

## **Paupack Township Board of Supervisors**

### **Meeting Minutes of January 11, 2024**

The Paupack Township Board of Supervisors conducted their monthly meeting on Thursday, January 11, 2024 at the Township Municipal Building. The meeting was called to order at 6:30 PM by Chairperson Bruce Chandler.

#### **The following Township Officials were present at the meeting**

Bruce Chandler, Chairperson    Jim Martin, Vice Chairperson/Supervisor  
Robert Boogertman, Supervisor    Maureen Camasta, Secretary/Treasurer  
Ronald Bugaj, Solicitor

#### **The following members of the public were present at the meeting**

Frank Williams, Bruce Phillips, Natasha Harmuth, Kelly Melick, Kathleen Higgins-Lee, George Ammerman  
Paul Brindle, Karen Lutz, Jean Corey

Chairman Bruce Chandler opened the meeting by asking all present to participate in the Pledge of Allegiance. Board of Supervisors and Ron Bugaj went into Executive Session @ 6:40 pm, legal matters that are still pending, No decision made in the executive session returned at 6:50 PM.

The Reorganization Meeting Minutes for January 2, 2024 were presented. Bruce Chandler made a motion to accept the minutes as presented, seconded by Jim Martin. The motion carried 3-0.

The meeting minutes for the December 14, 2023 Board of Supervisors meeting were presented. Robert Boogertman made a motion to approve the minutes as presented, seconded by Jim Martin. The motion carried 3-0.

The Treasurers Report was presented. A motion was made by Robert Boogertman to accept the Treasurers Report as presented, seconded by Jim Martin. The motion carried 3-0.

The bills totaling **\$32,795.10** from December 15, 2023 through January 11, 2024 were presented. Following a review, a motion was made by Bruce Chandler, seconded by Robert Boogertman to accept the bills as presented, and pay same. The motion carried 3-0.

#### **Fire Company Log for January**

Available at the front table

#### **Ambulance Log for January**

Available at the front table

#### **Building & Zoning Log for January**

See Agenda

**Bieski Conditional Use Hearing:** The Bieski Hearing was conducted on December 14, 2023 prior to the Supervisors meeting on the same date. Jim Martin made a motion to approve this Conditional Use based on the conditions presented this evening and contained in the Conditional Use Approval, seconded by Robert Boogertman. The motion carried 3-0. The Conditional Use approval, identifying all conditions will be provided in writing to the applicant.

**Domik Builders LLC Conditional Use Hearing:** The Domik Builders LLC Hearing was conducted on December 14, 2023 prior to the Supervisors meeting on the same date. Jim Martin made a motion to approve this Conditional Use based on the conditions presented this evening and contained in the Conditional Use Approval, seconded by Robert Boogertman. The motion carried 3-0. The Conditional Use approval, identifying all conditions will be provided in writing to the applicant.

**Conditional Use:**

**DURAN-LYGERIS:** Conditional Use Hearing-2023-26 was held before our meeting @ 5:45 p.m. A decision will not be made this evening and would likely be made at the next Paupack Township meeting scheduled for Thursday February 8, 2024.

**Correspondence:**

Inspection report from DEP Bureau of Clean Water re: Malkasian Complaint being 118 North Briar Hill, Lakeville, PA. Inspection done on 12-18-23, No violations observed at this time.

Correspondence from Rolin Edwards on Tax Map ID#19-0-0010-0093, being 125 Pine Hill Rd. Lakeville dated January 4, 2024 re: Zoning Violation Notice.

Correspondence from Rolin Edwards on Tax Map ID#19-0-0022-1912, being 229 Bone Ridge Rd. Hawley dated January 11, 2024 re: Zoning Application Notice.

Correspondence to Paupack Township to be informed that the Pennsylvania Department of Environmental Protection(DEP) has received the following application, dated January 8, 2024: Permit Application Type: Community Public Water System Major Amendment for Lake Wallenpaupack Sandy Shore Community at 99 Lakeside Road, Lakeville, PA.

January is National Radon Action Month. Paupack Township has been notified about a Radon Testing Opportunity. The Township will be provided free test kits for the Residence of Paupack Township, it will be posted on the Township Website when they arrive.

Wayne County Department of Planning looking to assign a name to a private road in Paupack Township, a 911 call identified this issue and it involves the addressing of 14 properties. The Township will notify the property owners informing them of the issue and the pending action to name of the private drive at their next Township meeting.

**Old Business**

**Ambulance Update:** Robert Boogertman reported all is good, in operation in three Municipalities. There will be a review meeting on January 31, 2024 reviewing the 1<sup>st</sup> 6 months to see where they stand.

**Short Term Rental Ordinance Update:** Jim Martin stated that the Township has received 63 Applications and 35 Permits have been issued. We are pass the 90-day window for applications.

**Adamski Condemnation:** Paupack Township is still in Litigations.

## **New Business**

We received permission from PPL to install a Wide Mirror for better visibility coming out of the intersection of Maines and Hoadleys. It has been installed.

Robert Boogertman made a motion to accept Insurance Renewal Proposal from Turano Insurance & Financial/Glatfelter Public Entities, National Union Fire Ins. Co. of Pittsburgh, seconded by Jim Martin. Motion carried 3-0.

Jim Martin made a motion to accept Trudy Maxwell contract. Trudy Maxwell is our Advanced Certified QuickBooks ProAdvisor and supports our administrative staff with questions related to QuickBooks, seconded by Robert Boogertman. Motion carried 3-0.

Robert Boogertman made a motion to accept Wayne County Bureau of Elections request to move elections to the Lakeville Volunteer Fire Company permanently. He had reached out to the Board Members of the Fire Dept. and they approved this request pending Township approval, seconded by Jim Martin. Motion carried 3-0.

The Lakeville Food Pantry will be held as a drive-thru in the Township parking lot on Thursday, January 25, 2024 10am–1pm. Lakeville Community Luncheon will be served at Lakeville Fire Company @10:30am.

## **Public Comment**

Kelly Melick was present to state that she own's 4 houses' in Paupack Township, 2 of which are Short Term Rentals and she is having difficulty finding a Homeowners Insurance Policy naming the Township as the additional insured. She was instructed to contact the Secretary at the Township Building and she could give you a few names of Insurance Companies.

Bruce Phillips had a question regarding the Free Radon Kits and who would they be available to.

## **Adjournment**

Bruce Chandler asked if there was anything else to come before the Board. Hearing none, the meeting was adjourned at 7:12 pm.

Respectfully Submitted,



Maureen Camasta, Secretary/Treasurer