconded by Robert Boogertman. Motion carried 3-0.

The bills totaling **\$54,561.65** from January 16, 2025 through February 12, 2026 were presented. Following a review, a motion was made by Bruce Chandler, seconded by Robert Boogertman to accept the bills as presented, and pay same. Motion carried 3-0.

**Fire Company Log for January – 24 calls      Ambulance Log for January – 50 calls**  
**Building & Zoning Log:** 1 100 AMP 1 200 AMP 1 Addition 1 Pole Barn 2 Roofs 2 Sunrooms  
CO No Work Done

**Conditional Use Hearing Decisions:**

**Choice Property Collective, LLC Conditional Use Decision** – A motion to approve the Conditional Use Application as submitted by Tax Map 19-0-0005-0006 was made by Jim Martin and seconded by Robert Boogertman subject to the 8 conditions as contained within the written decision. Motion carried 3-0. A copy of the written decision will be mailed to the applicant. A written decision will also be provided to the Paupack Township Short Term Rental Compliance Officer.

**Subdivisions:**

**Contorno-Acker Subdivision/Combination 2026-1:** Christine Acker was present to discuss a proposed Lot Subdivision/Combination within Paupack Lake Association Development. Adam Acker presently owns Paupack Township Tax Map 43 Lot 318. Deborah Contorno presently owns two adjoining lots, Paupack Township Tax Map 43 Lots 320 and 322. Acker and Contorno are proposing a subdivision of the center lot, Lot 320, by dividing said Lot approximately in half, creating Lots 320A and 320B. Lot 320A will be conveyed by Contorno to Acker and lot 320B will be retained by Contorno. Applicants would like to consolidate the two newly created lots with the existing adjacent lots: Lot 320A (TM#19-0-0043-0320), to be added to adjoining Lot 318 (TM#19-0-0043-0318) to create Lot 318R; with remaining Parcel 320B to be added to adjoining lot 322 (TM#19-0-0042-0322) to create lot 322R. Final Lot 318R is served by an on-lot sewage disposal system and by a community water system. Final Lot 322R is currently vacant. The Wayne County Planning letter was received and had no detrimental comments. Ron Bugaj reported the proposed deeds are acceptable, signed agreement of sale, application and fee have been signed and received by Deborah Contorno. Upon further review and discussion among the supervisors. Jim Martin made a motion to approve as presented this Subdivision/Combination, seconded by Robert Boogertman. Motion carried 3-0.

**Casola Lot Combination 2026-2:** Lou Cozza from Kiley Associates was present to discuss the proposed Lot Combination, it is the intent of the applicants John & Beth Casola, to consolidate two existing adjacent parcels, Lot 3 (TM#19-0-0001-0019), and Lot 4 (TM#19-0-0001-0018), all of the Rodwin Development known as Rockledge, into one final lot, to be known as Lot 3R, being 0.77+/- acres. Final Lot 3R is served by an on-lot sewage disposal system and by a community water system. The Wayne County Planning letter was received and had no detrimental comments. Ron Bugaj reported the proposed deed is acceptable. Upon further review and discussion among Supervisors. Robert Boogertman made a motion to approve as presented this lot combination seconded by Jim Martin. Motion carried 3-0.

**Wee Storage Solutions, LLC Land Development 2025-22:** Lou Cozza from Kiley Associates, Inc. was present to discuss Land Development for Tax Map ID#19-0-063-0023 @ Purdytown Turnpike, Lakeville, PA to construct three new self-storage buildings in C-1 Zoning District. Upon further review and discussion among Supervisors. Jim Martin made a motion to approve Land Development as presented grant the required waiver which will also require a report be submitted by the applicant to the Township on a yearly basis. This requirement is described within Note #17 is on the new map, seconded by Robert Boogertman. Motion carried 3-0.

