

## **Paupack Township Board of Supervisors**

### **Meeting Minutes of February 10, 2022**

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, February 10, 2022 at the Township Municipal Building. The meeting was called to order at 6:30 PM by Chairperson Bruce Chandler.

#### **The following Township Officials were present at the meeting**

Bruce Chandler/Chairperson   Jim Martin, Vice Chairperson/Supervisor  
Robert Boogertman/Supervisor   Ronald Bugaj, Solicitor

#### **The following members of the public were present at the meeting**

Frank Williams   Bob Rozema   Lou Cozza   Melanie Stockwell   Jim Zumpone   Janet Higgins  
Andy Anderson   Jason Hicks   Lauren Terwilliger   John Terwilliger   Joseph Johnson

The meeting minutes for the January 13, 2022 NB1 Leasing Conditional Use Hearing and the January 13, 2022 Board of Supervisors were presented. Jim Martin made a motion to accept the minutes as presented, seconded by Robert Boogertman. The motion carried 3-0.

The Treasurers Report was presented. A motion was made by Robert Boogertman to accept the Treasurers Report as presented, seconded by Jim Martin. The motion carried 3-0.

The bills totaling \$55,107.86 from January 14, 2022 through February 10, 2022 were presented. Following a review, a motion was made by Bruce Chandler, seconded by Robert Boogertman to accept the bills as presented, and pay same. The motion carried 3-0.

#### **Fire Company Log for January**

Available at the front table

#### **Ambulance Log for January**

Available at the front table

#### **Building & Zoning Log for January**

See Agenda

**Bracalente Lot Combination 2021-23:** Joe Johnson from Kiley Associates was present to discuss. Ron Bugaj said the signed, notarized deeds were acceptable and all property owners signed off. Robert Boogertman made a motion to approve this lot combination, seconded by Jim Martin. The motion carried 3-0.

**Hicks Conditional Use:** Scheduled Conditional Use Hearing for Thursday, March 10, 2022 at 5:45.

**NB1 Leasing Conditional Use Hearing:** Lou Cozza from Kiley Associates asked to review the conditions. Jim Martin made a motion to approve this Conditional Use based on the conditions identified within the statement of conditions which were also acceptable to the applicant, seconded by Robert Boogertman. The motion carried 3-0.

**Ambulance Update:** Robert Boogertman reported that Anthony Magnotta was selected as Solicitor. He added that Paupack Township, Palmyra Township Wayne, and Hawley Borough are finalizing by-laws and agreements and they will be completed in two months or sooner.

## **New Business**

Ron Bugaj reviewed Resolution 2022-36, Interim Personnel Policy. Jim Martin made a motion to adopt Resolution 2022-36, Interim Personnel Policy, seconded by Robert Boogertman. The motion carried 3-0.

Ron Bugaj reviewed the Professional Services Contract – Medicare Health Reimbursement Account, February 2022 from The Harrison Group, Inc. \$400.00 to set up the account. Jim Martin made a motion to accept contract and pay the \$400.00 set up fee, seconded by Robert Boogertman. The motion carried 3-0.

Robert Boogertman made a motion to appoint Theo Zumpone to the Planning Commission, seconded by Bruce Chandler. The motion carried 3-0.

Bruce Chandler reported that we received 2 bids for Spray Foam. Kals Insulation was \$31,000.00 and DJM Spray Foam Insulation was \$21,000.00. Bruce Chandler made a motion to accept DJM Spray Foam Insulation, seconded by Robert Boogertman. The motion carried 3-0.

Jim Martin made a motion to adopt Resolution 2022-37, Policy for Purchasing Goods & Services, seconded by Robert Boogertman. The motion carried 3-0.

Bruce Chandler reported that the Lakeville Food Pantry will be held as a drive-thru in the Township parking lot on Thursday, February 24, 2022 from 10:00 to 1:00.

Bruce Chandler reported that we will contact Karen Lutz to pick a date for the Great American Cleanup 2022.

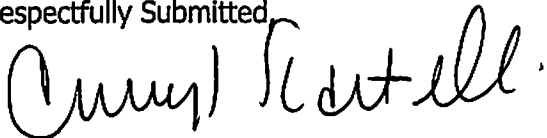
## **Public Comment**

Melanie Stockwell asked if the Short-Term Rental Ordinance is done. Ron Bugaj said there will be a March decision with an April hearing. Jim Martin added the ordinance will be ready for public review when the meeting is scheduled.

## **Adjournment**

Bruce Chandler asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 7:00 pm.

Respectfully Submitted,



Cheryl Scartelli, Secretary/Treasurer