

## **Paupack Township Board of Supervisors Meeting Minutes of January 15, 2026**

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, January 15, 2026 at the Township Municipal Building. The meeting was called to order at 6:30 p.m. by Chairperson Bruce Chandler, opened the meeting by asking all present to participate in the Pledge of Allegiance.

### **The following Township Officials were present at the meeting**

Bruce Chandler, Chairperson Jim Martin, Vice-Chairperson Robert Boogertman, Supervisor  
Ron Bugaj, Solicitor Maureen Camasta, Secretary/Treasurer

### **Members of the public were present at the meeting**

Frank Williams, Ken Kestel, Natasha Harmuth, Victor Mallory, Matthew Hajek

The meeting minutes for the December 11, 2025 Board of Supervisors meeting were presented. Jim Martin made a motion to approve the minutes as presented, seconded by Robert Boogertman. Motion carried 3-0.

**Choice Property Collective, LLC-2025-38**-Conditional Use Hearing was held before this meeting @ 5:45 p.m. Bruce Chandler made a motion that the decision will not be made this evening and would likely be made at the next Paupack Township meeting scheduled for Thursday February 12, 2026, seconded by Jim Martin. Motion carried 3-0.

The Treasurer's Report was presented. Jim Martin made a motion to accept the Treasurers Report as presented, seconded by Robert Boogertman. Motion carried 3-0.

The bills totaling **\$25,462.83** from December 12, 2025 through January 15, 2026 were presented. Following a review, Jim Martin made a motion to accept the bills as presented and pay same. Bruce Chandler seconded the motion. Motion carried 3-0.

### **Fire Company Log for December**

28 total calls

Robert Boogertman reported for the year 2025 Lakeville Volunteer Fire Company Log

Responded to 248 Calls

11 Structure Fires

15 Auto Accidents with extraction

Most frequent assist to EMS and automatic fire alarms

Maintenance – 329 Personal Hours

Training – 1,073 Personal Hours

Events- Fundraisers, Parades, Tours – 521 Personal hours

Total = 1,923 Personal hours

On behalf of the Township, Mr. Boogertman expressed his appreciation for the time and commitment the members of the Lakeville Volunteer Fire Company commit to the Township. Their support is critical. In addition, We would like to thank Kyle & Stephen, Paupack Township Employees for their support at a recent fire that they were at to support our fire fighters.

### **Ambulance Log for December**

44 calls

### **Building & Zoning Log**

1 Decks 1 House 1 Pole Barn 2-200 AMP 1 Generator 1 New Foundation 1 cell tower upgrade,  
1 Roof/Sheathing, 1 Mini Split Units

## **Correspondences:**

Letter from Wayne Conservation District dated December 30, 2025, RE: General Permit (GP) Acknowledgment Notification GP036400225-409- A shoreline stabilization project at 1446 Lakeland Drive, Lake Ariel, PA., Paupack Township, Wayne County. Review of Erosion & Sediment Control Plan for the GP036400225-409. The Plan for the Wendy Armour project site has been reviewed and found **adequate** to meet the requirements of Pa. Title 25, Code Chapter 102, Erosion and Sediment Control.

## **Conditional Use Hearing Decisions:**

**Shah, Harshil Conditional Use Decision** – A motion to approve the Conditional Use Application as submitted by Tax Map 19-0-0013-0191 was made by Robert Boogertman and seconded by Jim Martin subject to the 7 conditions as contained within the written decision. Motion carried 3-0. A copy of the written decision will be mailed to the owner of the property. A copy of the written decision will also be provided to the Paupack Township Short Term Rental Compliance Officer.

**Kownacki/Mallory Conditional Use Decision** – A motion to approve the Conditional Use Application as submitted by Tax Map 19-0-0011-0063 was made by Jim Martin and seconded by Robert Boogertman subject to the 11 conditions as contained within the written decision. Motion carried 3-0. A copy of the written decision was handed to the owner of the property. A written decision will also be provided to the Paupack Township Short Term Rental Compliance Officer.