**Correspondences:**

1. Letter from Wayne Conservation District dated January 23, 2026, RE: General Permit (GP) Acknowledgment Notification GP036400226-402 Replacement of stone stairs and addition of riprap on the shoreline of Lake Wallenpaupack at 142 Maple Street, Lakeville, PA 18438 Paupack Township, Wayne County. Review of Erosion & Sediment Control Plan for the replacement of stone stairs and addition of riprap on the shoreline of Lake Wallenpaupack in Paupack Township, Wayne County, PA. The Plan has been reviewed and found adequate to meet the requirements of Pa. Title 25, Code Chapter 102, Erosion and Sediment Control.
2. Letter from Quad3 Architecture Engineering Environmental Services dated January 28, 2026, RE: Act 14 Notification Letter, DEP Water Quality Management Permit Application for Samhaven Lake LLC. @194 Lakeview Drive Paupack Township, Wayne County Quad 3 Project Number 13024.01. On behalf of their client, Samhaven Lake, LLC they are submitting this notice to inform the Township of their intent to submit an application to the Pennsylvania Department of Environment Protection (DEP) for Project Name: Cove Haven Resort Waste Water Treatment Plant. Project Description: Addition of equalization tank, sludge holding tank, drum filter and repair of existing sewage facility.

**Old Business**

**Ambulance Update:** Robert Boogertman reported everything seems to be working well from an operational perspective for the ambulance services in the three Municipalities. Annual payments from the three municipalities are still not covering operational cost. PPH is looking for financial support from other municipalities who benefit directly from these services as well as the numerous camps located in Wayne County who depend on these services. The Pennsylvania Department of Community and Economic Development completed a study on emergency management services in Wyoming County within the last year and Mr. Martin and Mr. Boogertman, reached out to the contact person to review the study and recommendations to determine if something like this might make sense in Wayne County. After the meeting with representatives from the PA DCED, Mr. Boogertman had an opportunity to present the concept of a countywide EMS study sponsored by the Wayne County Commissioners. The Commissioners thought that a countywide EMS study had merit and will be making a decision on sponsoring the effort.

**Short Term Rental Ordinance Update:** Jim Martin reported that the Township has 103 STR Permits that have been issued, and a total of 120 Applications.

### **New Business**

1. After conducting a public hearing prior to this meeting. Jim Martin made a motion to adopt the Zoning Ordinance Amendment 2026-53.6. Amends Section 125-59 Appeals and Notices, Specifically, the last paragraph within this Section, seconded by Robert Boogertman. Motion carried 3-0.
2. Jim Martin made a motion to accept the meeting minutes of the Paupack Township Auditors meeting conducted on January 5, 2026, seconded by Robert Boogertman. Motion carried 3-0.
3. Jim Martin made a motion to accept Resignation letter from Paupack Township Tax Collector Florence Peoples dated February 3, 2026, seconded by Bruce Chandler. Motion carried 3-0.
4. Jim Martin made a motion to approve contract with Brad Murray to conduct a review of all Tax Collector accounts, seconded by Robert Boogertman. Motion carried 3-0.
5. Bruce Chandler made a motion to newly appoint Dana Freethy as Paupack Township Tax collector.
6. Bruce Chandler made a motion to send correspondence to the Wayne County Board of Commissioners, Wayne County Treasurer, Wayne County Tax Claim Bureau, Wayne County Planning/GIS Department and Wallenpaupack Area School District concerning the appointment of a new Tax Collector, seconded by Jim Martin. Motion carried 3-0.
7. Robert Boogertman gave an update regarding the electronic sign at the fire house. Blue Ridge Cable replaced the modem and when that occurred it was not communicating with the sign. Sign is showing age, but it still works, would like to table this situation till IT Technician comes out tomorrow to get it back up as an operational digital display.
8. Grants awarded to the Township are listed below:
  1. Statewide LSA grant-\$160,000 for the purchase of a new truck.
  2. Greenways, Trails, Recreation Grant \$85,000 Municipal Park Improvement Project/Pickleball Courts the Township may decide to submit a 2<sup>nd</sup> grant application through the PA DCNR for this project to secure additional funds to complete the Project.
  3. Multi-modal Transportation Fund Grant secured in the amount of \$439,914 to address safety concerns and paving on Everly Road.
9. Bruce Chandler made a motion to approve Paupack Litter Clean up Event on Saturday April 11<sup>th</sup>, 2026 @ 8:30 am to meet at the Township building organized by Karen Lutz, seconded by Robert Boogertman. Motion carried 3-0.

The Lakeville Food Pantry will be held as a drive-thru in the Township parking lot on Thursday, February 26, 2026 10am–1pm.

### **Public Comment**

### **Adjournment**

Bruce Chandler asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 7:13 pm.

Respectfully Submitted,

  
Maureen Camasta, Secretary/Treasurer