



PAUPACK TOWNSHIP SUPERVISORS

WAYNE COUNTY
25 DANIELS ROAD
LAKEVILLE, PA 18438

PAUPACK TOWNSHIP, WAYNE COUNTY
SHORT-TERM RENTAL (STR)
RESOLUTION 2025-38
FEE SCHEDULE

Initial Application Fee – All Short-Term Rental Units presently operating or intending to operate within Paupack Township, Wayne County are required to submit an application to Paupack Township, Wayne County along with a fee of \$1,200.00. Owners of existing Short-Term Rental Units have ninety (90) days from the adoption of the Paupack Township, Wayne County Short Term Rental Ordinance to file an application with the Township of Paupack, Wayne County. Should the Owner or Owners fail to meet this timeline, the owner or Owners shall be charged an additional fee of \$500.00. This initial application fee includes the cost of an inspection which is required as part of the application process. Should a 2nd and subsequent inspection be required, additional fees as identified below are required to be paid to the Township.

Annual Operating Fee – All Short-Term Rental (STR) Units operating within Paupack Township, Wayne County which have received a Short-Term Rental Permit to operate as a Short-Term Rental (STR) unit within Paupack Township, Wayne County are required to submit an Annual Operating Application Fee in the amount of \$500.00. This Annual Operating Fee is required to be paid to Paupack Township; Wayne County is due on January 1st each year. Failure to pay this Annual Operating Fee may cause the suspension and or revocation of the Short-Term Rental's (STRs) approval to operate within Paupack Township, Wayne County. In addition to the Annual Operating Fee of \$500.00, a late Fee charge of 20% will be added to payments received after March 31st. This annual operating fee includes the cost of an inspection which is required as part of the annual renewal process. Should a 2nd and subsequent inspection be required, additional fees as identified below are required to be paid to the Township.

Additional Inspection Fee – For each additional inspection required for a Short-Term Rental Unit either for the initial application process or the annual renewal process a \$50.00 fee will be required to be paid to the Township.

Sewage Enforcement Officer/Building Code Enforcement or Zoning Officer Inspections – Should one of the Township Officials listed above be required to inspect the Short-Term Rental Unit or research the Short-Term Rental Unit file to determine compliance with the Paupack Township, Wayne County Short-Term Rental Ordinance, a fee of \$50.00 shall be paid by the owner or owners of the Short-Term Rental Unit for each inspection.