

Paupack Township Board of Supervisors

Meeting Minutes

January 12, 2017

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, January 12, 2017 at the Township Municipal Building. The meeting was called to order at 6:30pm by Chairperson Bruce Chandler.

**The following Township Officials were present at the meeting:**

Bruce Chandler, Chairperson  
Diana Stromberg, Secretary

Jim Martin, Supervisor  
Ron Bugaj, Solicitor

Leigh Gilbert, Supervisor

**The following members of the public were present at the meeting:**

Katie Collins      Dennis Stinson      Frank Williams      Jean Corey      David Nilsen      Dave Miller

Chairperson Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance. The minutes of the December 8, 2016 Board of Supervisors meeting and the Reorganization meeting of January 3, 2017 were presented. A motion was made by Bruce Chandler to approve the meeting minutes seconded by Leigh Gilbert. The motion carried 2 ayes, 1 abstain.

The Treasurer's Report was presented. Leigh Gilbert made a motion to accept the Treasurer's Report as submitted seconded by Bruce Chandler. The motion carried 3-0.

The bills, totaling \$54,095.23 were presented. Following a review, Leigh Gilbert made a motion to accept the bills as presented, and pay same, December 9, 2016 to January 12, 2017. Jim Martin seconded the motion. The motion carried 3-0. A list of the bills is on file.

**MacCarter Subdivision (2016-14):** This lot subdivision is located along Pine Hill Drive within the Sandy Shore development in Paupack Township. Maps were submitted by Dennis Stinson of Kiley Associates. There were no comments from the Township Planning Commission. Solicitor Bugaj commented that the deed was good. Upon further review and discussion among the Supervisors, a motion was made by Leigh Gilbert seconded by Jim Martin to approve this subdivision. The motion carried 3-0.

Solicitor Bugaj presented an issue concerning a previously approved subdivision. The surveyor contacted him asking for assistance in getting the maps reapproved because of failure to have the maps recorded in the appropriate amount of time. Bugaj presented the maps for review and asked that the Supervisors consider reapproving the subdivision so that the surveyor would not have to refile. The Supervisors reviewed the Hackman subdivision (2016-10) and a motion was made by Bruce Chandler seconded by Leigh Gilbert to reapprove the subdivision. The maps were resigned and sealed by the secretary. The motion carried 3-0.

**Introduction of James Martin:** Chandler introduced newly appointed Supervisor, James Martin. Chandler said the Supervisors appointed him at the reorganization meeting on January 3, 2017. Supervisors Chandler and Gilbert were present as Mr. Martin took the oath of office at the Court Magistrate on January 5, 2017. A copy of the oath is on file at the Township.

NOTE: At this point (6:45pm) the Board moved into executive session to discuss a personnel issue. They returned at 7:04pm. Chandler stated that no decisions were made and would be made at a later date.

**Grant Updates:**

- **Firehouse Parking Lot:** Jim Martin discussed the paving of the firehouse parking lot with the next step being the project put out for bid. The Supervisors agreed that the bid proposal presented by Kiley Associates was fair. A motion was made by Jim Martin to move forward and advertise the bid project once the bid proposal is reviewed by Solicitor Bugaj. The motion was seconded by Leigh Gilbert. The motion carried 3-0.

- **Lake Region Multi Municipal Comprehensive Plan Update:** Jim Martin stated that DCED approved the grant request submitted by the Township on behalf of the partnership of Palmyra Township, Wayne County, Hawley Borough and Paupack Township. They will now move forward to update the ten (10) year old Lake Region Comprehensive Plan.
- **Firehouse Commissioners Grant:** The Township has submitted a grant on behalf of the Lakeville Volunteer Fire Company seeking funds for debt reduction. He stated we are currently waiting for a response from the PA Fire Commissioners Office.

**Resignation:** Jim Martin's letters of resignation as Planning Consultant and Secretary of the Zoning Hearing Board was accepted.

**Motion to approve all Firehouse Fundraiser Events for 2017:** A motion was made by Bruce Chandler seconded by Leigh Gilbert to approve all fundraising events for 2017. The motion carried 3-0.

**Pension Plan Disclosure Statement:** A motion was made by Jim Martin seconded by Leigh Gilbert to adopt the pension plan disclosure statement. The motion carried 3-0.

**Ambulance Log:** There were 46 calls for the month of November and 47 calls for the month of December.

**Fire Calls:** There were 26 calls for the month of November and 17 calls for the month of December 2016. There were a total of 169 calls for the year 2016.

**Building & Zoning Updates:** Supervisor Leigh Gilbert gave an update. There were 4 permits for the month of December.

**Comments:** Jim Martin expressed his interest on serving on the Watershed Board of Directors. A motion was made by Bruce Chandler seconded by Leigh Gilbert to send a letter requesting the appointment of James Martin to the Watershed Board of Directors. The motion carried 3-0.

**Old Business:** No

**Correspondence:** Correspondence from Hamlin Fire & Rescue was discussed. Chandler said he would contact them if their BLS Ambulance service is needed in the future.

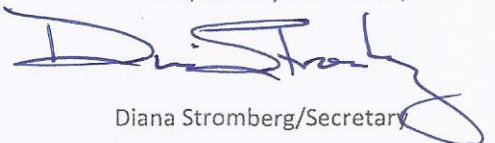
**Public Comment:** Frank Williams welcomed Jim Martin as supervisor. He also stated that the Planning Commission will be holding a workshop on January 19, 2017 at 5:30pm with the focus being on reviewing the Township zoning ordinance and making proposed changes as well as addressing present day zoning issues. Solicitor Bugaj commented it has been very productive having a supervisor present at the workshops and would like to see that continue.

Confirmation was given by Solicitor Bugaj that the Antonick property maintenance civil suit paperwork has been filed and that the township will be in contact with him.

Secretary Stromberg inquired about how communication with Supervisor Jim Martin was going to proceed. She commented that in the past, all three supervisors were working supervisors. She emphasized the importance of working as a team and conducting meetings with her present. Mr. Martin confirmed that the Supervisors had discussed this and plan on having weekly meetings. He also said he could be reached via email and phone.

Having no further business to discuss, the meeting was adjourned at 7:32pm by Chairperson Bruce Chandler.

Respectfully Submitted,



Diana Stromberg/Secretary