## **Old Business**

**Ambulance Update:** Robert Boogertman reported everything seems to be working well from an operational perspective for the ambulance services in the three Municipalities. Annual contributions from the three municipalities are still not covering operational cost. PPH is looking for support from other municipalities who benefit directly from these services as well as the numerous camps located in Wayne County who depend on these services to solicit their support. It was also reported that there was an article in the Scranton Times that the Pennsylvania Department of Community and Economic Development did a study on emergency management services in Wyoming County. Mr. Martin and Mr. Boogertman, will reach out to the contact person to review the study and recommendation to see if something like this might make sense in Wayne County.

**Short Term Rental Ordinance Update:** Jim Martin reported that the Township has 101 STR Permits that have been issued, and a total of 118 Applications. Three pending because of conditional use applications.

## **New Business**

1. Robert Boogertman made a motion to adopt the Resolution 2026-40 Policy for Purchasing Good and Services, seconded by Jim Martin. Motion carried 3-0.
2. Jim Martin made a motion to accept Trudy Maxwell contract. Trudy Maxwell is the township's Advanced Certified QuickBooks ProAdvisor and supports our administrative staff with questions related to QuickBooks, seconded by Bruce Chandler. Motion carried 3-0.
3. Jim Martin made a motion to accept Insurance Renewal Proposal from Turano Insurance & Financial/Glatfelter Public Entities, National Union Fire Ins. Co. of Pittsburgh, seconded Robert Boogertman. Motion carried 3-0.
4. Jim Martin made a motion to approve advertisement and to set the date and time for a Public Hearing on February 12, 2026 @ 6:15 p.m. for Proposed Zoning Ordinance Amendment. The amendment modifies Section 125-59 Appeals and Notices, Specifically, the last paragraph within this Section, Bruce Chandler seconded the motion. Motion carried 3-0.

## 5. Grants as listed:

1. Statewide LSA grant-\$160,000 for the purchase of a new truck, from the DCED and we will sell the truck we currently have.
2. Greenways, Trails, Recreation Grant \$85,000-DCNR option
3. Multi-modal Transportation Fund Grant pending (Everly Road) disposition 1/20/2026.

6. 1. Jim Martin made a motion to formerly accept extension on Herzog Land Development Plan Application Extension request time continuance until the April 9, 2026 Board of Supervisors meeting, due to additional time is needed to obtain NPDES approval, seconded by Robert Boogertman. Motion carried 3-0.
2. Jim Martin made a motion to formerly accept extension time continuance for 60 days, from January 8, 2026 (by the March 5, 2026 Planning Commission meeting) from Chris Ryder Marina Land Development application, due to assurance of compliance with Township & State regulations, seconded by Bruce Chandler. Motion carried 3-0.

The Lakeville Food Pantry will be held as a drive-thru in the Township parking lot on Thursday, January 22, 2026 10am–1pm.

### Public Comment

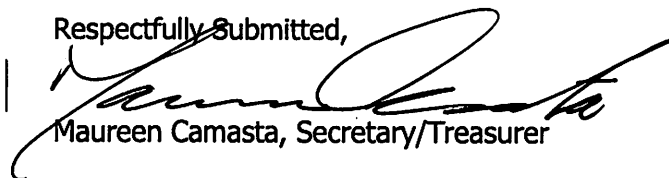
Natasha Harmuth had a question. Reading from the Wayne County Commissioner Flyer there was an article on Ambulance response times in Wayne County. It stated that in the year 2023 the average response time was 20 minutes and now it's 40 minutes.

Frank Williams commented on the Resolution that was passed by the Board of Supervisors to increase the Planning Commission Member stipend. He reported that all members appreciated the effort by the Board of Supervisors in recognizing the work the Commission does on behalf of the Township.

### Adjournment

Bruce Chandler asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 7:05 pm.

Respectfully Submitted,



Maureen Camasta, Secretary/Treasurer